

**SENATE**  
**Minutes of Meeting**

**Date:** Friday, May 13, 2016

**Time:** 2:30pm

**Room:** 203 Anthony P Toldo

**PRESENT:** Dr. Majid Ahmadi, Ms. Ghadeer Alghosein, Mr. Makram Al-Matary, Dr. Natalie Atkin, Mr. Nick Baker, Dr. Pierre Boulos, Ms. Nusrat Tarin Chowdhury, Dr. Carol Davison, Dr. Lorna de Witt, Dr. Jess Dixon, Dr. Phil Dutton, Mr. Daniel Edelstein, Dr. Waguih ElMaraghy, Dr. Shervin Erfani, Ms. Marilyn Farough, Dr. Maureen Gowing, Dr. Phil Graniero, Mr. Moussa Hamadani, Dr. David Hutchinson, Ms. Vicki Jay Leung, Dr. Karl Jirgens, Dr. Debbie Kane, Mr. Dariush Karimi, Mr. Ahmed Khalifa, Dr. Michael Khan, Dr. Muharem Kianieff, Dr. Ed King, Dr. Douglas Kneale, Dr. Ziad Kobti, Dr. Joanna Luft, Dr. Charles Macdonald, Dr. Elena Maeva, Ms. Alice Miller, Dr. Mehdi Sangani Monfared, Ms. Kristen Morris, Dr. Maureen Muldoon, Dr. Jeff Noonan, Dr. Gurupdes Pandher, Dr. Linda Patrick, Dr. Stephen Pender, Mr. Paul Petahtegoose, Mr. Michael Potter, Dr. Antonio Rossini, Mr. Amin Safaei, Dr. Mehrdad Saif, Dr. Alan Scoboria, Dr. Victor Sevillano, Ms. Amber Shaheen, Dr. Julie Smit, Dr. Clayton Smith, Dr. Andrzej Sobiesiak, Dr. Darren Stanley, Dr. Edwin Tam, Mr. Chase Tribble, Dr. Nurlan Turdaliev, Dr. Zhou Wang, Dr. Chris Waters, Dr. Patricia Weir, Dr. Alan Wildeman (Chair), Dr. Larry Wilson.

**REGRETS:** Mr. Chris Baillargeon, Prof. Jeff Berryman, Mr. Pascal Calarco, Dr. Tanja Collet-Najem, Mr. Richard Corneil, Mr. Ronald D'Aguiar, Dr. Laurie Freeman-Gibb, Dr. Lydia Miljan, Dr. Katherine Quinsey, Dr. Valerie Scatamburlo-D'Annibale, Dr. K. W. Michael Siu, Dr. Elizabeth Starr, Dr. Marijke Taks, Prof. Lionel Walsh, Mr. William Willis, Dr. Nancy Wright.

**ABSENT:** Ms. Shaista Akbar, Dr. Abdul-Fattah Asfour, Dr. Allan Conway, Dr. Gordon Drake, Mr. Raed Kadri, Dr. Norman King, Dr. Jill Singleton-Jackson.

**IN ATTENDANCE:** Mr. Tim Brunet, Mr. Dave Butcher, Mr. Matthew Dunlop, Dr. Anne Forrest, Mr. Andrew Kuntz, Ms. Erika Kustra, Ms. Renée Wintermute (University Secretariat), Ms. Rose Zanutto, Ms. Alison Zilli (University Secretariat), Mr. Vuk Zubic.

*The Chair welcomed the new student Senators to the meeting.*

**1 Approval of Agenda (Unstarring agenda items)**

*Although the items were not discussed in sequential order, the minutes do reflect the agenda order of business.*

**MOTION: That the agenda be approved.**

Dr. P. Boulos/Mr. M. Al-Matary  
**CARRIED**

**2 Minutes of the meetings of April 8, 2016**

**MOTION: That the minutes of the meeting of April 8, 2016 be approved.**

Dr. W. ElMaraghy/Dr. P. Granerio  
**CARRIED**

**3 Business arising from the minutes**

Nothing to report.

**4 Outstanding Business/Action Items**

Nothing to report.

## 5 Reports/New Business

### 5.1 Report from the Student Presidents (UWSA, OPUS, GSS)

#### University of Windsor Students Alliance (UWSA)

Senators were informed that the 2016-2017 UWSA Executive has been constituted and members are looking forward to engaging in activities that will help promote the University of Windsor. It was noted that UWSA Executives participated in an event today called "Bail or Jail" to raise funds for Crime Stoppers. It was also noted that initiatives in progress include finalizing details for the University Bus Pass, implementing the Bike Share program and establishing the new Lancer lounge. In response to a question raised regarding the UWSA's political agenda, it was noted that future plans include strengthening outreach to high school students and promoting mental health awareness resources.

