

Bomb Threat

When aware of a bomb threat:

Bomb Threat - Telephone

When receiving a bomb threat via telephone

1. Remain calm and use common sense
2. Write down what the caller says, phone number call received at and any caller id information
3. Ask the caller
 - when is the bomb set to explode
 - where is the bomb located
 - what kind of bomb is it
 - what does it look like
 - what will cause the bomb to explode
 - why did they place the bomb
4. Attempt to ascertain the caller's
 - age and gender
 - emotional state (excited, angry, irrational, calm)
 - speech (pattern, accent, well spoken)
 - familiarity with the campus
 - personal information (name, address, etc.)
5. Immediately call Campus Police at ext. 911 on any university phone or from a cell phone: (519) 253-3000 ext. 4444
 - provide all of the information to the call-taker
 - follow all instructions of university staff or campus/city police members

When aware of a bomb threat in your area:

1. Remain calm and use common sense
 - ascertain the target location, if possible, and move away from the threat
 - do not use cell phones/portable communication devices in the vicinity of the threat¹
 - follow all instructions of university staff or campus/city police members
 - call extension 911 on any university phone and report any additional information or suspicious activity

¹ A cell phone or other portable communication device could cause the bomb to detonate.