

NOTICE OF MEETING

There will be a meeting of the Senate Governance Committee

on Tuesday, February 27, 2018 at 11:00-12:00 pm

Room 209/211 Assumption Hall

A G E N D A

- 1 Approval of Agenda**
 - 1.1 Unstarring agenda items

- 2 Approval of the minutes of the meeting of January 23, 2018.** SGCm180123

- 3 Business arising from the minutes**

- 4 Outstanding Business/Action Items**

- 5 Bylaw Business**
 - 5.1 Sessional Lecturers Standing in Senate Bylaws** SGCm180227
Revisions to Bylaws 1, 3, 5, 8, 10, 11, 13, 14, 17, 20, 31, 32

- 6 Question Period/Other Business**

- 7 Adjournment**

Please carefully review the 'starred' (*) agenda items. As per the June 3, 2004 Senate resolution, 'starred' items will not be discussed during a scheduled meeting unless a member specifically requests that a 'starred' agenda item be 'unstarred', and therefore open for discussion/debate. This can be done any time before (by forwarding the request to the secretary) or during the meeting. By the end of the meeting, agenda items which remain 'starred' (*) will be deemed approved or received.

**University of Windsor
Senate Governance Committee**

5.1: Sessional Lecturers Standing in Senate Bylaws
Revisions to Bylaws 1, 3, 5, 8, 10, 11, 13, 14, 17, 20, 31, 32

Item for: **Approval**

MOTION: That the proposed revisions to Bylaws 1, 3, 5, 8, 10, 11, 13, 14, 17, 20, 31, and 32 be approved.

Rationale:

- In Fall 2017, feedback was sought from Sessional Lecturers, Heads with Sessional Lecturers in their AAUs, Senate members and WUFA about whether and how sessional lecturers should be given standing in the bylaws.
- Responses were overwhelmingly in support of allowing sessional lecturers to participate in governance, with two provisos:
 1. Due to the nature of their contracts (teaching duties as their primary function), which do not include a service component, that sessional lecturers cannot be compelled to participate in governance. Respondents stressed that participation can and should be an option offered to sessional lecturers, and that they should feel free to volunteer to serve or decline.
 2. Because sessional lecturer appointments do not follow the same appointments process, and they are not subject to the same procedures for promotion through the ranks, respondents stressed that they should not participate in appointments procedures under Bylaw 20 or RTP procedures under Bylaw 22.
- With the exception of #2 above, it was expressed that sessional lecturers are permanent members of the University who have vested interests in governance at the Departmental, Faculty and Senate levels and should be permitted to participate, should they choose to do so.
- Because sessional lecturer participation will impact quorum counts and faculty-student ratio counts, it is important that AAUs know by mid-August whether a sessional lecturer has opted to participate in Council for the coming academic year (Sept-Aug). A process has therefore been included in Bylaw 40.
- In reviewing the various Bylaws, the Bylaw Review Committee noticed that the Search Committees for the VP, Research and AVP, Research were not consistent and is proposing wording to rectify this.

PROPOSED REVISIONS:

Bylaw 1: Senate Membership and Election Procedures

2 Faculty/~~Sessional Lecturers~~/Librarian Representatives

Elections of faculty members/~~sessional lecturers~~ and librarians to the Senate shall be held in the Spring, with those elected to take office on September 1.

3 Eligibility to be elected, to nominate and to vote

- 3.1 All regular faculty members, including ancillary academic staff appointed as learning specialists on probationary appointment or appointed with permanence (per bylaw 20, 1.1(ii)), at the time of election and all regular full-time librarians with the rank of Librarian I or higher at the time of election are eligible to nominate, vote and stand for election to the Senate, unless they sit as *ex-officio* members.

All sessional lecturers are eligible to nominate, vote and stand for election to Senate. Sessional lecturers understand that participation is voluntary and that election to Senate represents a commitment to participate year-round.

Sabbatical or Paid Leaves: All regular faculty members, including ancillary academic staff appointed as learning specialists on probationary appointment or appointed with permanence, and librarians who are on sabbatical leave, or on paid leave for one year or less, are eligible to nominate and vote in the elections. In addition, regular faculty members, including ancillary academic staff appointed as learning specialists on probationary appointment or appointed with permanence, or regular full-time librarians whose leaves will end by September 1 are eligible to stand for election to the Senate at the Spring election just prior to their return.

