



**SENATE**  
**Minutes of Meeting**

**Date:** Friday, November 11, 2016

**Time:** 2:30pm-4:05pm

**Room:** 203 Anthony P Toldo

**PRESENT:** Dr. Majid Ahmadi, Dr. Abdo Alfakih, Ms. Ghadeer Alghosein, Mr. Makram Al-Matary, Dr. Natalie Atkin, Prof. Reem Bahdi, Mr. Nick Baker, Ms. Katia Benoit, Dr. Joseph Casey, Ms. Nusrat Tarin Chowdhury, Dr. Tanja Collet-Najem, Mr. Richard Corneil, Mr. Ronald (R.J.) D'Aguilar, Ms. Joan Dalton, Dr. Beth Daly, Dr. Jeff Defoe, Ms. Bernarda Doctor, Dr. Phil Dutton, Dr. Eahab Elsaid, Dr. Shervin Erfani, Dr. Mitch Fields, Dr. Johanna Frank, Dr. Phil Graniero, Dr. Marcello Guarini, Mr. Moussa Hamadani, Dr. Debbie Kane, Mr. Dariush Karimi, Dr. Wladyslaw Kedzierski, Mr. Ahmed Khalifa, Dr. Michael Khan, Dr. Ed King, Dr. Douglas Kneale (Acting Chair), Dr. Ziad Kobti, Dr. Joanna Luft, Dr. Scott Martyn, Dr. Lydia Miljan, Ms. Alice Miller, Dr. Maureen Muldoon, Dr. Radu Neculau, Dr. Francisca Omorodion, Dr. Linda Patrick, Dr. Stephen Pender, Dr. Tina Pugliese, Mr. Amin Safaei, Dr. Alan Scoboria, Dr. Victor Sevellano, Ms. Amber Shaheen, Dr. Jacqueline Stagner, Dr. Edwin Tam, Mr. Chase Tribble, Prof. Lionel Walsh, Dr. Zhuo Wang, Ms. Sue Williams, Dr. Robin Wright.

**REGRETS:** Prof. Jeff Berryman, Mr. Pascal Calarco, Mr. Daniel Edelstein, Mr. Ryan Flannagan, Dr. Laurie Freeman-Gibb, Dr. Chris Houser, Dr. Muharem Kianieff, Dr. Jagdish Pathak, Mr. Paul Petaht egoose, Dr. K. W. Michael Siu, Dr. Julie Smit, Ms. Jennifer Soutter, Dr. Darren Stanley, Dr. Shelagh Towson, Dr. Patricia Weir, Dr. Alan Wildeman, (Chair).

**ABSENT:** Mr. Fahed Baghdadi, Mr. Chris Baillargeon, Dr. John Deukmadjan, Dr. Jess Dixon, Dr. Gordon Drake Dr. Maureen Sterling, Mr. Raed Kadri, Dr. Norman King, Dr. Gurupdesh Pandher, Dr. Mehrdad Saif, Dr. Nurlan Turdaliev, Dr. Chris Waters, Mr. William Willis.

**IN ATTENDANCE:** Mr. Chris Busch, Ms. Renée Wintermute (University Secretary) and Alison Zilli (University Secretariat).

**1 Approval of Agenda (Unstarring agenda items)**

**MOTION:** That the agenda be approved.

Mr. M. Hamadani/Mr. N. Baker  
**CARRIED**

**2 Minutes of the meetings of October 11 2016**

**MOTION:** That the minutes of the meeting of October 11, 2016 be approved.

Dr. Z. Kobti/Prof. L. Walsh  
**CARRIED**

**3 Business arising from the minutes**

Nothing to report.

**4 Outstanding Business/Action Items**

Nothing to report.

## **5 Reports/New Business**

### **5.1 Report from Student Presidents (UWSA, OPUS, GSS)**

#### University of Windsor Students Alliance (UWSA)

It was noted that members of UWSA participated in the National Day of Action which took place on November 2<sup>nd</sup>. The overall goal of the day was to have students join together in support of access to higher education without the barrier of cost or the fear of incurring debt. The event was an opportunity for students from across the country to work together in support of a common vision for students. It was also noted that the UWSA is in the process of establishing a new Lancer lounge. Once the project is near completion the UWSA will be asking for help from students to come up with a name for the lounge. Members were informed that the Lance, which is an 80-year-old student newspaper is in the process of being re-envisioned as a public affairs department. The Bike Share program, which has been very successful in promoting convenient and healthy transportation has been very well subscribed. It was noted that to further promote that biking is also an environmentally-friendly way to get around campus, the first 100 people to sign up for the UBike Share membership received a water bottle and helmet. It was noted that Transit Windsor has been very progressive in introducing a new App that allows users to access the bus schedule via text messaging alerts.

