

MINUTES OF MEETING

**Date:** Friday, June 10, 2011

**Time:** 2:30pm - 5:16pm

**PRESENT:** Mr. Ahmed Abou Gharam, Dr. Philip Adamson, Dr. Talal Al-Hayale, Dr. David Andrews, Dr. Brent Angell, Dr. Abdul-Fattah Asfour, Dr. Ram Balachandar, Dr. Ranjana Bird, Dr. Robert Boucher, Mr. André Capaldi, Dr. Rick Caron, Ms. Krystal Chan, Mr. Hasaan Chaudhry, Mr. Ian Clough, Dr. Allan Conway, Prof. Bruce Elman, Ms. Hagar Elsayed, Dr. Jamey Essex, Ms. Marilyn Farrough, Dr. Bob Gaspar, Dr. Martin Girash, Dr. Leo Groarke, Dr. Alan Hall, Dr. Paul Henshaw, Dr. Kai Hildebrandt, Dr. Cecil Houston, , Dr. Heidi Jacobs, Mr. Bashar Jameel, Mr. Tory James, Dr. Jennifer Johrendt, Dr. Ed King, Dr. Dietmar Lage, Dr. Anna Lanoszka, Mr. Marty Lowman, Dr. Charles Macdonald, Mr. Greg Marcotte, Dr. Kevin Milne, Dr. Pamela Milne, Ms. Sharon Munro, Dr. Bob Orr, Ms. Kim Orr, Dr. Linda Patrick, Dr. Alan Phipps, Ms. Erin Plumb, Dr. Katherine Quinsey, Dr. Pat Rogers, Ms. Mary Schisler, Dr. Clayton Smith, Mr. Vajo Stajic, Mr. Tareq Mohammad Supon, Dr. Edwin Tam, Mr. Kannappan Thiagarajan, Dr. Bruce Tucker, Dr. Mike Weis, Dr. Alan Wildeman (chair), Prof. Larry Wilson, Dr. James Winter, Dr. Nader Zamani, Mr. Omar Zghal, Dr. George Zhou.

**ABSENT WITH REGRETS:** Dr. Imran Ahmad, Prof. Jeffery Berryman, Ms. Gwen Ebbett, Dr. Jim Frank, Dr. Leslie Howsam Dr. Arunita Jaekel, Dr. Wansoo Park, Rev. Dr. Dale Rajacich, Dr. Paul Rennick Dr. Frank Simpson, Dr. Kara Smith, Mr. Vajo Stajic.

**ABSENT:** Dr. Yunbi An, Dr. Vladimir Bajic, Dr. Lori Buchanan, Dr. Gordon Drake, Dr. Marlys Koschinsky, Dr. Brent Lee, Dr. Roman Maev, Dr. Jagdish Pathak, Dr. Jang Singh.

**IN ATTENDANCE:** Ms. Sandra Aversa, Prof. Brian E. Brown, Mr. Darryl Gallinger, Mr. Marty Gervais, Dr. Irvin Goldman, Mr. Travis Reitsma, Mr. Blake, Roberts, Ms. Holly Ward; Ms. Maria Giampuzzi, Ms. Renée Wintermute and Ms. Alison Zilli (University Secretariat).

*Senators observed a moment of silence in remembrance of the students, staff and faculty who passed away during the 2010-2011 academic year.*

**1 Report of the Senate Steering Committee**  
**1.1 Approval of the agenda (Unstarring agenda items)**

**MOTION: To waive notice of motion.**

*Add Item: To grant academic amnesty to students wishing to participate in the 2011 Ontario Provincial Elections was added to the agenda, prior to the report of the Provost.<sup>1</sup>*

Clough/King  
**CARRIED**

**MOTION: That the agenda be approved, as amended.**

Lanoszka/Elman  
**CARRIED**

**2 Minutes of the meetings of May 13, 2011**

**MOTION: That the minutes of meetings of May 13, 2011, be approved.**

King/Essex  
**CARRIED**

**3 Business arising from the minutes**  
Nothing to report.

<sup>1</sup> *The agenda will be renumbered to reflect the addition of this item.*

**4 Outstanding Business/Action Items**

**4.1 Candidates for Degrees, Diplomas and Certificates**

*(See document Sa110610-4.1 for more details.)*

**MOTION #1: To approve the slate of candidates for the Spring 2011 Convocation in the Faculty of Education.**

Rogers/Zhou  
**CARRIED**

**MOTION #2: To approve the slate of candidates for the Spring 2011 Convocation in the Faculty of Arts and Social Sciences.**

Houston/Clough  
**CARRIED**

**MOTION #3: To approve the slate of candidates for the Spring 2011 Convocation in the Odette School of Business.**

Conway/Al-Hayale  
**CARRIED**

**MOTION #4: To approve the slate of candidates for the Spring 2011 Convocation in the Faculty of Human Kinetics**

Boucher/K. Milne  
**CARRIED**

**MOTION #5: To approve the slate of candidates for the Spring 2011 Convocation in the area of Centre for Inter-Faculty Programs.**

