

**Senate  
Minutes of Meeting**

**Date:** Friday, May 8, 2020

**Time:** 2:30pm-5:38pm

**Room:** Virtual Meeting (MS Teams)

**PRESENT:** Mohammed Abdulaziz, Dr. Majid Ahmadi, Dr. Abdo Alfakih, Chris Baillargeon, Nick Baker, Dr. Fazle Baki, Katia Benoit, Prof. Jeff Berryman, Dr. Sheila Boamah, Dr. Lori Buchanan, Pascal Calarco, Dr. J. Cappucci, Dr. Greg Chung-Yan, Scott Cowan, Linden Crain, Dr. Edward Cruz, Dr. B. Daly, Herman Dayal, Biane Deghaiche, Candy Donaldson, Dr. Gordon Drake, Dr. Phil Dutton, Dr. Mitch Fields, Ryan Flannagan, Emily Fraser, Dr. Brent Furneaux, Dr. Vincent Georgie, Dr. Robert Gordon (Chair), Dr. Jim Green, Alice Grgicak-Mannion, Prof. Jason Grossi, Dr. Marcello Guarini, Edy Haddad, Dr. Mustapha Hamil, Prof. Nick Hector, Dr. Chris Houser, Dr. Andrew Hubberstey, Dr. Shashi Jasra, Dr. Ofelia Jianu, Pedro Kanati, Mithal Kansodariya, Dr. Michael Khan, Lynette Kivisto, Dr. Douglas Kneale, Dr. Ziad Kobti, Dr. Bruce Kotowich, Dr. Mark Letteri, Diana Marion, Dr. Tiffany Martindale, Alice Miller, Dr. Bruce Minaker, Dr. Ken Montgomery, Dr. Maureen Muldoon, Prof. Kim Nelson, Gordon Orr, Aman Patel, Dr. Linda Patrick, Teresa Piruzza, Dr. Katherine Quinsey, Dr. Jody Ralph, Dr. Steven Rehse, Dr. Anotonio Rossini, Dr. Mehrdad Saif, Prof. Lisa Salfi, Dr. Terry Sefton, Dr. Victor Sevillano Canicio, Dr. K.W. Michael Siu, Dr. Julie Smith, Jennifer Soutter, Dr. Elizabeth Starr, Dr. Maureen Sterling, Dr. Edwin Tam, Dr. Nurlan Turdaliev, Dr. Nancy Ursel, Prof. Lionel Walsh, Dr. Chris Waters, Dr. Patricia Weir, Sue Williams, Dr. Sarah Woodruff.

**REGRETS:** Prof. Ruth Kuras.

**ABSENT:** Dr. Donna Eansor, Dr. Ed King, Dr. Norman King, Dr. Joanna Luft.

**IN ATTENDANCE:** Jennie Atkins, Selinda Berg, Judy Bornais, Christopher Busch, Richard Caron, Maria Cioppa, John Coleman, Jess Dixon, Beverly Hamilton, Gillian Heisz, Ryan Kenny, Anna Kirby, Andrew Kuntz, Erika Kustra, Rita LaCivita, Kevin Milne, Karen Pillon, Rosemary Zanutto,; Danny Anger (Senate Governance Officer), Renée Wintermute (University Secretary), Alison Zilli (Senate Governance Officer).

**1 Approval of Agenda** (Unstarring agenda items)

Item 5.5.1, Waiver of Program Deletion – Media Arts and Culture Program, was unstarred.

**MOTION: That the Agenda be approved.**

Dr. J. Cappucci/Dr. P. Weir  
**CARRIED, as amended**

**2 Results of E-Vote of March 27, 2020**

**MOTION: That the E-vote of March 27, 2020 be received.**

Dr. B. Kotowich/Mr. C. Baillargeon  
**CARRIED**

**3 Business arising from the minutes**

Nothing to report.

**4 Outstanding Business/Action Items**

Members were reminded that at the February 14<sup>th</sup>, 2020 Senate meeting, a Notice of Motion relating to the development of a bylaw to govern the Associate Vice-Presidents who report to the Provost was submitted.

Following consultation with the Senator who submitted the notice of motion, the Chair has agreed to forward the proposal to the Senate Governance Committee for review.