#### Organization of Part-Time University Students (OPUS)

It was noted that OPUS participated in the recent retirees' dinner which was held last weekend and also hosted a Fall social which drew strong participation from part-time students. It was noted that information regarding funding available to part-time students was provided by OPUS which was extremely helpful in educating students who may not know what is available to them. The OPUS policies are currently being reviewed by a legal expert to ensure that they are up-to-date and to recommend any necessary revisions.

#### Graduate Students Society (GSS)

It was noted that GSS will be holding a Lancers Sport and Recreation Centre (LSRC) Referendum with voting to be held on November 23-24<sup>th</sup> and results to be announced on the 25<sup>th</sup>. The Referendum pertains to a fee per student (125\$) per year to help support the building of the Sport and Recreation Centre.

### **5.2 Report of the President**

Nothing to report.

### **5.3 Report of the Academic Colleague**

An overview was provided to Senators on the various topics of discussion that were held during meetings of the Academic Colleagues and the Council of Ontario Universities. It was noted that the main topics included: 1) the Highly Skilled Workforce Report and matters related to the communication of learning outcomes of graduating students; 2) the new Funding formula and tuition framework; 3) the new Strategic Mandate Agreements; and, 4) the OCAV Task Force on Quality Indicators. It was also noted that Colleagues presented an overview to the Executive Heads of the faculty perspective on the recommendations outlined in the Highly Skilled Workforce Report. Colleagues were critical of the fixation of students on the first job and an emphasis was placed on long term career development following graduation.

Another issue that was raised was consideration of how employers and universities can approach the need to hire a diverse workforce and better consider how cultural competency can be included as a skill that is valued in the workforce. In response to a question raised regarding the definition of cultural competency from a ministry perspective, it was noted that the term is broad and is thought to mean understanding of diversity in all its forms. Members requested that cultural competency be more clearly defined and that the University's strategy around diversity and hiring be clearly stated.

**5.4 Senate Student Caucus**

**5.4.1 Considerations for Enhancing Safety on Campus**

*(See document Sa161111-5.4.1 for more details.)*

The document was received for information.

**5.5 Program Development Committee**

**\*5.5.1 Program Course Changes**

**\*a) Masters of Engineering Management – Minor Program Changes**

*(See document Sa161111-5.5.1a for more details.)*

**MOTION: That the degree requirements for the Master of Engineering Management be changed according to the program/course change forms\*.**

*\*Subject to approval of the expenditures required.*

**\*CARRIED**

**\*b) Biological Sciences – Minor Program Changes**

*(See document Sa161111-5.5.1b for more details.)*

**MOTION: That the degree requirements for the Honours Biological Sciences with Thesis, Honours Molecular Biology and Biotechnology, Honours Behaviour, Cognition, and Neuroscience, and Honours Biology and Biochemistry (Health and Biomedical Stream) be changed according to the program/course change forms\*.**

*\*Subject to approval of the expenditures required.*

**\*CARRIED**

**\*c) Computer Science – Minor Program Changes**

*(See document Sa161111-5.5.1c for more details.)*

**MOTION: That the Bachelor of Computer Science (General) (for graduates of CIC Cairo BETCH Four-Year Degree), Bachelor of Computer Science (Honours Applied Computing) (for graduates of CIC Cairo BETCH Four-Year Degree), and Bachelor of Computer Science (Honours) – Ansal Institute of Technology be discontinued. \*.**

*\*Subject to approval of the expenditures required.*

**\*CARRIED**

**\*d) Earth and Environmental Science – Minor Program Changes**

*(See document Sa161111-5.5.1d for more details.)*

**MOTION: That the degree requirements for the B.Sc. Honours Environmental Science (with and without thesis options), and the Minor in Environmental Science, Minor in Geography be changed, according to the program/course change forms\*.**

*\*Subject to approval of the expenditures required.*

**\*CARRIED**

- \*e) Political Science – Minor Program Changes**  
(See document Sa161111-5.5.1e for more details.)

**MOTION 1:** That the degree requirements for the Honours International Relations and Development Studies, (including the Economics Concentration) be changed according to the program/course change forms\*.

**MOTION 2:** That the BA (Honours) Political Science with Law and Politics Specialization be renamed to *BA (Honours) Law and Politics*.