~~Sessional Lecturers and a~~All faculty members, librarians and ancillary academic staff appointed as learning specialists, on limited term appointments, or temporary appointments, are eligible to nominate and vote in the elections.

3.2 No elected member of the Senate shall serve more than six consecutive years. A member whose terms on Senate total five consecutive years is not eligible to be a candidate for a two-year term position, but is eligible to be a candidate for a one-year term position.

3.3 Elected Faculty/~~Sessional Lecturers~~/Library Representatives shall be as follows:

- Faculties (including Library) with 17 or fewer full-time Faculty/~~Sessional Lecturers~~ - 1 representative
- Faculties (including Library) with 18-34 full-time Faculty/~~Sessional Lecturers~~ - 2 representatives
- Faculties (including Library) with 35-51 full-time Faculty/~~Sessional Lecturers~~ - 3 representatives
- Faculties (including Library) with 52-68 full-time Faculty/~~Sessional Lecturers~~ - 4 representatives
- Faculties (including Library) with 69-85 full-time Faculty/~~Sessional Lecturers~~ - 5 representatives
- Faculties (including Library) with 86-102 full-time Faculty/~~Sessional Lecturers~~ - 6 representatives
- Faculties (including Library) with 103-119 full-time Faculty/~~Sessional Lecturers~~ - 7 representatives
- Faculties (including Library) with 120-136 full-time Faculty/~~Sessional Lecturers~~ - 8 representatives
- Faculties (including Library) with 137-153 full-time Faculty/~~Sessional Lecturers~~ - 9 representatives
- Faculties (including Library) with 154-170 full-time Faculty/~~Sessional Lecturers~~ - 10 representatives
- Faculties (including Library) with 171-187 full-time Faculty/~~Sessional Lecturers~~ - 11 representatives
- Faculties (including Library) with 188-204 full-time Faculty/~~Sessional Lecturers~~ - 12 representatives.

3.4 In addition to the number of elected representatives determined by the number of full-time ~~members of faculty~~/~~sessional lecturer members~~, the Faculty of Arts, Humanities and Social Sciences shall elect one additional member.

3.5 All elected faculty/~~sessional lecturer~~/library Senate positions shall be held for two years, except where staggered appointments are necessary in the case of academic reorganization or where Senate representation is affected by vacancies created by resignation or other causes.

The Dean of each Faculty and, in the case of the Libraries, the University Librarian shall call for nominations to serve as faculty/~~sessional lecturer~~ or library representatives by March 1.

[...]

3.6 There will be at-large ~~faculty/sessional lecturer/librarian~~ members ~~being faculty/librarian members~~, the number to be determined annually, so that the total number of elected faculty/~~sessional lecturer~~/library representatives is four greater than the total number of all other voting members. These at-large positions shall be held for one year only. The University Secretariat shall call for nominations to serve as at-large representatives by April 1.

[...]

Bylaw 3: Senate Standing Committees

Bylaw 3:

Note: For the purpose of this bylaw, “~~regular~~ faculty member” means “**regular faculty members**” as defined by, ~~which includes ancillary academic staff appointed as learning specialists on probationary appointment or appointed with permanence (per Bylaw 20, 1.1(ii)), also includes~~, Deans, ~~and~~ librarians (ranks I, II, III IV), **and sessional lecturers.**

[...]

1.2.1 Program Development Committee

- 1.2.1.1 Membership, (The total number of members is twenty):
- Provost and Vice-President, Academic (or designate).
 - Dean of Graduate Studies (or designate).
 - Vice-Provost, Teaching and Learning (or designate).
 - twelve ~~regular~~ faculty members, at least three of whom shall be members of the Senate, with one of the Senate faculty members serving as Committee Chair, and should include the following:
 - one ~~regular~~ faculty member from each of the Faculties of Business Administration, Education, Engineering, Human Kinetics, Law and Nursing.
 - two ~~regular~~ faculty members from the Faculty of Science.
 - three ~~regular~~ faculty members from the Faculty of Arts, Humanities and Social Sciences, at least one of whom shall be selected from Social Science disciplines and one from Arts/Humanities disciplines.
 - one librarian.
 - five students (including at least one graduate, one part-time undergraduate, two full-time undergraduates).
- 1.2.1.2 Terms of Office: two years for faculty/**sessional lecturer** and librarian members, one year for students. Terms shall be staggered so that one-half of the ~~regular~~ faculty members are elected each year.

