

SENATE
Minutes of Meeting**Date:** Friday, May 9, 2014**Time:** 2:35 p.m. – 4:25 p.m.**Room:** Room 203, Anthony P. Toldo Building

PRESENT: Mr. Hussein Ahmed, Dr. Abdul-Fattah Asfour, Dr. Fazle Baki, Dr. Ram Balachandar, Mr. Iftekhar Ibne Basith, Dr. Camille Cameron, Dr. Allan Conway, Dr. Michael Crawford, Dr. Beth Daly, Dr. Yvette Daniel, Dr. Phil Dutton, Prof. D. Eansor, Ms. Gwen Ebbett, Mr. Mohamad El-Cheikh, Dr. Waguih ElMaraghy, Ms. Marilyn Farough, Dr. Anne Forrest, Dr. Laurie Freeman-Gibb, Dr. Maureen Gowing, Dr. Phil Graniero, Dr. Jill Grant, Dr. Mustapha Hamil, Mr. Mike Houston, Mr. Raed Kadri, Mr. Werner Keller, Dr. Michael Khan, Dr. Marlys Koschinsky, Dr. Joanna Luft, Dr. Charles Macdonald, Dr. Elena Maeva, Dr. Nancy McNevin, Dr. Rosanne Menna, Dr. Kevin Milne, Ms. Alice Miller, Dr. Mitra Mirhassani, Dr. Maureen Muldoon, Ms. Sharon Munro, Dr. Derek Northwood, Dr. Bob Orr, Dr. Linda Patrick, Dr. Sudhir Paul, Dr. Katherine Quinsey, Dr. Karen Roland, Dr. Antonio Rossini, Dr. Mehrdad Saif, Dr. Valerie Scatamburlo-D'Annibale, Dr. Alan Scoboria, Dr. Patrick Selmi, Dr. Jang Singh, Dr. Clayton Smith, Mr. Tareq Muhammad Supon, Dr. Marijke Taks, Dr. Kemal Tepe, Dr. Shelagh Towson, Pro. L. Walsh, Dr. Patricia Weir, Dr. Alan Wildeman, (Chair), Dr. Nancy Wright, Mr. Zheng (Neal) Wu, Dr. Xiaobu Yuan, Dr. Shuzhen Zhao.

REGRETS: Dr. Pierre Boulos, Dr. Rick Caron, Dr. Gordon Drake, Mr. Basit Ishtiaq, Dr. Ziad Kobti, Dr. K. W. Michael Siu, Ms. Jennifer Soutter, Dr. Christian Trudeau, Dr. Bruce Tucker, Prof. Larry Wilson.

ABSENT: Dr. Gerald Cradock, Dr. Ed King, Dr. Norman King, Mr. Anthony Meloche, Ms. Erin Plumb, Rev. Thomas Rosica.

IN ATTENDANCE: Ms. Sandra Aversa, Mr. David Butcher, Dr. Jennifer Willet; Ms. Nancy Leavoy and Ms. Renée Wintermute (University Secretariat)

1 Approval of the Agenda

MOTION: That the agenda be approved.

Dr. K. Quinsey/Dr. B. Daly
CARRIED

2 Minutes of the meetings of April 11, 2014

MOTION: That the minutes of meeting of April 11, 2014 be approved.

Dr. M. Koschinsky/Dr. P. Dutton
CARRIED

3 Business arising from the minutes

Nothing to report.

4 Outstanding Business/Action Items

Nothing to report.

5 Reports/New Business**5.1 Report from the Student Presidents**University of Windsor Students Alliance (UWSA)

- A complete overhaul of the UWSA's bylaw and constitution is underway.
- Work is underway to restore the goodwill and faith of the membership and the University community.

Organization of Part-Time University Students (OPUS)

- The OPUS promotional video was presented at the 22nd Annual OPUS Awards Reception and Dinner at the Caboto Club on March 20, 2014. The video is part of an overall campaign to increase part-time student enrolment.

Graduate Students Society (GSS)

- There will be a soccer tournament on June 21, 2014 with students and faculty. There will be a team from the Faculty of Graduate Studies. Other Faculty teams are welcome. Mazaar's will be serving lunch (BBQ).
- Mazaar's Restaurant is expected to be offering a full menu by September 2014.

5.2 Report of the President

Acquisition of the Tunnel Bar-B-Q – Downtown Campus

The recently acquired Tunnel Bar-B-Q site will stay open over the summer but the building will be demolished in September. This location is an important link to the Armouries site. It is understood that the University cannot build on the bus depot site as it sits over the Windsor-Detroit Tunnel. The costs would be prohibitive and there may be long-term risks in doing so. It was noted that the City of Windsor understands what the University is trying to achieve long term.