*\*Subject to approval of the expenditures required.*

**\*CARRIED**

- \*f) Communication, Media and Film – New Course Proposal**  
(See document Sa161111-5.5.1f for more details.)

**MOTION:** That the follow course addition be made\*:  
**40-361. Public Relations Today: Issues and Practices**

*\*Subject to approval of expenditures required.*

**\*CARRIED**

- \*g) English – New Course Proposal**  
(See document Sa161111-5.5.1g for more details.)

**MOTION:** That the following course addition be made\*:  
**26-103. Writing Creatively**

*\*Subject to approval of expenditures required.*

**\*CARRIED**

- \*h) Kinesiology – New Course Proposals**  
(See document Sa161111-5.5.1h for more details.)

**MOTION:** That the following course addition be made\*:  
**95-798. Dissertation Research**

*\*Subject to the approval of expenditures required.*

**\*CARRIED**

- \*i) PhD in Nursing – Minor Program Change**  
(See document Sa161111-5.5.1i for more details.)

**MOTION:** That the degree requirements for the PhD in Nursing be changed according to the program/course change forms\*.

*\*Subject to approval of the expenditures required.*

**\*CARRIED**

- \*j) Nursing – New Course Proposals**  
(See document Sa161111-5.5.1j for more details.)

**MOTION: That the following course additions be made\*:**

- 63-600 Seminar**
- 63-610 Philosophy of Science in Nursing**
- 63-620 Advanced Perspectives in Quantitative Research Methods and Analyses**
- 63-630 Advanced Perspectives in Qualitative Research**
- 63-741 Comprehensive Exam**
- 63-798 Dissertation**

*\*Subject to the approval of expenditures required.*

**\*CARRIED**

- \*5.5.2 MAME Graduate Program Requirement –Clarification**  
(See document Sa161111-5.5.2 for more details.)

**MOTION: That the program requirements for the Engineering MASC and PhD programs relating to courses 92-595 and 92-695 be amended as provided.**

**\*CARRIED**

## **5.6 Academic Policy Committee**

- 5.6.1 Policy on Academic Accommodation for Students with Disabilities – Revisions**  
(See document Sa161111-5.6.1 for more details.)

**MOTION: That the proposed revisions to the Policy on Academic Accommodation for Students with Disabilities be approved.**

The proposed change to the policy is a result of revised guidelines from the Ontario Human Rights Commission (OHRC) for accommodating students with mental health issues. In response to a question raised regarding the definition of a medical profession, it was noted that the University of Windsor accepts medical notes signed by regulated health care professionals as defined by the Health Professions Act (RHPA).

Dr. P. Dutton/Dr. E. King  
**CARRIED**

- 5.6.2 Statement of Principles on Educational Resources for Courses (textbooks and other support materials)** (See document Sa161111-5.6.2 for more details.)

**MOTION: That the following Statement of Principles on Educational Resources for Courses be approved:**

**Understanding that courses normally require students to acquire learning resources (such as textbooks) and recognizing that instructors' selection of required and recommended textbooks and other support materials should be based on the instructor's careful assessment of what would provide students with the best learning experience for the course, instructors should strive to identify textbooks and other support materials for their courses at no cost, or at the lowest possible cost to students.**

Dr. Z. Kobti/Dr. P. Dutton

In response to a question raised about where the statement will be hosted, it was noted that the proposed Statement of Principles will be posted on the University Secretariat website at

[www.uwindsor.ca/secretariat](http://www.uwindsor.ca/secretariat) and the memo will be placed on the Centre for Teaching and Learning website.

Senators were encouraged to contact the Leddy Library if they have any questions regarding licences or availability of books.

**CARRIED**

**\*5.6.3 Policy on Conduct of Exams and Tests – Revisions to Appendix C**

*(See document Sa161111-5.6.3 for more details.)*

**MOTION: That the proposed revisions to the Policy on Academic Accommodation for Students with Disabilities be approved**

**\*CARRIED**

**\*5.6.4 Policy on Admission Requirements (Undergraduate) – Mathematics and Statistics Changes**

*(See document Sa161111-5.6.4 for more details.)*

**MOTION: That the admission requirements for the Honours Mathematics (B.Math), General Mathematics (B.Math), Mathematics and Statistics (B.Math) and Mathematics and Computer Science (B.Math) programs be revised to no longer recommend that students take the course SPH4U (Physics, Grade 12, University Preparation).**

**\*CARRIED**

**5.7 Senate Governance Committee**

Nothing to report.