K. Orr/Tucker  
**CARRIED**

**MOTION #6: To approve the slate of candidates for the Spring 2011 Convocation in the Faculty of Engineering.**

Gaspar/Abou Gharam  
**CARRIED**

**MOTION #7: To approve the slate of candidates for the Spring 2011 Convocation in the Faculty of Nursing.**

Patrick/Capaldi  
**CARRIED**

**MOTION #8: To approve the slate of candidates for the Spring 2011 Convocation in the Faculty of Science.**

Macdonald/Weis  
**CARRIED**

**MOTION #9: To approve the slate of candidates for the Spring 2011 Convocation in the Faculty of Law.**

Elman/Wilson  
**CARRIED**

**MOTION #10: To approve the list of candidates receiving Board of Governors medals for Graduating/In-Course student awards.**

Rogers/Zhou  
**CARRIED**

**MOTION #11: To approve the candidate nominated for the Presidents Medal and the Governor General's Gold Medal award.**

Houston/Supon  
**CARRIED**

**MOTION #12: To approve the addendum for the Spring 2011 Convocation.**

Boucher/Andrews  
**CARRIED**

**MOTION #11: To approve the candidate nominated for the Presidents Medal and the Governor General's Gold Medal award.**

Rogers/Zhou  
**CARRIED**

**MOTION #12: To approve the addendum for the Spring 2011 Convocation.**

Gaspar/Tucker  
**CARRIED**

*Note: In accordance with Senate Policy on Early Release of Degree, Certificate and Diploma Parchments, the names of candidates whose notification of completion of the requirements for their degrees arrived too late for the Senate meeting shall be reviewed and approved by the Dean of the Faculty concerned in consultation with the Registrar.*

## **5 Reports/New Business**

### **5.1 Report from Student Caucus (UWSA, OPUS, GSS)**

#### University of Windsor Students Alliance (UWSA)

Members were informed that UWSA has already starting having some student caucus meetings prior to Senate in preparation for the upcoming year. It was also noted that a high school leadership conference is in the process of being developed. Some of the capital projects that are either in the discussion phases or in progress include improving the information desk in the CAW centre, creating a new multi-faith space and incorporating some quiet "wellness" space in the CAW centre.

#### Organization of Part-Time University Students (OPUS)

Members were informed that the student body presidents have decided to meet on a monthly basis in order to discuss initiatives that could be accomplished on a joint basis as well trying to foster closer ties between the student groups.

It was noted that one of the areas of interest for students is improving online course offerings for all students. In response to this, the Provost noted that the new Open Learning director will be reviewing distance education and online learning. It was also noted that the Centre for Teaching and Learning will be an integral part of this process.

#### Graduate Students Society (GSS)

Senators were informed that GSS is in the process of holding elections for a VP External. They were also informed that GSS will be continuing to work on new initiatives throughout the year and bring together students (and faculty) through a variety of extracurricular activities and events. The annual GSS soccer tournament is back due to popular demand and is open to faculty, staff and students. The soccer event is being hosted on June 25<sup>th</sup>, 2011. Anyone interested in participating in the event should contact GSS.

The Chair of Student Committee, Dr. Edwin Tam encouraged student Senators to forward any items that they would like to discuss or address to Student Committee via the University Secretary or himself.

### **5.2 Report of the President**

Members were informed that the McGuinty government released the new five year plan that follows the 2005 *Reaching Higher* Plan. The plan, *Putting Students First: Ontario's Plan for Postsecondary Education* supports enrolment growth by funding 60,000 more spaces at colleges and universities. The plan also recognizes that universities are not all the same, and may be measured based on their distinctive features.

The University of Windsor announced that it will be relocating its Music, Visual Arts and Film Studies programs to the Armouries building in downtown Windsor and the School of Social Work and the Centre for Executive and Professional Education may be moving to the Windsor Star building. This is

as a result of numerous discussions with the City of Windsor which recently made a capital donation in addition to the provincial government's contributions.

The floor was open for comments.

In response to a concern raised about the possible creation of a new AAU in Critical Arts as a result of the move downtown and the negative effects it may have on areas such as the Department of Communication, Media and Film, it was stressed that there have only been initial discussions amongst the Dean of FASS, colleagues and individuals who have expressed interest in being involved in the move. The details and specifics will take some time to determine and any changes related to policies, rules and regulations would need to go through appropriate bodies. Concern was further expressed that participation in the initial discussions was not widely extended.

In response to a question raised about when construction will begin downtown, it was noted that Request for Proposals will be sent out on Monday. It was further noted that the provincial investment for this project has already been committed as part of the ten year capital plan and therefore it will not be affected by any changes to the political environment.

A special thank you was extended to the Deans who are finishing up their terms: Dr. Bob Boucher, Prof. Bruce Elman, Dr. Jim Frank, Dr. Bob Gaspar, and Dr. Pat Rogers. A special thank you was also extended to all of the Senators who have completed their terms and too all of the faculty and staff who are retiring.