## **5 Reports/New Business**

### **5.1 Report from the Student Presidents**

#### University of Windsor Students Alliance (UWSA)

Senators were informed that the new UWSA Executive team consists of: Herman Dayal, President; Petar Bratic, VP Finance and Operations; Paramjot Singh, VP Student Advocacy; Jasleen Dayal, VP Student Life. In addition, there are a few new student Senators.

It was noted that over 4,000 students signed a petition asking for additional grading options for the Winter 2020 term. In light of the impact of COVID-19 and switching to online delivery at the end of the semester, students were provided with the option to accept the final course grade assigned, request a pass/non-pass grade, or voluntarily withdraw without academic penalty.

In consultation with administration, UWSA has compiled a series of FAQs for domestic and international students that strive to answer questions about applications, courses, travel, mental health, *etc.*, during COVID-19.

Some ongoing concerns include maintaining the Lancer community connection, continuing construction of the CAW Student Centre renovations, and ensuring that the Food Pantry has sufficient supplies.

#### Graduate Students Society (GSS)

Members were informed that the new GSS Executive commenced their terms as of May 1<sup>st</sup>, 2020. Members were also informed that the current President's term (Lynette Kivisto) has been extended until the end of the summer. The incoming President will be Sathish Pichika.

It was noted that, as a result of the pandemic, there have been student concerns regarding the tuition fees, graduating timelines, graduate research, emergency student benefits, *etc.* It was stressed that many students are experiencing financial hardship due to employment challenges and the impact that the pandemic has had on family income.

#### Organization of Part-Time University Students (OPUS)

Senators were informed that OPUS has continued to support students and a sense of community by offering webinars to address topics related to health and wellness during the pandemic. Senators were also informed that alumna Bernarda Camello-Doctor will match up to \$10,000 in donations to support UWindsor students for the Student Relief Fund, campus food pantry, and student research opportunities. Senators commend this a generous donation that shows leadership and commitment to the University.

### **5.2 Report of the President**

*(see document Sa200508-5.2 for more details.)*

Senators were reminded the University is doing everything it can to protect the health and safety of the campus community and preserve the integrity of students' education while recognizing the increased stress that COVID-19 has had on students and for staff and faculty.

The following updates and priorities were provided to Senators: the Strategic Mandate Agreement (SMA3) has been paused; the University is working closely with Ministry of Colleges and Universities (MCU), Council of Ontario Universities (COU), and Universities Canada; Capital projects have resumed though timelines have shifted; Budget management for 2020-2021 is moving forward; and, the need to pursue initiatives beyond COVID-19.

Senators were reminded that the major changes at the University as a result of COVID-19 have included Winter 2020 online transition; a rapid shift to essential services model; building closures; residence

transition; research activity restrictions; virtual recruitment; travel restrictions for students, conferences, meetings, and research; intersession/summer sessions online. A focus now is setting return to work protocols; which will require careful planning and staged implementation.

It was noted that there have been many surveys administered in late April to determine the impact of the pandemic on student intentions to pursue post-secondary education. Some of the common themes generated from the surveys indicated that while the majority of students feel that face-to-face (F2F) classes are of better quality, students are more willing to take online courses. However, the two main impediments identified for Fall 2020 were safety/health and financial concerns. In addition, some students said that they would prefer to attend a university close to home which could have an impact on recruitment.

The floor was open for comments/questions.

In response to a question raised about which elements of the online student experience were unsatisfactory, it was noted that the results were broad and did not take into consideration the impact of the quick transition to online learning. It was stressed that when a course is designed fully online from the start of a term, the experience will be much different than an abrupt emergency transition, which created student and instructor-anxiety as well as diverse learning challenges for all.

In response to a question raised about whether the University has mounted its own survey of incoming first-year students, it was noted that, so far, the University has mainly been focusing surveys on the international student population. However, there are plans to launch surveys for domestic students.

A question was raised regarding whether there has been any direction as to when research can commence (*i.e.*, non-COVID-19 research). In response, the VP, Research and Innovation noted that there are a lot of factors to consider in order to create a safe environment for commencing regular research. The University is designing protocols to resume on-campus research in accordance with provincial directives pertaining to resuming activities in Ontario. Research considerations may include: what is urgent; what is time-sensitive; what impact does the research have on industry or community collaborators; are there consumables and equipment needed; is the research done in teams or collaboratively (*i.e.*, social distancing regulations), *etc.*

Concern was raised about the issue that it is not possible to offer lab components of certain courses online.