**5.8 Report of the Provost**

Fall Open House

It was noted that the Fall Open House which was hosted on Saturday, November 5, 2016 was a successful event generating excitement, enthusiasm across the campus and record attendance. Sincere thanks were extended to everyone who participated.

Strategic Enrolment Management Review (SEM)

Senators were reminded that the University is in the process of making a number of changes to practices, improving recruitment and advertising strategies, including establishing a new marketing campaign. It was noted that a full-scale review of recruitment, admissions, and retention practices is underway with consultants' *SEM Works* hired to undertake the review. So far there have been many focus groups and the consultants will be on campus for a three-day visit in October and another two-day visit in November. As part of the review a survey was conducted for prospective students which had over 1000 response rate.

Ministry of Advanced Education and Skills Development

Members were informed that the Ministry is currently in the process of developing the new university funding formula with key priorities including a highly skilled workforce and an increased access to high quality and affordable education. The Ministry will continue to work on reforming the University and College Funding Models and use the new round of Strategic Mandate Agreements (SMAs) to support sustainability and high-quality education. This current Strategic Mandate Agreements covered the term of April 1, 2014 to March 31, 2017.

### Course Numbering System and Faculty and Program Codes

An issue was raised regarding the University's current course numbering system. It was suggested that it is timely to consider renaming and renumbering courses so that it is easier for students to find courses during registration without having to refer to a faculty and/or department code. Currently each course is identified by a three-part number. The first part refers to the Faculty, the second part to the department/subject area, the third to the level of the course. This concern goes hand-in-hand with the current Degree Audit Reporting System (DARS) which is a very challenging document to read and not user-friendly for students or advisors. In response, it was noted that this has been a long-term problem as the home-grown system was created many decades ago. Moving forward, the new Enterprise Resource Planning (ERP) software will replace this system with an up-to-date system that will be more powerful and user friendly. The course numbering system will be revisited as part of the ERP with a view to identifying courses with their subject matter. Another issue is the amount of registration restrictions and add/drop forms on courses which require students to obtain manual signatures and submit in person to the Registrar.

### Strategic Priority Fund (SPF 50) Hires

Members were informed that the University is making strong progress pertaining to the SPF 50 hirings. Currently there are 20 positions advertised for which over 300 applications have been received from prospective candidates.

### Council of Ontario Universities (COU) Awareness Campaign

The Council of Ontario Universities has begun a campaign to raise awareness and spark conversations about the future of Ontario universities. Over the next year, all Ontario universities will be engaging with their communities asking for insight into what they envision universities are and ought to be. There is also an online survey aimed at the boarder community which can be accessed at [ontariosuniversities.ca](http://ontariosuniversities.ca). The University of Windsor will be hosting approximately five sessions to explore the role of universities in coordination with leaders from the local community.

### Provost's Task Force on Experiential Learning

Given the importance of experiential learning in providing students with an opportunity to combine academic learning with practical experience, a Provost's Task Force was established to review and report back on experiential and work-integrated education across campus.

### Activity-Based Budgeting (ABB) Model

Senators sought clarification regarding the ABB model and how it affects the academic mission, particular regarding what appears to be the "defunding" of the Humanities. Members noted that under this model, Faculty revenue is calculated based on enrolment in each of the programs. Therefore, the flow of funds to the Faculties is predicated, in large part, upon each Faculty receiving the tuition revenue for those students majoring in their Faculty. On the other hand, it was noted that the model is not only about enrolment growth but about student retention, right-sizing, sustainability and student retention. For additional clarification, it was suggested that a conversation be held between the Deans and their faculty peers to clarify established priorities and how they are implementing them for their respective areas. A request was also made that Senate receive a presentation on the new budget model.

### Program Ideas

The idea of re-packaging programs and establishing clusters to enhance interdisciplinarity and for the sake of student recruitment could be a future conversation. (For example: Health Sciences could be an umbrella term to encompass all disciplines related to health sciences, etc.).

A student Senator noted that programs that attract students are extremely important in shaping university experiences. The Outstanding Scholars program is an excellent example of the types of programs that are very beneficial to University students and more programs should be established and made available.

**5.9 Report of Vice-President, Research and Innovation**

Nothing to report.

**6 Question Period/Other Business**

*Notice of Motion* was provided to rescind the revisions to Senate Bylaw 23 section 2.2, approved at the June 2016 Senate meeting. (See Senate document Sa160610-5.8.3 and corresponding Senate minutes of June 10, 2016 for more details.)

**7 Adjournment**

**MOTION: That the meeting be adjourned.**

Dr. M. Ahmadi/Dr. E. King

**CARRIED**