### 5.3 Report of the Academic Colleague

Nothing to report.

### 5.4 Program Development Committee

#### 5.4.1 Digital Journalism - New Program Proposal and New Course Proposals

*(See document Sa110610-5.4.1 for more details.)*

**MOTION: That the BA Combined Honours Digital Journalism and Communication, Media and Film, the BA Combined Honours Digital Journalism and English Language and Literature, the BA Combined Honours Digital Journalism and English Literature and Creative Writing, the BA Combined Honours Digital Journalism and Political Science, and, the following new course additions be approved:**

- 02-120. Reporting Fundamentals**
- 02-125. Journalism Today**
- 02-140. The Job - Collaborative (Studio I)**
- 02-220. Introduction to Online Design and Publishing**
- 02-222. Introduction to Audio/Visual production**
- 02-225. Media Law and Ethics**
- 02-230. Writing for Digital Journalism**
- 02-240. Advanced Skills” - Collaborative (Studio II)**
- 02-320. Computer-Assisted Reporting**
- 02-340. Newsroom - Collaborative (Studio III)**
- 02-440. Professional Studio” - Collaborative (Studio IV)**

*\*Subject to approval of the expenditures required.*

Quinsey/Houston

Senators were informed that the Digital Journalism program can be paired with Communication, Media and Film; English Language and Literature; English Literature and Creative Writing; or, Political Science. It was noted that the idea for the program arose from a combination of student interest and teaching and research interests in the area of journalism. The proposal has been developed collaboratively by a steering committee with faculty representation from all three departmental areas. The program has been approved by the respective departments, the Faculty of Arts and Social Sciences, the Provost and the Program Development Committee.

Given that traditional journalism continues to evolve as a result of the growing number of digital technologies, the program will provide students with a unique combination of academic and practical skills so that graduates can work in journalism and related fields, or continue with their academic careers. The application of the hands-on studio experience and academic pedagogy will prepare students to work independently and adapt to a rapidly changing digital journalism environment. Currently there is available studio space, equipment and usage in Lambton tower which can be used for the program. In addition, the Centre for Teaching and Learning is working collaboratively with the departments to find additional space for this program initiative as there is an old storage room that may be able to be converted into a usable space.

Members were informed that the administrative structure for the program is not through the Office of the Dean, but through the three Departments offering the programs. The funding generated from these students will be allocated to each of the respective Departments (Communication, Media and Film; English, or Political Science). It was noted that in the future, it is anticipated that a degree completion program will be created for students interested in coming to Windsor from St. Clair College or another CAATs College.

A lengthy discussion ensued.

Strong concerns were raised regarding the issue that the program will be relying heavily on sessional instructors rather than hiring tenure-track faculty and that the program will put additional strain on current departmental resources. In response, it was expressed that it is extremely difficult to launch a new program without a balance between full-time and sessional faculty, particularly given the University's resource constraints and the new activity-based budgeting model. The departments involved are committed to running the program on existing resources with a combination of full-time faculty and sessionals, until such time as they can prove that the program is successful and that the program is generating sufficient income to warrant request for additional faculty resources. It was stressed that qualified and engaging sessional instructors may enrich the student experience by providing up-to-date information and fresh perspectives. The program is a good way to combine intellectual resources of people teaching within the Faculty alongside highly qualified professional sessionals. The perception of sessionals being unqualified is inaccurate.

In response to a concern raised regarding the issue that funding was provided from the Strategic Priority Fund (SPF) for the new Digital Journalism courses, it was noted that the overall funding provided through the SPF was in support of the development of the proposal and its associated courses. This program initiative including the development of the courses was done in close consultation and collaboration with a Steering Committee which involved faculty representatives from all three areas. The Steering Committee will also be dealing with student advising on a day-to-day basis.

In response to a concern raised regarding the employability of graduates in the field, it was noted that universities are built on the general philosophy that there is value in learning new concepts, sharing ideas and engaging intellectually with peers, in addition to having consideration for employability. This philosophy is different from a community college that generally offers programs that are more skills and trade-based. However members were reminded that there are uncertainties in either pathway as employment opportunities varies by year, discipline, location, profession, economic climate, *etc.*

Although it is imperative that the University continue to move forward with new initiatives and the development of innovative programs, it was expressed that there should be some criteria or targets established for accessing possible resources so that program developers will know how to access funding based on proposed criteria.

Members were strongly reminded to refrain from any comments of a personal nature in Senate.