In response to a question raised about access to library resources and technology, the University Librarian noted that in addition to online journals and books, Leddy has set up a virtual desktop service so that students and faculty can have remote access to various software suites. The library is also researching the possibility of having curbside pick-up for books or print materials, in line with safety and social distancing regulations. It was noted that students can always contact their subject librarian for information on resources and assistance in finding alternatives.

Concern was raised regarding the issue that the Student Evaluation of Teaching (SET) scores have not been discontinued during the entire pandemic period. In response it was noted in the past, SET scores have always been administered online for distance education and online courses. It was further noted that students should be given the opportunity to provide feedback. If instructors feel that they are at a disadvantage, then this can and should be documented and contextualized.

### **5.2.1 COVID-19 Emergency Academic Plan – Revision**

*(See documents Sa200508-5.2.1 and Sa200508-5.2.1a for more details.)*

A presentation was provided to Senators on the various initiatives undertaken as a result of the Academic Emergency Plan. The key changes included temporary policy revisions, transition to remote teaching, and, virtual student and academic support. It was noted that initial thoughts are to plan for fully online course offerings in Fall 2020, but to keep the door open for face-to-face and various mixed model options, subject to provincial and health authority guidelines.

**MOTION: That the revised COVID-19 Emergency Academic Plan be approved.**

Prof. J. Berryman/Dr. J. Green

A question was raised regarding whether there would be an opportunity for instructors who teach performance-based courses to use on campus studio space (in a solo manner) to demonstrate various activities. In response it was noted that this is already in the early phases of discussion.

In response to a question raised about integrity, it was noted that there are various proctoring tools available which are being assessed. Effectiveness and costs weigh heavily in the considerations.

In response to a question raised regarding possible scenario for course pre-requisites to be changed and whether students would be notified in advance, it was noted that the intent of this is to provide the AAU with flexibility to determine if more than one course may satisfy the prerequisite of another to help students move through the program, based on equivalent learning outcomes, *etc.* This may be done if certain prerequisite courses are not able to be offered in normal sequence. However, the existing prerequisites would still be allowable for entry into the course.

Concern was raised pertaining to extending the timeframe to April 2021. It was suggested that the change be limited to Fall 2020 semester only and an additional extension could be brought back to Senate for approval. In response, it was noted that if this is only for Fall 2020, the uncertainty will have a significant impact on co-op and experiential learning opportunities. It will also impact programs that need to rework Fall/Winter sequenced courses (rather than just Fall courses). The April 2021 date recognizes that COVID-19 will be around for some time and the impact of any COVID-19 restrictions will be felt throughout the academic year. It was suggested that language be added to the document indicating that an update be provided at the December 2020 Senate meeting on the various revisions that have occurred to date. Also, COVID-19 changes and impacts likely will be discussed at every Senate meeting during the period.

Concern was raised regarding the issue that instructors seem to have authority to determine what bylaw provisions will be waived, which will have a negative impact on students. (*i.e.*, possibly no meaningful feedback, more student appeals, *etc.*). Concern was also raised that there is an overall vagueness of the approval process for changes to courses and academic evaluation policies.

In response to these concerns the following amendments were made:

**FRIENDLY AMENDMENT:** [2] Provide for faculty, after ~~consultation with~~ **approval by** the Head of Department, the Dean or the Associate Dean, to redesign courses (including prerequisite requirements and course learning outcomes), **make any changes to academic evaluation that deviate from Senate Bylaws 54 and 55 pursuant to clause [1],** and alter the mode of delivery of classes (including contact hours) to other than that stated in the calendar, provided that the learning outcomes of the program can still be met.

**ADD: To report to the December Senate meeting on any changes made pursuant to the COVID 19 Emergency Academic Plan made between May 8<sup>th</sup> and December 1<sup>st</sup>, 2020.**

**CARRIED, as amended**

### **5.3 Report of the Academic Colleague**

*(See document Sa200508-5.3 for more details.)*

Members were informed that an informal virtual meeting was to discuss the COVID-19 situation at institutions. As would be expected, the issues facing institutions are very similar.

The document was received for information.

#### 5.4 Senate Student Caucus

Nothing to report.

#### 5.5 Program Development Committee

##### 5.5.1 Waiver of Program Deletion – Media Arts and Culture Program

*(See document Sa200508-5.5.1 for more details.)*

**MOTION:** That SoCA be given until the end of Fall 2023 to meet the enrolment threshold for the BA in Media Arts and Culture; after which time the program will be deleted if the enrolment threshold has not been met.