1.2.2 Academic Policy Committee

- 1.2.2.1 Membership (The total number of members is seventeen):
- Provost and Vice-President, Academic (or designate).
 - Vice-Provost, Teaching and Learning (or designate).
 - eleven ~~regular~~ faculty members, at least three of whom shall be members of the Senate, with one of the Senate faculty members serving as Committee Chair, and should include the following:
 - one ~~regular~~ faculty member from each of the Faculties of Business Administration, Education, Engineering, Law, Human Kinetics, Nursing, Science, and Graduate Studies.
 - two ~~regular~~ faculty members from the Faculty of Arts, Humanities and Social Sciences, one to be selected from Social Science disciplines and one to be selected from Arts/Humanities disciplines.
 - one librarian.
 - four students (one graduate, one part-time undergraduate, two full-time undergraduates).
- 1.2.2.2 Terms of Office: two years for faculty/**sessional lecturers** and librarian members, one year for students. Terms shall be staggered so that one-half of the ~~regular~~ faculty members are elected each year.

1.2.3 Senate Governance Committee

- 1.2.3.1 Membership (The total membership is seventeen)

- President (Chair).
- Provost and Vice-President, Academic (or designate).
- eleven ~~regular~~ faculty members, at least half of whom shall be members of the Senate, as follows:
 - one ~~regular~~ faculty member from each of the Faculties of Business Administration, Education, Engineering, Law, Human Kinetics, Nursing, Science, and Graduate Studies.
 - two ~~regular~~ faculty members from the Faculty of Arts, Humanities and Social Sciences, one to be selected from Social Science disciplines and one to be selected from Arts/Humanities disciplines.
 - one librarian.
- four students, one graduate, one part-time undergraduate, two full-time undergraduates.

1.2.3.2 Terms of Office: two years for faculty/~~regular~~ **sessional lecturer** and librarian members, one year for students. Terms shall be staggered so that one-half of the ~~regular~~ faculty members are elected each year.

2.2.1 Senate Student Caucus

2.2.1.1 Membership (The total number of members is twenty-two):

- Associate Vice-President, Student Experience
- Director, Campus Services
- nine ~~regular~~ faculty members, at least three of whom shall be members of the Senate, with one of the Senate faculty members serving as Committee Chair, and should include the following:
 - one ~~regular~~ faculty member from each of the Faculties of Faculty of Arts, Humanities and Social Sciences, Business Administration, Education, Engineering, Law, Human Kinetics, Nursing and Science.
 - one librarian
- eleven students, one of whom shall be elected by the student members of the caucus to serve as co-chair for a maximum of two consecutive terms. The eleven students shall include the following:
 - two graduate students, two part-time undergraduate students, four full-time undergraduate students, one international student selected by the International Student Society, one residence student selected by the Windsor Inter-Residence Council, and one student at-large selected by the three student body governments. The student groups are encouraged to include representatives from multiple student constituencies, including registered student clubs, to reflect the diverse student populations.

2.2.1.2 Terms of Office: two years for faculty/~~regular~~ **sessional lecturer** and librarian members, one year for students. Terms shall be staggered so that one-half of the ~~regular~~ faculty members are elected each year.

Bylaw 20: Types and Terms of Appointments

1 Types of appointment

Each appointment to an academic position at the University of Windsor shall be one of the following types: Regular appointment; **Sessional Lecturer appointment**; Temporary appointment; Special appointment.

1.1 Regular appointments

(i) A regular appointment will be to a position within a given AAU or two AAUs and in the case of an appointment to two AAUs the appointment shall be called a joint appointment. In addition, a regular appointment may be made to a position within a given AAU and in a non-AAU based program or other non-administration unit within the University and shall be called a hybrid appointment.

- (ii) All regular appointments shall be to one of the following academic ranks: Professorial ranks (Assistant Professor, Associate Professor, Professor); Lecturer; Ancillary Academic Staff appointed as Learning Specialists (ranks I, II, III, IV).

A Lecturer is a full-time member of the faculty who is engaged in independent teaching and/or research. To be eligible for appointment as a Lecturer, a person must possess necessary academic qualifications, have personal characteristics suggestive of teaching ability, and demonstrate an interest and ambition to advance in the academic field. Ordinarily, s/he should hold at least a Master's degree.