**CARRIED**

**5.4.2 Mechanical Engineering Aerospace Engineering Option (With and without Co-op) - New Program Proposal and New course Proposals**

*(See document Sa110610-5.4.2 for more details.)*

**MOTION: That the Mechanical Engineering – Aerospace Engineering Option (with and without Co-op) New Program Proposal and the following new course additions be approved.\***

- 94-370. Aerospace Engineering Fundamentals**
- 94-371. Aerospace Materials and Manufacturing**
- 94-470. Aerospace Propulsion**
- 94-471. Aerodynamics and Performance**
- 94-472. Flightworthiness**

*\*Subject to approval of the expenditures required.*

Gaspar/Tam

Senators were informed that the Aerospace Engineering program at Windsor will be an optional stream consisting of six courses within the existing BAsc Mechanical Engineering undergraduate program. The program is distinct from other programs in Ontario as it will concentrate on the business of manufacturing aerospace components rather than the design of new aircrafts. This includes repair, maintenance, overhaul, landing gear design and manufacture, etc.

Members were informed that the Ontario government made a \$2 million investment which will allow the construction of “clean room” facility in the Centre for Engineering Innovation for the study of aerospace manufacturing and engineering. The new room will provide a space for students to conduct research in a specialized environment. The room will have an atmosphere control system that regulates the temperature, humidity and level of contaminants to the exact standards needed for aerospace manufacturing and for scientific research. Currently, the closest “clean room” is located in Milton, ON.

In response to a question raised regarding resources, it was noted that four new faculty members will need to be hired in order to accommodate 85 - 100 new students. However, it was further noted that some of these positions will be initially limited-term appointments until such a time that the program needs to hire full-time faculty members. Funding in the amount of \$400,000 in one time monies has been provided through the Strategic Priority Fund to support the development of academic programming and limited-term appointments.

In response to a concern raised about whether there is any possibility of the program being used to conduct military research, it was noted that Senate is a forum for discussing the academic merit of program proposals not to discuss the type/kinds of research that is being conducted at the university. Research that is conducted by scientists and researchers on campus in collaboration with external partners would need to be discussed in a research forum, with sufficient expertise to address these questions.

**CARRIED**

**5.4.3 MA in Political Science (with internship) - Major Program Change and New Course Proposal** *(See document Sa110610-5.4.3 for more details.)*

**MOTION: That the Master of Political Science (With Internship) – Major Program Changes and the following course addition be approved\*:**

- 45-795. Political Science MA Internship**

*\*Subject to approval of the expenditures required.*

Angell/Essex  
**CARRIED**

**\*5.4.4 Education – Minor Program Changes**

*(See document Sa110610-5.4.4 for more details.)*

**MOTION: That the *Education – Minor Program Changes* be approved.**

**\*CARRIED**

**\*5.4.5 Program/Course Changes**

**\*a) FASS**

*(See document Sa110610-5.4.5a for more details.)*

**MOTION: That the *FASS Program/Course Changes* be approved.**

**\*CARRIED**

**\*b) Law**

*(See document Sa110610-5.4.5b for more details.)*

**MOTION: That the *Law Program/Course Changes* be approved.**

**\*CARRIED**

**\*5.4.6 Summary of Minor Course and Calendar Changes**

**\*a) Arts and Social Sciences**

*(See document Sa110610-5.4.6a for more details.)*

The document was received for information.\*

**\*b) Chemistry and Biochemistry**

*(See document Sa110610-5.4.6b for more details.)*

The document was received for information.\*

**\*c) Education**

*(See document Sa110610-5.4.6c for more details.)*

The document was received for information.\*

**\*5.4.7 Articulation Agreement with Seneca General Arts and Science Diploma Name Change**

*(See document Sa110610-5.4.7 for more details.)*

**MOTION: That the *Articulation Agreement with Seneca General Arts and Science Diploma Name Change* be approved.**

**\*CARRIED**

**5.5 Academic Policy Committee**

**5.5.1 Admission Policy for Graduates of Lambton College's International Foundation Year**

*(See document Sa110610-5.5.1 for more details.)*

**MOTION: That applicants who have completed the International Foundation Year (University Preparation Program) by Lambton College with a minimum cumulative average of B (3.0) be eligible for admission to First Year of an appropriate program.**

King/Capaldi  
**CARRIED**

**5.6 Senate Student Committee/Academic Policy Committee**

**5.6.1 Thirteen Point Grading Scale**

*(See document Sa110610-5.6.1 for more details.)*

**MOTION: That the Thirteen Point Grading Scale be changed to a 100% scale, effective Fall 2013 for all current and incoming students.**

Tam/Conway

Members were reminded that over the years there have been various concerns raised regarding the issue that the University of Windsor grading system is inconsistent with other Ontario and Canadian universities which may disadvantage students when applying for professional studies, post-graduate studies, and when applying for scholarships and grants. It was noted that although changing the grading scale will require a systematic review of all policies and procedures affected by this change, it will be a worthwhile project.

In response to a question raised regarding whether there will still be conversion scale for letter grades, it was noted that this policy will be reviewed by the Committee(s) that will be working through revising all policies related to the change to a thirteen point scale. Scholarships and bursaries will also be reviewed.