Dr. G. Chung-Yan/Prof. L. Walsh

In response to a question regarding whether there has been a survey conducted to see if there is student interest in the program, it was noted that historically, the highest enrolment has been about 20 majors. Revitalization of the program as well as a strong marketing campaign will be forthcoming including surveying the target population.

**CARRIED**

##### \*5.5.2 Program/Course Change

###### a) Law – New Course Proposals (Form D)

*(See document Sa200508-5.5.2a for more details.)*

**That the following courses be approved: ^**

**LAWG 5846. Introduction to Animals and the Law**

**LAWG 5923. Aboriginal Law**

**LAWG-5834. Advanced Taxation**

**LAWG-5925. Advocacy Before Administration Tribunals**

**LAWG-5913. Automotive Insurance**

**LAWG-5975. Canadian Infrastructure and Project Finance**

**LAWG 5908. Class Actions**

**LAWG-5841. Estate Planning and Administration**

**LAWG 5843. Family Law**

**LAWG 5921. International Environmental Law**

**LAWG 5946. International Criminal Law**

**LAWG 5874. Commercial Law- Secured Transactions**

**LAWG 5827. Dispute Resolution**

**LAWG 5974. Environmental Law Clinic**

**LAWG-5920. Environmental Law**

**LAWG 5851. International Human Rights**

**LAWG 5847. Jurisprudence**

**LAWG 5924. Law and Development**

**LAWG 5809. Torts**

**LAWG 5961. Feminist Legal Theory**

**LAWG 5832. Income Taxation**

**LAWG 5912. Insurance Law**

**LAWG 5903. Land Use Planning**

**LAWG 5865. Law of Trusts**

**LAWG 5828. Lawyer as Conflict Resolver**

**LAWG 5906. Lawyering Process-**

**LAWG-5849. Mental Health and the Law**

**LAWG-5896. Motions in Criminal Law**

**LAWG 5918. Patent Law**

**LAWG-5845. Real Estate Transfer of Land**

**LAWG-5881. Regulatory Offences**

LAWG-5889. Remedies  
LAWG-5959. Securities Regulation  
LAWG-5895. Sentencing  
LAWG-5840. Wills and Succession  
LAWG-5893. Civil Liberties  
LAWG-5907. Civil Trial Advocacy  
LAWG-5860. Conflict of Laws  
LAWG-5936. Constitutional Litigation  
LAWG-5879. Corporate Finance  
LAWG-5988. Insolvency and Restructuring (Bankruptcy)

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- b) School of Creative Arts/Communication, Media, and Film – New Course Proposal (Form D)**  
*(See document Sa200508-5.5.2b for more details.)*

**MOTION: That the following courses be approved:^**  
**CNMA-2000. Special Topics in Film**  
**CNMA-4000. Special Topics in Film**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- c) Certificate in Public Administration – Minor Program Change (Form C)**  
*(See document Sa200508-5.5.2c for more details.)*

**MOTION: That the requirements for the Certificate in Public Administration be changed according to the program/course change form.^**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- d) Political Science – Minor Program Change (Form C)**  
*(See document Sa200508-5.5.2d for more details.)*

**MOTION: That the degree requirements for the Honours Bachelor of Arts International Relations and) Development Studies and the Honours Bachelor of Arts International Relations and Development Studies with Thesis be changed in accordance with the program/course change forms.^**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- e) Certificate in Law and Politics – Minor Program Change (Form C)**  
*(See document Sa200508-5.5.2e for more details.)*

**MOTION: That the requirements for the Certificate in Law and Politics be changed in accordance with the program/course change forms.^**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**f) Environmental Science – Minor Program Change (Form C)**

*(See document Sa200508-5.5.2f for more details.)*

**MOTION: That the degree requirements for the BSc Honours Environmental Science (without thesis) and the BSc Honours Environmental Science (with thesis) be changed in accordance with the program/course change forms.^**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**g) PhD in Social Work – Minor Program Change (Form C)**

*(See document Sa200508-5.5.2g for more details.)*

**MOTION: That the admission and degree requirements for the PhD in Social Work be changed in accordance with the program/course change forms.^**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**h) PhD in Psychology – Minor Program Change (Form C)**

