

Utilities Outage

Critical utilities/infrastructure are essential to the safe and healthy operation of the University.

When critical utilities are lost:

1. Gather information (landline or cell phone, TV, portable radio, MP3, laptop to car lighter, etc)
 - what utilities were lost (electricity, water, gas, telephone, etc.)
 - the scope of the loss (your building, entire campus, city, region)
 - establish, if possible, why the utilities were lost (storm, explosion, earthquake, etc.)
2. Locate non-perishable food, bottled water, battery-powered radios, first aid supplies, flashlights, batteries, duct tape, plastic sheeting, clothing, blankets and plastic garbage bags
 - Note.** Back-up power/emergency lighting can be temporary – there is a need to act quickly, especially if the scope is large.
3. If power has been lost, turn off all equipment to guard against a power surge when restored
4. If hazards exist at your location (gas leak, live power lines, fire, hazardous materials)
 - assess the safety of re-locating vs. sheltering in place
 - if relocating
 - ensure an orderly evacuation
 - provide help to those requiring assistance
 - bring all supplies
 - locate a building not compromised by the hazard or one recommended by authorities
5. If anyone is trapped in an elevator, notify authorities, but do not climb out or attempt a rescue
6. Call extension 911 on any university phone or 911 on a cell phone and state
 - your room/building
 - the number of people/conditions in your room
 - any hazards, persons at risk, threatening or dangerous situations at your location
 - persons with special needs
 - unique requirements of research/laboratory animals at your location
 - Note.** Do not call extension 911 or 911 for updates
7. Render assistance and provide support to others
8. Avoid open flames, other than an operating fireplace, due to carbon monoxide and fire hazards
9. Barbeques and generators must only be operated outdoors
10. Assist emergency responders, if requested

Follow all instructions of university staff or campus/city police members

Power Restored

When power is restored, wait a few minutes before turning on electrical equipment/devices

Preparation

Prior to the loss of critical utilities you should:

1. Create an emergency kit that is kept in your residence, car or office containing:
 - flashlight and batteries
 - portable radio
 - water (min. 4 liters)
 - small first aid kit
2. Place an uninterruptible power supply (UPS) on electronic devices