**CARRIED**

## **5.7 Committee Membership**

### **\*5.7.1 Senate Standing Committees**

*(See document Sa110610-5.7.1 for more details.)*

**MOTION: That the Senate Standing Committee Membership for 2011-2012 be approved.**

**\*CARRIED**

### **5.7.2 Senate Representatives on the Board of Governors – Nominations/Election**

*(See document Sa110610-5.7.2 for more details.)*

Senators were informed that the University of Windsor Act provides for “four members of the teaching staff elected by and from the members of the Senate” to sit as members on the Board of Governors of the University of Windsor. Senators were also informed that there are two vacant positions that need to be filled.

The following Senators were nominated prior to the Senate meeting:

Dr. Beth Daly, Faculty of Education

Dr. Marlys Koschinsky, Faculty of Science

Dr. Dietmar Lage, Faculty of Arts and Social Sciences

The floor was open for nominations:

Dr. Mike Weis, Faculty of Science was nominated from the floor.

Nominations were closed by general consent.

The first secret ballot vote revealed a tie. As a result of a second ballot, the following Senators were elected to sit as Senate Representatives on the Board of Governors:

Dr. Mike Weis, Faculty of Science

Dr. Dietmar Lage, Faculty of Arts and Social Sciences

### **5.7.3 Search Committee for the Vice-Provost, Teaching and Learning Nominations/Election**

*(See document Sa110610-5.7.3 for more details.)*

Senators were informed that as per Senate Bylaw 11, a Search Committee needs to be constituted for the review of the Vice-Provost Teaching and Learning. The Search Committee must be composed of the Provost as chair, four decanal/faculty/librarian members of Senate elected by the Senate, one student member of Senate elected by the Senate, and an Employment Equity/Procedures Assessor (EE/PA) [non-voting]. Both genders shall be represented among the non-student voting members on the Search Committee.

#### Decanal/Faculty/Librarian Nominations

The following Senator was nominated prior to the Senate meeting:

Dr. Anna Lanoszka, Faculty of Arts and Social Sciences

The floor was open for Decanal/Faculty/Librarian nominations.



Dr. Rick Caron, Dr. Kevin Milne, Dr. Pamela Milne, Dr. Katherine Quinsey, Dr. Edwin Tam and Dr. Nader Zamani were nominated from the floor. All nominees graciously declined due to prior commitments.

Dr. Cecil Houston, Ms. Heidi Jacobs and Dr. Brent Angell were also nominated and agreed to have their name stand.

**MOTION: That the nominations for the Decanal/Faculty/Librarian representative be closed.**

Hildbrandt/Caron  
**CARRIED**

Dr. Anna Lanoszka, Dr. Cecil Houston, Ms. Heidi Jacobs and Dr. Brent Angell were acclaimed to the committee.

### Student Nominations

The floor was open for Student member nominations.

Ms. Kim Orr, UWSA was nominated and agreed to have her name stand.

**MOTION: That the nominations for the Student representative be closed.**

Tucker/Capaldi  
**CARRIED**

Ms. Kim Orr was acclaimed to the committee.

**MOTION: That the ballots for items 5.7.2 and 5.7.3 be destroyed.**

Plumb/ Asfour  
**CARRIED**

## **5.8 Bylaw Business**

### **5.8.1 Bylaw 2 and 3**

*(See document Sa110610-5.8.1 for more details.)*

**MOTION: That the following additions be made to Bylaw 2 and Bylaw 3:**

#### **Bylaw 2, section I:**

##### **I. Rules of Order for Senate Committees and Subcommittees**

[...]

**Normally, all meetings shall be held in-person and only members present shall be permitted to vote, subject to other bylaw provisions.**

#### **Bylaw 3**

**1.12 With the exception of appointments procedures for limited-term, tenure or tenure-track faculty, or promotion, tenure and renewal procedures, or selection procedures for Deans, Associate Deans and AAU Heads, at the discretion of the Chair of the Committee and where the agenda for a scheduled committee meeting is composed only of one or two non-controversial matters, the meeting may be cancelled and business conducted by telephone or e-vote, provided that there is no objection by any member as to the procedure or the proposed recommendations concerning the agenda matters. Five calendar days notice shall be given to the Committee of the intent to conduct business by telephone or e-vote. Any objection to the procedure or proposed recommendations must be provided by committee members to the Chair 48 hours after the issuance of notice to conduct business by telephone or e-vote. Where an objection has been lodged by a committee member, the meeting**

shall be held in person as originally scheduled. A simple majority of votes cast is required to endorse the resolution(s). The results of the telephone or e-vote shall be recorded in the minutes of the next regularly scheduled meeting.

- 1.13 Telephone or e-votes may be permitted on matters listed under 1.12 that were thoroughly discussed at a meeting but were not disposed of. A simple majority of votes cast is required to endorse the resolution(s). The results of the telephone or e-vote shall be recorded in the minutes of the next regularly scheduled meeting.

Lage/Angell

In response to a question raised as to what constitutes a telephone vote, it was noted that an example is if you are on a teleconference.

In response to a question raised as to whether an e-vote is only for people in attendance at the meeting, it was noted that this depends on the nature of the matter that is being voted on as regulations vary depending on the circumstances.