Status of UWSA

Work is underway to ensure that, in the year to come, the UWSA will once again become an effective and strong association. A meeting invitation to the past ten presidents of the UWSA has been issued by the President to get their thoughts on how to proceed in a constructive way. The University will help the UWSA to rebuild in any way that it can.

It was noted that UWSA is also consulting with third party lawyers for advice and direction.

It was also noted that there is still a question of what to do about student representation on the Senate. In response to a statement from student members that they may have new members for the next Senate meeting, Senators were informed that there is still a difference of opinion regarding the legality of any elections/appointments from the Student Council, and this needs to be addressed first.

5.3 Report of the Academic Colleague

Nothing to report.

5.4 Senate Student Caucus

The Student Caucus meeting was rescheduled to Friday, May 16, 2014.

5.5 Program Development Committee

***5.5.1 Program Course Changes**

- *a) LLC – Classics Name Change and List of Options – Minor Program Changes**
(See document Sa140509-5.5.1a for more details.)

MOTION 1: That the Classical Studies programs be renamed “Greek and Roman Studies” in accordance with the submitted program/course change forms.*

MOTION 2: That the list of options be changed, in accordance with the submitted program/course change forms.*

**Subject to approval of expenditures required.*

CARRIED*

- *b) Women’s Studies – Combined Honours - Minor Program Changes**
(See document Sa140509-5.5.1b for more details.)

MOTION: That the degree requirements for the Combined Honours in Women’s Studies, including specific requirements for combining Women’s Studies with Criminology, be changed according to the submitted program/course change forms.*

**Subject to approval of expenditures required.*

CARRIED*

- *c) Women's Studies – General BA - Minor Program Changes**
(See document Sa140509-5.5.1c for more details.)

MOTION: That the degree requirements for the General BA in Women's Studies programs be changed according to the submitted program/course change forms.*

**Subject to approval of expenditures required.*

CARRIED*

- *d) Labour Studies – New Course Proposal**
(See document Sa140509-5.5.1d for more details.)

MOTION: That the following course additions be made*:
54-350. Practicum in Work and Employment

**Subject to approval of expenditures required.*

CARRIED*

- *e) Computer Science – Minor Program Changes**
(See document Sa140509-5.5.1e for more details.)

MOTION: That the degree requirements for the Bachelor of Computer Science (Honours) (with or without Co-op) and the Bachelor of Science (Honours Computer Science with Software Engineering Specialization) (with or without Co-op) be changed according to the submitted program/course change forms.*

**Subject to approval of expenditures required.*

CARRIED*

- *f) School for Arts and Creative Innovation – New Course Proposals**
(See document Sa140509-5.5.1f for more details.)

MOTION: That the following course additions be made*:
27-255. From 2D to 3D - Playing with Space
27-371. Art in Public Spaces

**Subject to approval of expenditures required*

CARRIED*

- *g) Psychology, Social Work and Disabilities Studies Degree Completion Programs for Child and Youth Worker Diploma Graduates – Minor Program Changes**
(See document Sa140509-5.5.1g for more details.)

MOTION: That Psychology's, Social Work's and Disabilities Studies' Degree Completion Programs for St. Clair College Child and Youth Worker Graduates be extended to all Ontario College Child and Youth Worker graduates and that the degree requirements for these degree completion programs be changed according to the submitted program/course change forms.*

**Subject to approval of expenditures required.*

CARRIED*

- *h) Sociology, Anthropology and Criminology (Undergraduate) – Minor Program Changes**
(See document Sa140509-5.5.1h for more details.)

MOTION: That the degree requirements for the Honours Sociology, General Sociology, Combined Honours Sociology, BAS Major and Minor Concentrations Sociology, Honours Criminology, Combined Honours

Criminology, BAS Major Concentration Criminology, and the new Minor in Forensic and Cultural Anthropology, be approved and changed according to the submitted program/course change forms.*

**Subject to approval of expenditures required.*

CARRIED*

- *i) Co-op Program Regulations Changes**
(See document Sa140509-5.5.1j for more details.)

MOTION: That the co-op program regulations be changed according to the submitted program/course change forms.*

**Subject to approval of expenditures required.*

CARRIED*

- *5.5.2 Undergraduate Program Review Annual Status Report and Response (Psychology)**
(See document Sa140509-5.5.2 for more details.)