An Assistant Professor is a full-time member of the faculty who is engaged in independent teaching and/or research. To be eligible for initial appointment to this rank, a person must ordinarily possess, in addition to the qualifications required for a Lecturer, the terminal degree and/or professional registration or certification appropriate to his/her field of study.

An Associate Professor is a full-time member of the faculty who is engaged in independent teaching and/or research. To be eligible for initial appointment to this rank a person must ordinarily possess the appropriate terminal degree and/or professional registration or certification, substantial and successful experience in teaching and/or demonstrated research or professional accomplishments.

A Professor is a full-time member of the faculty who is engaged in independent teaching and/or research. To be eligible for initial appointment to this rank a person must ordinarily possess the appropriate terminal degree and/or professional registration or certification, distinguished achievements in teaching and/or a wide reputation for scholarship, creative accomplishment, or professional achievement among his/her peers in the academic community, including, but not limited to, his/her peers at this University.

- 1.1.1 Regular appointments shall be either probationary appointments or appointments with tenure, in the case of lecturer or professorial appointments. In the case of ancillary academic staff appointed as learning specialists, initial appointments shall be either probationary or contract.

1.1.1a Probationary appointments: Initial appointments for probationary members shall be for four years. In accordance with Bylaw 22, faculty members shall be considered for renewal during the fourth year, and the granting of tenure. The purpose of the probationary appointment is to provide a period of mutual appraisal for both the University and the candidate. Probation does not imply that the candidate will be given an appointment with tenure.

1.1.1.1 The total probationary period for a lecturer shall not exceed seven years' service at this University. If tenure has not been granted by the end of seven years, further reappointment shall be with tenure. However, tenure shall not be granted at this rank, except in special circumstances.

1.1.1.2 The total probationary period at any rank shall not exceed six full years of employment at this University. If tenure has not been granted by the end of six full years, further reappointment shall be with tenure.

1.1.1b Appointments with tenure: An initial appointment at this university may be made with tenure.

1.2 Sessional Lecturer Appointment

Sessional lecturers (ranks I, II, III) are permanent members of the teaching staff with teaching duties as their principal function for eight consecutive months of the year, followed by a four-month furlough.

[Renumber the rest of Bylaw 20, section 1]

Bylaw 31: Academic Integrity

6.2 The Discipline Appeal Committee shall be composed of two faculty members and a student.

The two faculty members (one of whom shall be appointed as chair) shall be appointed by the Senate Governance Committee for two-year terms. Two faculty member alternates shall also be appointed by the Senate Governance Committee for two-year terms, as possible replacements where an appointed faculty member is unable to serve. **Regular faculty members (as defined in Bylaw 20, 1.1(ii)), including ancillary academic staff as learning specialists holding a regular appointment, sessional lecturers, librarians,** and professors/associate professors emeriti are eligible to serve **as faculty member representatives** on the Discipline Appeal Committee.

Bylaw 32: Procedural Irregularities and Discrimination Regarding Academic Instruction, Academic Evaluation and Academic Grade Appeals

1.2 The Procedures and Discrimination Committee shall be composed of two faculty members, appointed for a two-year term (one of whom shall be appointed as chair), and one student, appointed for a one-year term. Two faculty member alternates shall also be appointed by the Senate Governance Committee for a two-year term. **Regular faculty members (as defined in Bylaw 20, 1.1(ii)), sessional lecturers, and librarians are eligible to serve as faculty member representatives on the Procedures and Discrimination Committee.** The student appointed to the Procedures and Discrimination Committee and two student alternates shall be selected by the Senate Governance Committee from a list of nominees submitted annually by the University of Windsor Students' Alliance, the Graduate Students' Society and the Organization of Part Time University Students. The President of the University may appoint a replacement for a member of the Procedures and Discrimination Committee or pool of alternates, where the individual is unable to serve, or in other extenuating circumstances, bearing in mind the constituency represented by that member.

Bylaw 40: Academic Administrative Units

4 Councils

4.1 Each AAU shall have a Council consisting of:

4.1.1 the regular faculty members in the unit, including ancillary academic staff appointed as learning specialists on probationary appointment or appointed with permanence;

4.1.2 the sessional lecturers in the AAU have the option of participating on Council, subject to the limitations of 4.1.6. The AAU Office shall notify sessional lecturers of their right to participate on Council by August 1, with responses from sessional lecturers confirming or declining participation submitted to the AAU Office no later than August 15, for the coming academic year (September–August). Sessional lecturers understand that a decision to participate on Council is voluntary and represents a commitment to participate year-round.