#### Organization of Part-Time University Students (OPUS)

Members were informed that the OPUS student representatives are elected for two-year terms. Current terms are effective until April 30, 2017. It was also noted that new members are attending a presentation on parliamentary procedures as set out in *Robert's Rules of Order*.

#### Graduate Students Society (GSS)

The incoming GSS Executives commenced their terms on May 1, 2016. It was noted that the 8<sup>th</sup> annual GSS soccer game will be held in July and all members are encouraged to participate.

### 5.2 Report of the President

#### Funding Formula

Members were informed that the Ministry of Training, Colleges, and Universities (MTCU) is in the process of developing the new university funding formula. It was noted that MTCU has made a commitment to work closely with institutions to build on their strengths while still ensuring that students have access to post-secondary education. MTCU will be looking at how public funds are allocated to support students' outcomes and long-term sustainability as the current enrolment-based funding model (which has been in place for decades) needs to be improved. Under the current "corridor model", funding is distributed to universities based on the growth in BIU's (basic income units), which are enrolments weighted to reflect level and programs of study. It was further noted that some operating funds from the Provincial Government are provided through Base Operating, which is dependent on the University meeting its enrolment commitments. The government is looking at a formula that will benefit areas that may not have consistent demographic growth. This will coincide nicely with the development of new Strategic Mandate Agreements in April, 2017.

#### The Chancellor's Renewal/Search Committee

Members were reminded that the Chancellors Renewal/Search Committee has commenced. It was noted that the Committee membership is comprised of the President, three Board Representatives and three members appointed by the Chair of Senate: Mr. RJ D'Aguiar, Dr. Maureen Gowing, and Dr. Maureen Muldoon.

#### Contest to Rename Walkways

Senators were informed that submissions for the contest to rename Sunset and Patricia Avenue (which have now been made into pedestrian friendly walkways) are still in the process of being reviewed. It is anticipated that the winners will be announced in June 2016.

Congratulations were extended to Dr. Anne Forrest on receiving the Mary Lou Dietz Equity Leadership Award. The award was awarded to Dr. Forrest for her contributions to creating an equity culture on campus.

### 5.2.1 Curriculum 2020 – Discussion

At the last meeting it was agreed that a Senator from each Faculty would be charged with carefully reviewing the “Curriculum 2020” discussion paper and come back to Senate ready to start the discussion from the perspective of his/her Faculty. It was noted that each Faculty was given the opportunity to present one PowerPoint slide to Senate with the goal of commencing a conversation about re-envisioning the curriculum (or curricula).

The following members were charged with presenting on behalf of their respective Faculties: Dr. Karl Jirgens (FAHSS), Dr. Maureen Gowing (Business), Dr. Darren Stanley (Education), Dr. Waguih ElMaraghy (Engineering), Dr. Jess Dixon (Human Kinetics), Dr. Chris Waters (Law), Dr. Linda Patrick (Nursing), and Dr. Phil Dutton (Science).<sup>1</sup>

A lengthy presentation ensued as each member conveyed their curriculum vision to Senators. A multitude of diverse perspectives were provided. It was determined that curriculum means many different things to each discipline. At the core, it will be important to ensure that the University engages in a process where all are able to ensure that students are meeting the expected learning outcomes of their program. The notion of being able to publicly state that each graduate will have a learning experience dealing with or addressing a real world problem was widely supported.

It was concluded that the discussion provided a forum for areas to collegially share ideas and pull together common themes that can be used as a foundation for building a curriculum (or curricula) for future students. However, given the complexity of the information, there was a general consensus that there will need to be a substantial volume of synthesizing in order to coordinate concepts together in a succinct manner. The principles of the Curriculum 2020 (or more appropriately, 2030) report can be used as a basic infrastructure.

### 5.3 Report of the Academic Colleague

*(See document Sa160513-5.3 for more details.)*

One of the main highlights of the meeting was a presentation on a Sector-Wide Strategic Communication Plan that resulted in feedback for additional refinement of the plan.

The document was received for information.

### 5.4 Senate Student Caucus

Nothing to report.

### 5.5 Program Development Committee

Senators were informed that at the last PDC meeting, during the review of a proposal to amend a line in the “Characteristics of a University of Windsor Graduate”, PDC noted that rather than looking at piece-meal proposals, it may be timely to conduct an overall review of the Characteristics. PDC asked the Senate Working Group on Learning Outcomes to consider such a review.

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<sup>1</sup> The presentations can be accessed online at: <http://www.uwindsor.ca/secretariat/7/senate>.