This item was received for information*

- *5.5.3 Institutional Quality Assurance Process (IQAP) – Revision**
(See document Sa140509-5.5.3 for more details)

MOTION: That the University’s Institutional Quality Assurance Process be revised as follows:

If a site visit is required, the two day site visit will begin with orientation meetings with the Dean of the Faculty of Graduate Studies (or designate) in his/her role as coordinator of quality assurance and the University’s ~~Chief Planning Officer~~ **Vice-President, Planning and Administration (or designate)**, and will include meetings with faculty, staff, administrative officials (including the dean(s) of the relevant Faculty(ies), the provost or the provost’s designate), and University Recruitment to discuss questions and issues arising from the program proposal and other documentation. ~~Reviewers of proposed graduate programs will also meet with the Dean of the Faculty of Graduate Studies.~~

CARRIED*

- *5.5.4 Suspension of Admissions to the Master of Arts in Social Data Analysis (MASDA)**
(See document Sa140509-5.5.4 for more details.)

This item was received for information*

- 5.5.5 School for Arts and Creative Innovation – Name Change**
(See document Sa140509-5.5.5 for more details.)

It was noted that the original name, “School of Arts and Creative Innovation”, was intended to be temporary and that the new name, “School of Creative Arts”, is seen to be more authentic and sound less like jargon.

MOTION: That the name of the School for Arts and Creative Innovation be changed to the School of Creative Arts.

Dr. L. Walsh/Dr. N. Wright
CARRIED

- *5.5.6 Program and Course Learning Outcomes - Communication, Media and Film**
(See documents Sa140509-5.5.6 for more details.)

This item was received for information*

5.6 Academic Policy Committee

5.6.1 University Operating Budget

5.6.1.1 Report from Academic Policy Committee

(See documents Sa140509-5.6.1 and 5.6.1.1 for more details.)

The Operating Budget will be presented to the Board of Governors on May 20, 2014. Highlights of the budget were presented to the Senate.

Comments from the Academic Policy Committee (APC) were read to the Senate (Sa140509-5.6.1.1). The APC appreciates that the University continues to operate under resource constraints, with 2014-2015 being the seventh year of realignment, and supports the budget as presented.

Members were informed that issues critical to the continuation of a balanced position for the operating budget include many unknowns, such as the use of the SMA by the government in grant allocations, reduced grants, the upcoming provincial election, and the July 1, 2014 pension valuations which will dictate the level of contribution.

The five points for long-term viability and stability remain unchanged: flatten the cost escalation curve; strategic enrolment growth; efficient and productive use of resources; strategic investments, and capital transformation.

Critical as always, are the cuts in government budgets and grants. As the portion of the grants remain the same or decrease and as the University grows and costs rise, the percentage of the operating budget covered by government grant continues to shrink.

In response to a question, it was noted that cost-recovery programs pay for themselves and provide additional funds to the area. It is then up to the Dean to determine how best to distribute those additional funds.

In the first years of realignment, areas met their targets through discretionary money, however, there is very little discretionary money left in most areas. The majority of the realignment has come from positions.

Members were informed that the graduate and undergraduate scholarship budget is not subject to realignment. Further, in accordance with government regulations, 30% of the domestic tuition fee increase is added to the base budget line for scholarships. Fundraising and building of endowments has been the strategy used to grow scholarship support.

It was questioned whether the base budget for scholarships is sufficient or whether it needs to be restructured. A per student evaluation may be useful. While the scholarship budget has not been realigned, scholarship support on a percentage basis has gone down as tuition fees continue to rise. As well, members were informed that, historically, the scholarship budget was overspent. A few years back, Graduate Studies was tasked with putting an end to the overspending and establishing a broader, more equitable distribution of scholarship funds. This has resulted in some areas seeing a decrease in entrance scholarships, while others have seen an increase. Members were also informed that 90 students have secured OGS grants versus 40 the year before.

In response to a question, it was noted that fundraising is not included in the operating budget. Members were also informed that donors generally direct their support to capital projects or specific endowments. All the data regarding fundraising is available on the website.

***5.6.2 Information Technology Services Annual Report**

(See document Sa140509-5.6.2 for more details.)

This item was received for information.*

5.6.3 Internationalization Report

(See document Sa140509-5.6.3 for more details.)

An overview of the report was provided. As of Fall 2013, there is a new international student recruitment model, switching from one agent to over 100 agents. Under the new model, the University can be more proactive and direct its focus and energies where needed. There has also been a focus on building exchange programs and articulation agreements.

It is noted that there was a noticeable gap in the graduation rate between international and domestic students. A review of the numbers is underway to get a better sense of gaps in graduation rates and in retention rates between first and second year students and third and fourth year students.

Members were informed that consideration of the recommendations for consideration (p.5) is on the APC's agenda for 2014-15.

*5.6.4 Comprehensive Student Discipline Report

(See document Sa140509-5.6.4 for more details.)

This item was received for information*

5.7 Committee Membership

*5.7.1 UCAPT

(See document Sa140509-5.7.1 for more details.)

This item was received for information*

*5.7.2 Senate

(See document Sa140509-5.7.2 for more details.)

This item was received for information*

5.7.3 Senate Representatives on the Board of Governors

(See document Sa140509-5.7.3 for more details.)