In response to a question raised as to how you would have a secret ballot over the phone, it was noted secret ballots should not occur via phone.

**CARRIED**

#### 5.8.2 Bylaw 5, 8, 10, 12, 20

*(See document Sa110610-5.8.2 for more details.)*

**MOTION: That Bylaws 5, 8, 10, 12 and 20 be revised as follows:**

##### Bylaw 5: Heads of Departments and Directors of Schools

- 2.2.1 In each AAU there shall be a Search Committee composed of the Dean (or designate), as chair, three to five regular faculty members, the number to be determined by **regular faculty on the AAU Council at a meeting called for the purpose** and elected **by and from** regular faculty members on the AAU Council, an Employment Equity/Procedures Assessor (EE/PA) [non-voting and from a different AAU]; and student representatives, the number to be determined by dividing the number of faculty members with voting privileges on the committee by three and rounding to the nearest whole number (in accordance with Bylaw 3, 1.1) The students shall be elected ~~from and~~ **and from** the student members of the AAU Council. Where appropriate, professional or community participation shall be determined by the Search Committee and shall be limited to one member.

~~The AAU Council shall elect the regular faculty members of the Search Committee at a meeting held for the purpose.~~

- 2.4.2 Either on a recommendation for renewal or following a search, the Search Committee shall propose the name of a single candidate in writing with appropriate supporting material to the members of the AAU Council. At a meeting called on five calendar days' written notice, the AAU Council shall consider the recommendation of the Committee. Voting shall be by secret ballot, and a simple majority of votes cast is required to endorse the named candidate. If the AAU Council does not have a quorum present at the time of the vote, there shall be a ~~mail~~ ballot conducted by the office of the Dean. **The office of the Dean shall conduct the vote by either mail or electronic ballot. In the case of electronic ballots, the process as approved by Senate shall be employed. provide a mail ballot in both paper and electronic forms. Members may cast their votes using either form, within the time prescribed.** A simple majority of votes cast is required to endorse the named candidate.

##### Bylaw 8: Associate Deans

- 2.2.1.1 The **regular faculty members on the** Faculty Coordinating Council, or in the case of a Faculty that has no departments the Faculty Council, shall determine the number of regular faculty members on the Search Committee (in accordance with 2.2.1 above). In the Faculty of Graduate Studies, the **regular faculty members on the** Graduate Studies Council shall determine the number of regular faculty members on the Search Committee (in accordance with 2.2.1 above).
- 2.4.2 Either on a recommendation for renewal or following a search, the Search Committee with the agreement of the Dean shall propose the name of a single candidate in writing with appropriate supporting material to the members of the Faculty Coordinating Council, or in the case of a Faculty that has no departments the Faculty Council. At a meeting called on five calendar days' written notice, the Faculty Coordinating Council, or in the case of a Faculty that has no departments the Faculty Council, shall consider the recommendation of the Committee. Voting shall be by secret ballot, and a simple majority of votes cast is required to endorse the named candidate. If the Faculty Coordinating Council, or in the case of a Faculty that has no departments the Faculty Council, does not have a quorum present at the time of the vote, there shall be a mail ballot conducted by the office of the Dean. **The office of the Dean shall conduct the vote by either mail or electronic ballot. In the case of electronic ballots, the process as approved by Senate shall be employed. ~~provide a mail ballot in both paper and electronic forms. Members may cast their votes using either form, within the time prescribed.~~** A simple majority of votes cast is required to endorse the named candidate.

#### Bylaw 10: Deans

- 2.2.1.1 The **regular faculty members on the** Faculty Coordinating Council, or in the case of a Faculty that has no departments the Faculty Council, shall determine the number of regular faculty members on the Search Committee (in accordance with 2.2.1 above). In the Faculty of Graduate Studies, the **regular faculty members on the** Graduate Studies Council shall determine the number of regular faculty members on the Search Committee (in accordance with 2.2.1 above).
- 2.3.8 Either on a recommendation for renewal or following a search, the Search Committee shall propose the name of a single candidate in writing with appropriate supporting material to the members of the Faculty Assembly, or in the case of a Faculty that has no departments the Faculty Council. At a meeting called on five calendar days' written notice, the Faculty Assembly, or in the case of a Faculty that has no departments the Faculty Council, shall consider the recommendation of the Committee. Voting shall be by secret ballot, and a simple majority of votes cast is required to endorse the named candidate. If the Faculty Assembly, or in the case of a Faculty that has no departments the Faculty Council, does not have a quorum present at the time of the vote, there shall be a mail ballot conducted by the office of the Provost and Vice-President, Academic. **The office of the Provost and Vice-President, Academic shall conduct the vote by either mail or electronic ballot. In the case of electronic ballots, the process as approved by Senate shall be employed. ~~provide a mail ballot in both paper and electronic forms. Members may cast their votes using either form, within the time prescribed.~~** A simple majority of votes cast is required to endorse the named candidate.

