

Deadline for Advanced Standing:
Friday, November 15th, 2024

Deadline for Regular Track:
Wednesday, January 15th, 2025



University
of Windsor

School of Social Work

MSW Program – On-Campus

APPLICATION INSTRUCTIONS FOR APPLICANTS 2025-2026 ACADEMIC YEAR

There are two streams available for admission: The Regular Track stream is for those applicants who, at the time of registration, will hold a four-year related undergraduate degree from an accredited undergraduate program. Applicants who, at the time of registration, will hold a BSW degree from a Social Work program accredited by the Canadian Association of Social Work Education or the Council on Social Work Education will be eligible for the Advanced Standing stream. The application process is the same for either stream but please note the different deadline:

The Advanced Standing stream is for one-year (three-semester) **starting May 2025**.
The **definitive DEADLINE is Friday, November 15, 2024**.

The Regular Track stream is for two-years (five-semester) **starting September 2025**.
The **definitive DEADLINE is Wednesday, January 15, 2025**.

Please check our [website](#) for the courses offered in the MSW program and for the program requirements. Please note that both streams are full-time, where students are expected to be available to attend all classes and field placement Monday through Friday.

Admission Requirements

To be considered for admission to the MSW program, the School of Social Work requires applicants to have a grade point average of 73% or above, calculated based on the last two years of their qualifying Honours degree. Applicants also must have relevant work, volunteer, or practicum experience; excellent reference letters; and a strong personal statement.

At the time of application, applicants are required to provide evidence of successful completion of one undergraduate course in statistics and one undergraduate course in research methods, both of which must be related to social science. If an applicant has not completed one or both of the required courses at the time of application the applicant must submit a transcript or proof of enrolment in the required course(s), to the School of Social Work prior to March 1st. The research methods and statistics requirement **MUST** be satisfied prior to the start of the program. The School of Social Work has provided a list of pre-approved research and statistics courses on our website. If your course(s) is not on the list you will need to provide a copy of your course syllabus which describes specific course content to the Graduate Secretary via email at gradsw@uwindsor.ca. The School of Social Work reserves the right to determine if the course(s) meet the criteria for the basic statistics and/or research methods prerequisites.

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***NOTE:** If your research and/or statistics course are listed on the transcripts submitted with your application you **DO NOT** need to resubmit your transcripts.

Applicants who have been out of school for a period of time and wish to demonstrate academic ability beyond what is reflected by their academic transcripts are encouraged to write the Graduate Record Examination (GRE) general test and submit the results with their application. GRE results will not over-ride the GPA but will be considered as a supplement to the application.

Completing the Application

Please read all of the enclosed instructions carefully. Incorrectly completing the application could lead to your application not being considered or a missed opportunity for a scholarship. Please refer to the MSW Application Checklist to ensure all documents are included.

The application form must be TYPED, no handwritten documents will be accepted. Answer each question and enter N/A if a question is not applicable.

Faxed documents OR emailed documents are NOT accepted. You must assemble all relevant documentation and apply online through the Faculty of Graduate Studies Application [Website](#).

Application Forms

There are two steps to completing the MSW application:

1. Visit the Apply Section of the Graduate Studies [website](#) to start the Application Process.
2. In addition to the above application, you must complete the 2025-2026 Application for Admission to the Master of Social Work Program at the School of Social Work, University of Windsor. This application form is attached to these instructions and can be found on our [website](#). The following documents are required to be submitted:

2025-2026 MSW Admission Application Package
Personal Statement
Professional Experience Form
Policy Statement

Transcripts

Transcripts must be submitted for all college, undergraduate and graduate programs you have attended through the Faculty of Graduate Studies Application [Website](#). Unofficial transcripts and documents can be uploaded into your application. No hard copies will be accepted. If you are successful in receiving an offer of admission official copies of any transcripts and documentation would be required prior to enrolment.

Please make sure your most recent transcript(s) includes the following:

- 1) your name
- 2) name of the institution
- 3) the degree awarded (or currently enrolled in)
- 4) the credit weighting
- 5) the grade awarded for each class, up until the most recent semester

References

The School of Social Work requires two references with your MSW application:

- 1) Academic Reference
- 2) Employer Reference from an employer/supervisor who has overseen your work in a paid, volunteer, or a practice/internship or field placement capacity, preferably in the social services.

When you submit your application online through the Faculty of Graduate Studies Application [Website](#), your referees will receive an email to complete the required reference form.

In addition to the reference form, the School of Social Work has specific criteria we request referees to address in regard to each applicant. The reference form provides a section for your referees to do so. It is your responsibility to inform them of these requirements which can be found on our [website](#). Please refer to the Academic Referee Instructions and the Employer Referee Instructions.

Please be advised, the date provided in the Referee Link email is not the deadline but is the expiry date for the referee link. All references are due by the application deadline.

References from colleagues, peers, friends, and relatives will not be accepted.

Personal Statement

Please complete an 800-word personal statement that answers specifics about your motivation, experience, and area of interest. The instructions for writing this statement are included in the "Personal Statement" section of the application.

The Personal Statement is to be uploaded under the 'Study Plan/Research Interest' section in UWinsite.