The following nominations were received prior to the Senate meeting: Dr. Maureen Gowing, Dr. Ziad Kobti.

MOTION: That nominations for a Senate representative on the Board of Governors be opened to the floor.

Mr. I. Ibne Basith/Dr. L. Walsh
CARRIED

The following nominations were received: Dr. Abdul-Fattah Asfour, Dr. Katherine Quinsey.

MOTION: That the nominations be closed.

Dr. A. Rossini/Prof. D. Eansor
CARRIED

The candidate with the highest number of votes will replace Dr. Maureen Gowing whose term expires August 2014. Members voted by secret ballot.

The results of the secret ballot: Dr. Katherine Quinsey (three-year appointment from September 1, 2014 to August 31, 2017)

MOTION: That the ballots be destroyed.

Mr. I. Ibne Basith/Dr. M. Gowing
CARRIED

5.7.4 Senate Representatives on the Search Committee for the Associate Vice-President, Academi

(See document Sa140509-5.7.4 for more details.)

The following nominations were received prior to the Senate meeting: Dr. Linda Patrick, Dr. Xiaobu Yuan.

MOTION: That nominations for Senate representatives on the Search Committee for the Associate Vice-President, Academic be opened to the floor.

Dr. Phil Dutton/Dr. Ram Balachandar
CARRIED

The following persons were nominated from the floor: Dr. Ram Balachandar, Dr. Nancy Wright, Mr. Mohamad El-Cheikh (student)

MOTION: That the nominations closed.

Dr. K. Quinsey/Dr. M. Gowing
CARRIED

The following slate of nominees were acclaimed:

Dr. Linda Patrick
Dr. Xiaobu Yuan.
Dr. Ram Balachandar
Dr. Nancy Wright
Mr. Mohamad El-Cheikh (student)

5.8 Bylaw Business

5.8.1 Discussion on Closed Committee Meetings

At the March Senate meeting, Senate agreed to place on a future agenda a discussion item regarding the question of closed committee meetings, at the request of a Senator.

It was noted that, since its inception, Senate Bylaw 2 has stated that Committee meetings are closed. A Senator from the Faculty of Engineering expressed concern that this results in a lack of transparency since decisions of Faculty Councils are not filtered down. In response, it was noted that every department has a representative including the department head on Faculty Council and Faculty Coordinating Council, and that the names of these representatives are public. Faculty members should approach their representatives and request that they report back on these decisions. It was noted that this has not been a concern in other Faculties.

There was overwhelming agreement that Committee meetings should remain closed in light of the nature of discussions and debate that take place at that level and that there is no need to amend the bylaw.

Senate agreed that the issue is not one of open or closed committee meetings, but rather of a lack of communication. It is important that each Faculty develop its own communication model.

5.9 Report of the Provost

Faculty of Education and Academic Development

As of July 1, 2014 the Centre for Teaching and Learning will report to the Dean of Education, through the Director of the CTL, Dr. Alan Wright. The Centre for Open Learning will continue to operate separately and report to Dr. Alan Wright, as Vice-Provost, Teaching and Learning. As a result, there will be a proposal at the next Senate meeting to change the name of the Faculty to the Faculty of Education and Academic Development. The restructuring will allow for an expanded mandate.

Search Committee for Dean of Education

The Search Committee for the new Dean of Education, which includes representatives from the Centre for Learning and Teaching, will begin meeting at the end of May.

Integration of Medical Students

Efforts are underway to provide greater integration between the University's faculty and students and those at Schulich School of Medicine and Dentistry – Windsor Campus in order to make it more a part of the campus and open up opportunities between the nursing and the medical students, and between faculty members.

Strategic Priority Fund

The Strategic Priority Fund Review Committee will now be reviewing preliminary draft proposals, thus saving the committee and individual Deans a lot of time later in the process. The Committee will honour individual Deans' rankings, whose role it is to pre-screen applications. The Committee will need to be clear

about the criteria for funding. The Committee should ensure that the Deans are aware of all applications, thereby enabling them to make strategic decisions on rankings.

5.10 Report of Vice-President, Research and Innovation

No report.

6 Question Period/Other Business

Clarification will be provided on whether a GSS student sat on both the Judicial Panel and the Discipline Appeals Panel at the same time.¹

John H. McGivney, In Memory

Dr. Wildeman reported that John McGivney, former Board member (1975-84) and Board Chair (1982-84), passed away on May 8, 2014.

7 Adjournment

MOTION: That the meeting be adjourned.

Dr. V.Scaturlo-D'Annibale/Dr. N. Wright
CARRIED

¹ A review of the files confirms that the student did not serve on the same case file for the Judicial Panel and then again for the Discipline Appeal Committee. The two 2012/13 cases were unrelated.