#### Bylaw 12: Vice-Provost, Students and International

- 2.3.8 Either on a recommendation for renewal or following a search, the Search Committee shall propose the name of a single candidate in writing with appropriate supporting material to the members of the Senate. At a meeting called on five calendar days' written notice, the Senate shall consider the recommendation of the Committee. Voting shall be by secret ballot, and a simple majority of votes cast is required to endorse the named candidate. If the Senate does not have a quorum present at the time of the vote, there shall be a mail ballot conducted by the office

of the Provost and Vice-President, Academic. **The office of the Provost and Vice-President, Academic shall conduct the vote by either mail or electronic ballot. In the case of electronic ballots, the process as approved by Senate shall be employed. ~~provide a mail ballot in both paper and electronic forms. Members may cast their votes using either form, within the time prescribed.~~** A simple majority of votes cast is required to endorse the named candidate.

#### Bylaw 20: Types and Terms of Appointments

- 1.4.1 The faculty member will be appointed to a position in the University within a given AAU or in the case of a joint appointment, AAUs, **with a primary AAU identified in each case.**, ~~which, for the purposes of this Article, will be regarded as the primary AAU or AAUs.~~
- 2.2.2 If an Appointments Committee does not have a quorum present at the time of the vote, there shall be a mail ballot conducted by the office of the Dean. The office of the Dean shall provide **a mail ballot in both a paper and electronic forms** ballot. Members may cast their votes using either form, within the time prescribed. A simple majority of votes cast is required to endorse the named candidate.
- 2.2.3 At a meeting called on five calendar days' written notice, the AAU Council or Councils and the executive of the other academic body, if any, shall consider the recommendations of the Appointments Committee and shall forward their recommendations to the Provost and Vice-President, Academic, through the Dean of the Faculty. Voting shall be by secret ballot, and a simple majority of votes cast is required to endorse the named candidate. If the AAU Council or Councils and the executive of the other academic body, if any, does not have a quorum present at the time of the vote, there shall be a mail ballot conducted by the office of the Dean. **The office of the Dean shall conduct the vote by either mail or electronic ballot. In the case of electronic ballots, the process as approved by Senate shall be employed.** ~~The office of the Dean shall provide a mail ballot in both a paper and electronic forms ballot. Members may cast their votes using either form, within the time prescribed.~~ A simple majority of votes cast is required to endorse the named candidate.

Lage/Plumb

The proposed changes ensure consistency across these bylaws and clarify that the faculty members on a search committee are to be elected by and from regular faculty members (defined in Bylaw 20) in the AAU or Faculty, as appropriate. They also ensure consistency regarding providing either a mail or electronic ballot in cases where there is no quorum at the time of the vote on an appointment. In the case of electronic ballots, the process as approved by Senate (last approved in December 2010 for elections conducted by the University Secretariat) shall be employed.

The Chair of the Bylaw Review Committee requested that the following "typographical" friendly amendment be made to Bylaw 20, section 2.2.2:

**FRIENDLY AMENDMENT:** 2.2.2: If an Appointments Committee does not have a quorum present at the time of the vote, there shall be a mail ballot conducted by the office of the Dean. ***The office of the Dean shall conduct the vote by either mail or electronic ballot. In the case of electronic ballots, the process as approved by Senate shall be employed.*** ~~The office of the Dean shall provide both a paper and electronic ballot. Members may cast their votes using either form, within the time prescribed.~~ A simple majority of votes cast is required to endorse the named candidate.

In response to a question raised as to who has the responsibility to call the meeting for appointments committees, it was noted that it is the Chair.

In response to a question raised, it was noted that the ballots, under Bylaw 20, section 2.2.2, are to be submitted to the office of the Dean.

**5.9 Academic Amnesty to students wishing to participate in the 2011 Ontario Provincial Elections**  
(See document Sa110610-5.9 for more details.)

**MOTION:** Be it resolved that Senate declares October 6<sup>th</sup>, 2011 as a day of Academic Amnesty for all students such that,

1. If a student does not have a three hour break for this day, they may provide a copy of their class schedule to a professor and be absent to vote. No student shall receive academic penalty (be it grades or otherwise) for being absent in such a case, and they must be given the opportunity to make-up work they may have missed (labs, tutorials, etc.).
2. No major evaluations be scheduled for this day, including but not limited to, tests, exams, midterms, presentations, and assignment due dates.

Be it further resolved that the *'Important Dates'* section of the *Academic Calendar* online be amended to include this declaration.

Be it further resolved that the University Secretariat ensure that the details of this declaration are communicated to all faculty members and staff involved with academic teaching or evaluation (laboratory instructors, graduating teaching assistants, etc.) prior to the commencement of the 2011 Fall semester as well as closer to 06 October 2011.

Be it further resolved that the Deans be charged with monitoring the implementation of this declaration.

Be it further resolved that future election days be days of Academic Amnesty unless the elections are announced mid-semester.