*(See document Sa200508-5.5.2h for more details.)*

**MOTION: That the program requirements for the PhD in Psychology be changed in accordance with the program/course change forms.^**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**i) Master of Applied Computing – Minor Program Change (Form C)**

*(See document Sa200508-5.5.2i for more details.)*

**MOTION: That the degree requirements for the Master of Applied Computing be changed in accordance with the program/course change forms.^**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**j) Visual Arts Studio Courses – Minor Program Change (Form C)**

*(See document Sa200508-5.5.2j for more details.)*

**MOTION: That the listing of studio courses be changed in accordance with the program/course change forms.^**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**k) MA in Philosophy – Minor Program Change (Form C)**

*(See document Sa200508-5.5.2k for more details.)*

**MOTION: That the degree requirements for the Master of Arts in Philosophy be changed in accordance with the program/course change forms.^**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- l) BAsc in Electrical Engineering – Minor Program Change (Form C)**  
*(See document Sa200508-5.5.21 for more details.)*

**MOTION:** That the degree requirements for the BAsc Electrical Engineering and BAsc Electrical Engineering with Cooperative Education be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- m) Master of Medical Biotechnology – Minor Program Change (Form C)**  
*(See document Sa200508-5.5.2m for more details.)*

**MOTION:** That the degree requirements for the Master of Medical Biotechnology be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- n) Law – New Course Proposal (Form D)**  
*(See document Sa200508-5.5.2n for more details.)*

**MOTION:** That the following course be approved:^  
**LAWG-5880. Advanced Business Seminar**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- o) Engineering (Graduate) – New Course Proposals (Form D)**  
*(See document Sa200508-5.5.2o for more details.)*

**MOTION:** That the following courses be approved:^  
**CIVL-8010/ENVE-8010/MECH-8010. Life Cycle Thinking for Engineering Projects**  
**CIVL-8020. Building Information Modeling**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- p) Environmental Science – New Course Proposals (Form D)**  
*(See document Sa200508-5.5.2p for more details.)*

**MOTION:** That the following courses be approved:^  
**ESCI 2705. Applied Geophysics**  
**ESCI-3310. Global Water Crisis**  
**ESTU-3310. Great Lakes Water Quality Agreement**  
**ESCI-3755. Methods in Great Lakes Geomicrobiology**

*^Subject to approval of the expenditures required.*

**\*CARRIED**



**q) Chemistry and Biochemistry (Graduate) – New Course Proposals (Form D)**

*(See document Sa200508-5.5.2q for more details.)*

**MOTION:** That the following courses be approved: ^

**BIOC-8020. Structural Proteomics and Its Applications**

**BIOC-8030. Integrative Biological Mass Spectrometry**

**CHEM-8520. Free Radicals in Chemistry and Biology**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**r) Psychology (Graduate) – New Course Proposals (Form D)**

*(See document Sa200508-5.5.2r for more details.)*

**MOTION:** That the following courses be approved: ^

**PSYC-8575. Feminist Psychology and the Psychology of Women and Gender**

**PSYC-8578. Foundations of Positive Psychology: Flourishing in Interpersonal Contexts**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**s) Nursing – New Course Proposal (Form D)**

*(See document Sa200508-5.5.2s for more details.)*

**MOTION:** That the following course be approved: ^

**NURS-2520. Mental Health Nursing**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**t) Nursing (Graduate) – New Course Proposal (Form D)**

*(See document Sa200508-5.5.2t for more details.)*

**MOTION:** That the following course be approved: ^

**NURS-8710. Nutrition, Lifestyle, and Chronic Disease**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**u) Nursing (Graduate) – New Course Proposals (Form D)**

*(See document Sa200508-5.5.2u for more details.)*

**MOITON:** That the following courses be approved: ^

**NURS-8360. Relational Practices with Families in Oncology and Palliative Care**

**NURS-8370. Sexual Health and Counselling in Cancer**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**v) Computer Science (Graduate) – New Course Proposals (Form D)**  
(See document Sa200508-5.5.2v for more details.)

**MOTION: That the following courses be approved:^**  
**COMP 8967. Internship/Project I**  
**COMP 8977. Internship/Project II**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**5.5.3 Mathematics and Statistics – New Certificate in Statistical Consulting (Form A)**  
(See document Sa200508-5.5.3 for more details.)