**\*5.5.1 Program Course Changes**

**\*a) FAHSS – New Course Proposals**

*(See document Sa160513-5.5.1a for more details.)*

**MOTION: That the following course additions be made: \***

**02-320. Working in Digital Communities I**

**02-321. Working in Digital Communities II**

*\*Subject to approval of expenditures required.*

**\*CARRIED**

**\*b) Chemistry and Biochemistry – Minor Program Changes**

*(See document Sa160513-5.5.1b for more details.)*

**MOTION: That the degree requirements for the Honours BSc in Biochemistry with thesis and Honours Chemistry with thesis be changed according to the program/course change forms\*.**

*\*Subject to approval of expenditure required.*

**\*CARRIED**

**\*c) Chemistry and Biochemistry – New Course Proposal**

*(See document Sa160513-5.5.1c for more details.)*

**MOTION: That the following course additions be made\*:**

**59-400. Development of Leadership, Outreach and Presentation Skills**

*\*Subject to the approval of expenditures required*

**\*CARRIED**

**\*d) Chemistry and Biochemistry (Graduate) – New Course Proposal**

*(See document Sa160513-5.5.1d for more details.)*

**MOTION: That the following course additions be made\*:**

**59-680. Strategic Management of Biotech Innovations**

*\*Subject to the approval of expenditures required*

**\*CARRIED**

**\*e) Biological Sciences – Minor Program Changes**

*(See document Sa160513-5.5.1e for more details.)*

**MOTION: That the degree requirements for the BSc Honours Biological Sciences, BSc Honours Biological Sciences with Thesis and BSc Honours Biology and Biotechnology be changed according to the program/course change forms\*.**

*\*Subject to approval of the expenditures required.*

**\*CARRIED**

**\*f) Master of Medical Biotechnology – Minor Program Changes**

*(See document Sa160513-5.5.1f for more details.)*

**MOTION:** That the degree requirements for the Master of Medical Biotechnology be changed according to the program/course change forms\*.

*\*Subject to approval of the expenditures required*

**\*CARRIED**

**\*g) Master of Applied Computing – Minor Program Changes**

*(See document Sa160513-5.5.1g for more details.)*

**MOTION:** That the degree requirements for the Master of Applied Computing be changed according to the program/course change forms\*.

*\*Subject to approval of the expenditures required.*

**\*CARRIED**

**\*h) Bachelor of Environmental Studies – New Course Proposal**

*(See document Sa160513-5.5.1h for more details.)*

**MOTION:** That the following course additions be made\*:  
58-310. The Living Earth: Biogeography and the Biosphere

*\*Subject to the approval of expenditures required.*

**\*CARRIED**

**\*i) Minor in Entrepreneurship – (New Minor) Minor Program Changes**

*(See document Sa160513-5.5.1i for more details.)*

**MOTION:** That the Minor in Minor In Entrepreneurship be approved. \*

*\*Subject to approval of expenditures required.*

**\*CARRIED**

**\*j) Business (Graduate) – New Course Proposals**

*(See document Sa160513-5.5.1j for more details.)*

**MOTION:** That the following course additions be made\*:  
78-600. Business Communications  
76-530. Applied Finance  
76-531. Financial and Managerial Accounting

*\*Subject to the approval of expenditures required.*

**\*CARRIED**

**\*k) Master of Management – Minor Program Changes**

*(See document Sa160513-5.5.1k for more details.)*

**MOTION:** That the degree requirements for the Master of Management be changed according to the program/course change forms\*.

*\*Subject to approval of the expenditures required.*

**\*CARRIED**

- \*l) Law (Graduate) – New Course Proposal**  
*(See document Sa160513-5.5.1l for more details.)*

**MOTION: That the following course additions be made\*:  
98-797. Thesis**

*\*Subject to the approval of expenditures required.*

**\*CARRIED**

- \*m) Law – New Course Proposal**  
*(See document Sa160513-5.5.1m for more details.)*

**MOTION: That the following course additions be made\*:  
98-853. International Humanitarian Law**

*\*Subject to the approval of expenditures required.*

**\*CARRIED**

- \*5.5.2 University Program Review Status Reports**  
*(See document Sa150513-5.5.2 for more details.)*

The document was received for information.

## **5.6 Academic Policy Committee**

### **5.6.1 University Operating Budget**

A presentation was given on the major assumptions and priorities governing the 2016/17 Operating Budget. The proposed budget has been presented to the Academic Policy Committee and is now being presented to Senate as part of the broad consultation undertaken to develop the final budget proposal for approval by the Board of Governors. The 2016-2017 Operating Budget is the implementation of *Budget 2.0 for UWindsor 2.0*, which is the vision for the next phase of the University's growth. It was noted that the 2016/17 operating revenue is budgeted at \$257.6M, an increase of \$3.9M (or 1.5%) over 2015/16.