Clough/Essex

Senators were informed that in light of the next provincial general election which takes place on October 6, 2011 students are requesting that special provisions be put into place so that they are not penalized for missing classes in order to vote in the 2011 Ontario Provincial Elections. In response to this suggestion, it was noted that as per all general elections there are alternative ways of voting, including advanced polling stations which would be a viable alternative for students. As follow-up to this response, it was noted that although advanced polls are possible, the overarching principle is to support and empower students, and encouraging them to vote is a very important issue that needs to be supported by the University.

It was expressed that the motion appears to have two distinct and separate thoughts and therefore it was suggested that it be split into two separate motions.

A discussion ensued. On the one hand, it was noted that the overarching principle of the motion should be to support and encourage students to vote but, on the other hand, concern was expressed regarding the issue that approving the motion as presented before Senate and in its totality could raise future complications related to teaching and learning, Senate bylaws, etc., which may not be foreseeable at this moment in time.

After much discussion, Senators agreed to separate the motions and retain an amended version of #1. However, it was also agreed that instructors be encouraged to take into consideration the overall "sentiment" proposed in #2 when preparing course syllabi and timetables.

**FRIENDLY AMENDMENT:** That the motion be revised to read, "Be it resolved that Senate declares *Thursday* October 6<sup>th</sup>, 2011 as a day of Academic Amnesty for all students such that, if a student does not have a three hour break for this day, s/he

**may provide a copy of her/his class schedule to a professor and be absent to vote. No student shall receive academic penalty (be it grades or otherwise) for being absent in such a case.” [other portions deleted]**

It was agreed that the Vice-Provost, Students and International, in consultation with students, deans and associate deans, work out the logistical, communication and implementation details of this resolution.

**CARRIED, as amended**

*Members noted that it was 4:59pm and that Senate Bylaw 3 states that “Senate not remain in session later than five o'clock p.m., except by unanimous consent or, failing that, by a two-thirds vote of the members present.”*

**MOTION: That Senate remain in session later than five o'clock pm.**

Clough/Caron  
**CARRIED**

## **5.10 Report of the Provost**

### Deans' Searches

Dr. Michael Khan has accepted an appointment as Dean of the Faculty of Human Kinetics beginning September 1, 2011. Dr. Mehrdad Saif will begin his term as Dean in the Faculty of Engineering effective July 1, 2011. Professor Myra Tawfik will begin a six-month appointment as acting Dean of Law July 1, 2011. Her term will run until the new Dean of Law, Camille Cameron, takes office on January 1, 2012. Dr. Patricia Weir has been appointed as acting Dean of the Faculty of Graduate Studies. It was also noted that an acting Dean of Education will be appointed shortly.

### Institutional Quality Assurance Protocols (IQAP)

Members were informed that the new quality assurance process will be managed through the Office of Graduate Studies. Members were reminded that the quality assurance framework has supplanted the current Undergraduate Program Review and Ontario Council of Graduate Studies processes and the Ontario Universities' Quality Council will be responsible for reviewing, auditing and approving all new undergraduate *and* graduate programs.

### Recruitment and Retention

Senators were informed that Dave Bussière has been appointed as Assistant Provost, Admission and Recruiting for a three-year term. It was noted that the University is working towards making major changes in admission and recruitment at this time.

### Applications

It was noted that the University of Windsor is currently up by 3% in applications for first-year admission (101s) and up by 1% for domestic part-time and mature students (105s). It was also noted that the number of students choosing Windsor as their first choice is up by 1%, students choosing Windsor as their second choice is up by 9.7% and students choosing Windsor as a third choice is up by 10%. The University is continuing to work hard to increase recruitment efforts.

### Downtown Windsor Campus

It was noted that there may be some academic/administrative changes as a result of the programs that will be moving downtown.

## **5.11 Report of Vice-President, Research**

The University has been actively involved in the following three key research activities:

1. The University submitted two innovation proposals to the Clean Technology Conference and Expo in Boston (June 13-16) which is attended by leading technology innovators, developer and investors. The conference is highly selective and only accepts approximately 30% of the innovations for presentation.
2. Since the inception of the NSERC CREATE program which was designed to add professional skills training to qualifications and technical skills of Canadian researchers to better prepare them for careers in industry, government or academic, grants have been used for direct student and postdoctoral support and remaining funds has been used to establish and maintain training programs. This year, Dr. Melania Cristescu was awarded \$1.6 million in funding for the 2011

competition for developing a training program in *Aquatic Ecosystem Health: Integrative Approaches for Studying Multiple Stressors*.

3. The office of the Vice-President, Research is in the process of drafting of the University's Strategic Research Plan. This includes a review of key performance indicators, and developing existing and emerging areas of research strength and deliverables for 2012-2012 by developing actionable goals also known as S.M.A.R.T goals. The plan is to present the draft report to Senate in Fall 2011.

**6 Question Period/Other Business**

Nothing to report.

**7 Adjournment**

**MOTION: That the meeting be adjourned.**

Clough/K. Orr  
**CARRIED**