**MOTION: That the Certificate in Statistical Consulting be approved.**

*^Subject to approval of the expenditures required.*

Dr. G.Chung-Yan/Dr. E. Cruz  
**CARRIED**

**5.5.4 New Science Certificates in:**

**a) Film and Media for the Sciences (Form A)**  
(See document Sa200508-5.5.4a for more details.)

**MOTION: That the Certificate in Film and Media for Sciences be approved.^**

*^Subject to approval of the expenditures required.*

Dr. G.Chung-Yan/Dr. C. Houser  
**CARRIED**

**b) Science Communications (Form A)**  
(See document Sa200508-5.5.4b for more details.)

**MOTION: That the Certificate in Science Communication be approved.^**

*^Subject to approval of the expenditures required.*

Dr. G.Chung-Yan/Dr. C. Houser  
**CARRIED**

**c) Biological Conservation (Form A)**  
(See document Sa200508-5.5.4c for more details.)

**MOTION: That the Certificate in Biological Conservation be approved.^**

*^Subject to approval of the expenditures required.*

Dr. G.Chung-Yan/Dr. C. Houser  
**CARRIED**

**d) Environmental Assessment (Form A)**  
(See document Sa200508-5.5.4d for more details.)

**MOTION: That the Certificate in Environmental Assessment be approved.^**

*^Subject to approval of the expenditures required.*

Dr. G.Chung-Yan/Dr. C. Houser  
**CARRIED**

**e) Greenhouse Science (Form A)**

*(See document Sa200508-5.5.4e for more details.)*

**MOTION: That the Certificate in Greenhouse Science be approved.^**

*^Subject to approval of the expenditures required.*

Dr. G.Chung-Yan/Dr. C. Houser  
**CARRIED**

**MOTION: To extend the Senate meeting beyond 5:00pm.**

C. Baillargeon/N. Baker  
**CARRIED**

**5.5.5 Bachelor of Human Kinetics – Major Program Changes (Form B)**

*(See document Sa200508-5.5.5 for more details.)*

**MOTION: That the Bachelor of Human Kinetics (Honours Kinesiology – Sport Management) be renamed Bachelor of Human Kinetics (Honours Sport Management and Leadership); and that the degree requirements for the renamed Bachelor of Human Kinetics (Honours Sport Management and Leadership) and the Bachelor of Human Kinetics (Honours Kinesiology – Movement Science) be changed according to the program/course changes.^**

*^Subject to approval of the expenditures required.*

Dr. G.Chung-Yan/Dr. B. Daly  
**CARRIED**

**\*a) Faculty of Human Kinetics – New Course Proposals (Form D)**

*(See document Sa200508-5.5.5a for more details.)*

**MOTION: That the following courses be approved:^**  
**KINE-1200. Introduction to the Sport Industry**  
**KINE-1330. Introduction to Sport Leadership**  
**KINE-1660. Functional Anatomy II**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**5.5.6 Combined Bachelor of Arts in Forensics (Applied Forensic Science Stream) – Major Program Change (Form B)**

*(See document Sa200508-5.5.6 for more details.)*

**MOTION: That the degree requirements for the Combined Bachelor of Arts in Forensics be changed according to the program/course change form; and that the Applied Forensic Science Stream be approved.^**

*^Subject to approval of the expenditures required.*

Dr. G.Chung-Yan/M. Abdulaziz  
**CARRIED**

**5.5.7 Bachelor of Mathematics (Honours Actuarial Science) – New Program Proposal (Form A)**  
*(See document Sa200508-5.5.7 for more details.)*

**MOTION: That the Bachelor of Mathematics (Honours Actuarial Science) be approved.^**

*^Subject to approval of the expenditures required.*

Dr. G.Chung-Yan/Dr. C. Houser  
**CARRIED**

**\*5.5.8 Master of Social Work (MSW) – Learning Outcomes**  
*(See document Sa200508-5.5.8 for more details.)*

The document was received for information.\*

**5.6 Academic Policy Committee**

**5.6.1 University Operating Budget 2020-2021**

*(See document Sa200508-5.6.1 and Sa200508-5.6.1a-d for more details.)*

Senators were informed that the University is proposing a balanced budget for 2020-2021. The pre-COVID-19 Operating revenue was budgeted at \$305.7m, which was an increase of \$13m (4.7%) over last year. However, the post-COVID-19 Operating revenue is projected to decrease by 2.5% from the 2019-2020 Operating Budget. Members were informed that, when factoring in the \$8M enrolment contingency reserve, the proposed 2020-2021 budget is prepared for a loss of tuition of up to \$29.4M (15%) and will require reduction in expenditures.

