



**SENATE GOVERNANCE COMMITTEE (SGC)
Minutes of Meeting**

Date: Wednesday, May 16, 2018

Time: 1:10pm – 1:35pm

Room: 209 Assumption Hall

PRESENT: Mr. Abraham Abduelmula, Dr. Majid Ahmadi, Mr. Pascal Calarco, Prof. Brenda Francis-Pelkey, Mr. Serdar Ismail, Dr. Michael Khan, Dr. Ed King, Dr. Douglas Kneale, Dr. Joanna Luft, Dr. Charles Macdonald, Ms. Yena Patel, Dr. Danielle Soulliere, Dr. Darren Stanley, Dr. Alan Wildeman.

ABSENT: Dr. Mitch Fields, Dr. Linda Patrick, Dr. Chris Waters.

IN ATTENDANCE: Ms. Maria Giampuzzi, Ms. Renée Wintermute (University Secretariat).

1 Approval of the agenda

MOTION: That the agenda be approved.

Dr. M. Ahmadi/Dr. C. Macdonald
CARRIED

2 Minutes of the meeting of Tuesday, February 27, 2018

(See document SGC180227M for more details)

MOTION: That the minutes of the Senate Governance Committee meeting of Tuesday, February 27, 2018 be approved.

Dr. J. Luft/Dr. C. Macdonald
CARRIED

3 Business arising from the minutes

Nothing to report.

4 Outstanding Business/Action Items

4.1 Committee Membership

4.1.1 Senate Standing Committees

(See document SGCa180516-4.1.1 for more details)

MOTION: That the Senate Governance Committee recommend to Senate the approval of the Senate Standing Committees membership for 2018-2019.

Dr. M. Khan/Dr. J. Luft
CARRIED

4.1.2 Senate Governance Committee – Subcommittees (Discipline Appeal Committee, Procedures and Discrimination Committee, Nominating Committee, Special Appointments Committee, Bylaw Review Committee) *(See document SGCa180516-4.1.2 for more details)*

MOTION: That the Discipline Appeal Committee, Procedures and Discrimination Committee, Nominating Committee, Special Appointments Committee, Bylaw Review Committee memberships be approved.

Dr. M. Ahmadi/Dr. D. Soulliere
CARRIED

4.2 Academic Professional Election – Eligibility List – Revision

(See document SGCa180516-4.2 for more details)

MOTION: That the position of Director of the Centre for Executive and Professional Education be added to the list of eligible Academic Professionals.

NOTED:

- In response to a question raised about why this position is a non-faculty position, it was noted that the trend is to higher professionals in the field of student experience, who may or may not be academics.

Dr. M. Ahmadi/Prof. B. Francis-Pelkey

CARRIED

4.3 Research Ethics Board – Report 2015-2017

(See document SGCa180516-4.3 for more details)

NOTED:

- The chair of the Research Ethics Board (REB) provided an overview of the history and process of the REB.
- Three ethical principles were outlined, respect for person, concern for welfare, and justice.
- All research involving human subjects must come through REB to be triaged. 50% contain no risk and are treated at the delegated level; 45% go to the executive; and those having risk greater than everyday life (5%) go to the full board. Changes are brought back to the Chair of REB for clearance and then the study is closed.
- A benchmarking analysis concluded that things are moving through the system more quickly. Benchmarks will continue to be examined to ensure the process is working and to identify any areas for improvement.
- The Office also provides the service at a fee of REB reviewer for outside services such as Hotel Dieu-Grace Hospital, and the Health Unit.
- In response to a question raised regarding indigenous representation on the REB, it was noted the REB is seeking an indigenous representative and does have expert advisors.
- The document was received for information

5 Bylaw Business

NOTED:

- The Bylaw Review Committee is meeting shortly to consider a revision to the multiple exam clause in Bylaw 51 and to incorporate a clause in the relevant bylaws, as directed by Senate, that there normally be two-year limits on acting appointments.

6 Question Period/Other Business

Nothing to report.

7 Adjournment

MOTION: That the meeting be adjourned.

Dr. M. Ahmadi/Mr. A. Abduelmula

CARRIED