The new Enrolment-Centred Model will align revenues to budgeted expenditures. Historically there was no relationship between revenue generated and base expenditures. In the new model, domestic and international student tuition revenue will be calculated based on enrolment in each of the programs, and can be directly attributed to the Faculties. Therefore, the flow of funds to the Faculties is predicated upon each Faculty receiving the tuition revenue for those students majoring in their Faculty. It was noted that achieving the optimum enrolment complement will contribute to the long-term sustainability of the University.

Senators were informed that the largest expenditure in the University operating budget is salaries, benefits and pension costs representing approximately 73% of the Operating Budget. The University's commitment to maintaining its fiscal position and avoiding any future deficit has served the institution well and placed it in a position to hire new faculty.

It was noted that enrolment projections are still the key factor in ensuring the fiscal stability of the University as undergraduate funding is still distributed to universities based on the growth in Basic Income Units. It was further noted that most operating funds from the Provincial Government are provided through Base Operating, which is dependent on the University

meeting its enrolment commitments. This likely will change when the government establishes a new funding model.

#### **5.6.1.1 Report from Academic Policy Committee**

*(See also document Sa150508-5.6.1.1 .)*

Members were reminded that the role of Academic Policy Committee (APC) is similar to that of the Senate in that it receives the Operating Budget report, seeks clarification on issues identified by committee members, and offers feedback for consideration.

APC agrees that transparency and accountability are important principles on which to base the budget and, to this end, encourages greater communication with APC, in the form of discussions on the budget process and key budget assumptions, earlier on in the process. In addition to metrics set for Faculties, primarily in the form of enrolments, APC suggests there be more clarity on the metrics for administrative areas.

APC questioned whether basing Faculty budgets on a rolling three-year average, rather than using only the prior year's activities, might more effectively capture the diversity of activities within Faculties.

APC encourages the University community as a whole to consider how the portion of the budget under "Other" could be increased, given the constraints around tuition and government grants. A systematic strategy to increase this portion of the budget would help alleviate budget pressures elsewhere.

APC notes that government grants now make up only 38% of operating revenue, making Windsor (and other universities) increasingly reliant on tuition fees, particularly international fees, for revenue, as the domestic student population declines. Consequently, there is an increasing reliance on course-based Masters programs that changes the profile of the University and is not without risks, as other Canadian and international universities also focus more and more on international markets. (Members further noted a shift in emphasis from research to teaching, more so in some Faculties than others, and cautioned against an over-reliance on course-based Masters programs given that international markets can change quickly.) APC also stresses the need for long-term visioning within Faculties, and the University as a whole, to ensure that decisions made today set the University on the right path to where it wants to be in ten to twenty years.

The floor was open for comments and questions.

In response to a question raised, it was clarified that the University does not restrict the number of applicants in each undergraduate program. Under this new enrolment model, Deans set their own enrolment targets in consultation with the Provost. The enrolment targets will be different for each Faculty based on achievable outcomes. These targets will drive program development and curriculum review. At the graduate level, a designated number of graduate spaces are allotted to each university. Students accepted to the university above these targets will not be funded by the government.

In response to a question raised regarding the model for cost recovery programs, it was noted that the Centre for Executive and Professional Programs will now be included as a base service unit for the campus. The new model includes base budget allocations to Faculties for actual delivery cost and institutional overhead is no longer applicable.

In response to a question raised regarding allocations, it was noted that Faculties will be funded by enrolment driven tuition revenue, while the non-Faculty areas are supported by government grants and other revenue.

In response to concern raised regarding whether there are safeguards in place if enrolments decline, it was noted that if expenditures are higher than tuition, enrolment plans can be reviewed and revised to determine best possible strategies for increasing revenue.

In response to a question raised about the allocation formula for GA/TAs it was noted that this was based on previous years and has already been distributed to the Faculties. It was further noted that all future costs will be based on revenue generated by Faculties.

The document was received for information.