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Professional Experience Form

Please complete the Professional Experience Form outlining your work, volunteer, and practicum/internship experiences; publications where you have been an author, thesis that you completed, and other professional activities where you were the presenter or author; and any professional associations, training sessions, or workshops you attended. Please be sure to be clear about the time period worked and the total number of hours, including whether it is a full-time or part-time position, and whether it is paid or volunteer. International work-related experience may be included.

Figure 1 - Professional Experience Form example

Start Date		End Date							Total hrs.
Month	Year	Month	Year	Length of term:	<input type="checkbox"/> Volunteer	<input type="checkbox"/> Full time (35-40 hrs./wk.)			
09	2015	04	2016	Years	<input type="checkbox"/> Paid	<input checked="" type="checkbox"/> Part time-- hrs. per	20	640	
				Months	8	<input checked="" type="checkbox"/> Practicum/ Internship	<input type="checkbox"/> One time or intermittent		
Note: If you work 20 hours/week for 8 months, with approximately 4 weeks per month that is an average of 32 weeks. Therefore, 20 hours per week x 32 weeks = 640 hours.									
Job Title: BSW Social Work Student									
Employer Name and City: University of Windsor, Windsor, ON									
Job Description: Counselling students									

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International Student Requirements

For students submitting applications from a non-English speaking country:

You **require one** of the following:

- a TOEFL score of 600 (paper-based) or 250 (computer-based) or 100 (Internet-based);
- an IELTS score of 7.0;
- a CAEL score of 70;
- a Duolingo English Test score of 120;
- a MELAB score of 84;
- a score of 75% or above on the English Language Improvement Program – 3 (ELIP-3). It is possible to take a challenge test instead of taking the whole ELIP-3 program if you believe you will not need assistance in improving your English language skills in preparation for the MSW program. Information about this test and the ELIP program in general can be found at:

English Language Improvement Program
1880 Wyandotte (corner of Bridge & Wyandotte)
519-253-3000 x 5081
Email: celd@uwindsor.ca

In addition, it is strongly **recommended** that you write the Graduate Record Examinations (**GRE**) general test.

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APPLICATION FOR ADMISSION – 2025-2026 ACADEMIC YEAR

Please type.

PERSONAL DATA					
Family Name		Given names in full Underline name commonly used		Other names on transcripts and official documents	
Permanent Mailing Address					
Apt. #	No. & Street	City	Prov./State	Postal Code	Country
Home Phone #:		Work Phone #:		Cell Phone #:	
UWin Email:			Other email:		
Country of Citizenship:		If not Canadian citizen, state status in Canada:			
		<input type="checkbox"/> Permanent Resident	<input type="checkbox"/> Student Visa	<input type="checkbox"/> Other	
Country of Birth:	Languages spoken (underline first language)	Date of TOEFL or IELTS	TOEFL or IELTS Score		
GRE General test results (if applicable)					
Verbal Reasoning		Quantitative Reasoning		Analytical Writing	
EDUCATIONAL EQUITY ADMISSIONS INITIATIVE (The completion of this Educational Equity Admissions Initiative section is optional.) The School of Social Work at the University of Windsor has adopted an Educational Equity Policy that welcomes applications from Indigenous People, persons with special health considerations or disabilities, members of visible minorities, and persons who identify as sexual and gender minorities. Should you wish to self-identify as a member of one of these traditionally under-represented groups, please check off the appropriate category: <input type="checkbox"/> Persons with special health considerations or disabilities <input type="checkbox"/> Racialized Peoples <input type="checkbox"/> Indigenous Peoples <input type="checkbox"/> Sexual and Gender Minorities					

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APPLICATION DATA			
Are you applying for Full-Time:			
<input type="checkbox"/>	One-year Advanced Standing	OR	<input type="checkbox"/>
			Two-year Regular Track
Area of Interest: <input type="checkbox"/> Child Welfare: refers to research and practice in the area of the well-being of children and adolescents <input type="checkbox"/> Health: refers to research and practice regarding physical and psychological health issues, determinants of health, and relationships to psycho-social functioning <input type="checkbox"/> Gerontology: refers to research and practice relating to older adult populations			
Indicating an area of interest on the application is used by our field office in efforts to provide students with a learning experience that is most appropriate for them. It does not affect whether or not you will be admitted and there is no commitment on your part to focus on this area once you are in the program. Program courses, sequencing and requirements are the same regardless of which you choose. Students wishing to specialize are encouraged to do so through tailoring of course assignments to their area of interest.			

Prerequisites					
List the following courses and completion date. If you have completed a full credit course that was for both Research Methodology and Statistics, please list the course for both categories. Please note that applications without these courses will be considered without prejudice. Should you be offered a position, you will be required to complete these pre-requisites prior to the start of the program if not completed already.					
Research Methodology course obtained from:			Statistics course obtained from:		
<input type="checkbox"/>	University of Windsor		<input type="checkbox"/>	University of Windsor	
<input type="checkbox"/>	Other University (Please specify)		<input type="checkbox"/>	Other University (Please specify)	
Course Number	Course Name	Completion Date	Course Number	Course Name	Completion Date

References			
Academic (Reference 1) - Name	Address (Department, University)	Telephone	Years Known
Employer (Reference 2) – Name	Address (Business)	Telephone	Years Known