The 2020-2021 Operating Budget has taken into consideration three key elements: 1) the original budget proposal (pre-COVID plan); 2) adjustments required due to COVID-19's impact; and, 3) continued risk assessment. The budget will need regular monitoring and possible updates as circumstances continue to change in this unpredictable environment.

There are two Working Groups that have been supporting the Provost's Budget Committee in the development of the budget: Budget Working Group and the Human Resources Working Group. In addition, the Provost's Council has met to discuss the COVID-19 required adjustments and one-on-one discussions with Deans are ongoing.

The largest expenditure in the University Operating Budget is still salaries, wages, and benefits representing approximately 77% of the Operating Budget. The University's continued commitment to maintaining its fiscal position has served the institution well and has enabled it to still set aside \$2.65M for strategic investments.

It was stressed that the projections will change as more data comes in with respect to registrations, status of international borders, status of social distancing restrictions.

The floor was open for comments/questions.

In response to a question raised about the implementation of the 1.1% Payroll Tax, it was clarified that this is a cut of 1.1% to area budgets calculated based on the salaries and benefits lines, not a cut to actual salaries and benefits.

In response to a question raised about deferral of hiring, it was clarified that only unposted and unrecruited staff positions included in the original budget will be deferred until 2021/22.

In response to a question raised about personal protective equipment (PPE), it was noted that one-time funds have been set aside, from savings generated by the temporary closure of buildings, to address health and safety issues related to the pandemic.

In response to a question raised about relief funding from the government, it was noted that the provincial government provided \$400k to help support COVID-19 changes, but significant additional funding is needed. There will be continued lobbying and dialogue with the government, as well as reporting and conservative budgeting.

In response to a question raised about the noticeable deficit in the Faculty of Arts Humanities and Social Sciences (\$16 million), it was noted that this is a result of the current budget model which creates large disparities across the Faculties. This budget model will be changed in the coming year. It was also noted that FAHSS has paid back an unprecedented \$4m over the last few years by deleting programs and reducing offerings.

The document was received for information.

#### **5.6.1.1 Report from Academic Policy Committee**

The Academic Policy Committee received the Operating Budget report at its meeting of May 7, 2020. APC appreciates the significant strain that the COVID-19 pandemic has placed on the University's Operating Budget. This strain is amplified by the potentially long-term uncertainty of this unprecedented situation, which makes predicting enrolment difficult. It was noted that projected enrolment was set based on surveys of current and prospective students, surveys conducted by Universities Canada and other external international bodies, as well as anecdotal information. APC expressed some concern about the statistical reliability of the data and cautioned that predicting enrolment based on this data could be problematic given the ever-changing COVID-19 situation. It was also noted that not all Faculties or Departments would be affected in the same way. Administration concurred with this assessment and stressed that projections are conservative with a cushion of \$8m should they fall short of the target.

Overall, APC supports the proposed Operating Budget; acknowledging the need for the various and difficult strategies for reducing expenditures and using reserves/carryforwards. APC was pleased to hear that some funds have been set aside for personal protective equipment, cleaning and sanitizing, and preparing the campus for resumption of work, as well as funding to ensure more robust online examinations.

#### **5.7 Senate Governance Committee**

Nothing to report.

#### **5.8 Report of the Provost**

Members were informed that the new Dean of Nursing is Dr. Debbie Sheppard-LeMoine from Dalhousie University. Extreme gratitude was extended to Dr. Linda Patrick, for serving as the Dean of Nursing at Windsor for over 10 years.

#### **5.9 Report of Vice-President, Research and Innovation**

Members were informed that Research Ethics Board (REB) has diligently reviewed over 100 applications. Many thanks were extended to Dr. Suzanne McMurphy, Chair of Research Ethics Board and the REB team. Overall, the University has had tremendous success in securing Tri-Council funding with many new projects being funded. It was also noted that researchers are heading 20 COVID-19 related project funded by WE-SPARK Health Institute.

#### **6 Question Period/Other Business**

Nothing to report.

#### **7 Adjournment**

**MOTION: That the meeting be adjourned.**

Dr. B. Daly/A. Grgicak-Mannion

**CARRIED**