**\*5.6.2 Admission Requirements for US and IB Students – Revisions**

*(See document Sa150508-5.6.2 for more details.)*

**MOTION 1: That the proposed revisions to the Admission Requirements for Students from the United States be approved.**

**\*CARRIED**

**MOTION 2: That the proposed revisions to the Admission Requirements the International Baccalaureate (IB) Diploma students be approved.**

**\*CARRIED**

**5.7 Committee Membership**

**5.7.1 Senate Representatives on the Board of Governors**

*(See document Sa150508-5.7.1 for more details.)*

Members were reminded that the University of Windsor Act provides for "*four members of the teaching staff elected by and from the members of the Senate*", to sit as members on the Board of Governors of the University of Windsor. The following nomination was received prior to the Senate meeting: Dr. Beth Daly, Faculty of Education. The floor was open for nominations. No nominations were made from the floor. Nominations were closed.

Dr. Beth Daly was acclaimed as Senate Representative to the Board of Governors.

**5.7.2 Vice-President, Research and Innovation – Search Committee**

*(See document Sa150508-5.7.2 for more details.)*

Members were informed that in accordance with Senate Bylaw 16, a Search Committee for the Vice-President, Research and Innovation is being created. A call for nominations was sent out for "*four decanal/faculty/librarian members, who are active researchers and who shall be members of four different Faculties/Library, elected by the Senate, two graduate students who are enrolled in research-based programs and are from different Faculties elected by the Senate, who are enrolled in research-based programs and not from the same Faculty.*"

**Faculty/decanal/librarian Election**

The following faculty/decanal/librarian nominations were received prior to the meeting: Dr. Stephen Pender and Dr. Hugh MacIsaac. The floor was open for nominations.

The following people were nominated from the floor: Dr. Maureen Gowing, Dr. Andrzej Sobiesiak, Dr. Linda Patrick, Dr. Charles Macdonald.



**MOTION: That nominations cease.**

Dr. A. Rossini/Dr. M. Kianieff  
**CARRIED**

The vote was by secret ballot. The results of the secret ballot were as follows: Dr. Maureen Gowing, Dr. Andrezej Sobiesiak, Dr. Linda Patrick, Dr. Charles Macdonald.

**MOTION: That the ballots be destroyed.**

Dr. M. ElMaraghy/Dr. M. Gowing  
**CARRIED**

**MOTION: That the Senate meeting go beyond 5:00pm.**

Dr. A. Rossini/Dr. P. Weir  
**CARRIED**

#### **Graduate Student Election**

The following graduate student nominations were received prior to the meeting: Ms. Natalie Gosselin and Mr. Justin Teeuwen. The floor was open for nominations. Mr. Amin Safaei was nominated from the floor.

**MOTION: That nominations cease.**

Dr. M. Ahmadi/Mr. Nick Baker  
**CARRIED**

The vote was by secret ballot. Mr. Matthew Dunlop (VP, Student Advocate, UWSA; non-Senate member) assisted with the ballot count. The results of the secret ballot were as follows: Ms. Natalie Gosselin and Mr. Amin Safaei.

**MOTION: That the ballots be destroyed.**

Dr. L. Patrick/ Mr. M. Hamadani  
**CARRIED**

**5.8 Senate Governance Committee**  
Nothing to report.

**5.9 Report of the Provost**

#### **Dean of the Odette School of Business**

Given the outcome of the vote this week in Faculty Council not to approve the recommended candidate, there will be a vacancy in the role of Dean as of July 1<sup>st</sup>. As part of that process, the President and Provost will be arranging a consultation with Odette to discuss the appointment of an Acting Dean.

#### **Dean of the Faculty of Science**

In light of quorum not being met at a meeting earlier this week, the Senate process of electronic balloting has begun with results to be announced early next week.

#### **Dean of the Faculty of Arts, Humanities and Social Sciences**

Senators were informed that the Dean Dr. Nancy Wright will be leaving and necessary steps are being taken to appoint an Acting Dean. As part of that process, the President and Provost will be arranging a consultation to discuss the appointment of an Acting Dean.

Additional searches are in place for the Dean of Education, Associate VP, Academic and the new Chief Information Officer (CIO).

Strategic Priority Fund (SPF 50) Hires

Members were informed that the University is making good progress regarding the hiring of new faculty under the SPF. It was noted that more information will be provided at the June Senate meeting.

Digital Learning Resources Policy

Senators were informed that the revised *Use of Digital Learning Resources for Instructional and Assessment Purposes Policy* has been posted on the Provost's website at <http://www1.uwindsor.ca/provost/policies-and-procedures>. It was noted that the policy will be reviewed annually. Dr. Jeff Berryman and Ms. Bev Hamilton were thanked for their help in updating the policy and consulting with students.

**5.10 Report of Vice-President, Research and Innovation**

Nothing to report.

**6 Question Period/Other Business**

Nothing to report.

**7 Adjournment**

**MOTION: That the meeting be adjourned.**

Dr. Z. Kobti/Dr. M. Saif  
**CARRIED**