4.1.2.3 the limited-term faculty members and the ancillary academic staff appointed as learning specialists on temporary appointment in the unit subject to the limitations of 4.1.5 6;

4.1.3.4 student representation which shall equal the number of voting faculty members divided by three and rounded to the nearest whole number;

4.1.3.1 4.1 student alternates, to a maximum of two, may be elected to serve as representatives in cases where the elected student representative(s) are unable to participate for an extended

period of time due to program requirements (e.g., co-op or field placements, internships, etc.). In all instances, there shall be no alternating among and between student representatives during the course of the semester (Fall, Winter, or Summer).

4.1.4 5 such other persons related to the functioning of the unit, whether or not holding an appointment in the University, as the Council may admit to membership, subject to the limitations of 4.1.5 6.

4.1.5 6 Members of Councils under ~~4.1.2~~, 4.1.3 and 4.1.4-5 shall not participate in appointment procedures for new faculty, or in renewal, promotion and tenure procedures, or selection procedures (including Search Committee size, composition and membership) for Deans, Associate Deans, AAU Heads, and Associate AAU Heads or stand for election to the Senate or the Faculty Coordinating Councils.

Members of Councils under 4.1.2 shall not participate in appointment procedures for new faculty, or in renewal, promotion and tenure procedures, or selection procedures (including Appointment Committee size, composition and membership).

5 Quorum and notice of meeting

The rules governing quorum and notice of meeting requirements for AAU Councils shall be those of Senate, except that during the months of May, June, July and August, **sessional lecturers on furlough and** student members shall be considered present for the purposes of quorum determination and be accorded both speaking and voting privileges if in contact by speaker telephone or video conference with the meeting venue.

Bylaw 44: Departmentalized Faculty

2 Assembly

2.1 Each departmentalized faculty shall have an Assembly consisting of:

2.1.1 the regular faculty members in the Faculty, including ancillary academic staff appointed as learning specialists on probationary appointment or appointed with permanence, **and sessional lecturers;**

3 Faculty Coordinating Council

3.1 Each Departmentalized Faculty shall have a Coordinating Council consisting of:

3.1.1 the Dean as Chair;

3.1.2 the Associate Deans of the Faculty;

3.1.3 the Heads of AAUs or designates;

3.1.4 one additional faculty member/**sessional lecturer** from each AAU elected by and from the regular Faculty members/**sessional lecturers** of the AAU; in cases where an AAU is composed of more than 25 regular faculty members/**sessional lecturers** that AAU will have an additional member elected by and from the regular Faculty members/**sessional lecturers** of the AAU

Sessional lecturers understand that a decision to participate on Faculty Coordinating Council is voluntary and represents a commitment to participate year-round.

- 3.1.8 Members of Faculty Coordinating Councils under 3.1.7, including the limited-term faculty members and ancillary academic staff appointed as learning specialists on temporary appointment, shall not participate in appointment procedures for new faculty, or in renewal, promotion and tenure procedures, or selection procedures (including Search Committee size, composition and membership) for Deans, Associate Deans, AAU Heads, and Associate AAU Heads or stand for election to the Senate.

Sessional lecturers on Faculty Coordinating Councils shall not participate in appointment procedures for new faculty, or in renewal, promotion and tenure procedures, or selection procedures (including Appointment Committee size, composition and membership).

7 Quorum and notice of meeting

The rules governing quorum and notice of meeting requirements for Faculty Coordinating Councils or Faculty Assemblies shall be those of Senate, except that during the months of May, June, July and August, **sessional lecturers on furlough and** student members shall be considered present for the purposes of quorum determination and be accorded both speaking and voting privileges if in contact by speaker telephone or video conference with the meeting venue.

Bylaw 11: Vice-Provost, Teaching and Learning

2.2 Search Committee

- 2.2.1 There shall be a Search Committee composed of the Provost and Vice-President, Academic, as chair, four decanal/faculty/**sessional lecturer**/librarian members of Senate elected by the Senate, one student member of Senate elected by the Senate, and an Employment Equity/Procedures Assessor (EE/PA) [non-voting].
- 2.2.2 Both genders shall be represented among the non-student voting members on the Search Committee. Where necessary a decanal/faculty/**sessional lecturer**/librarian member from the non-represented gender shall be elected by the Search Committee from a list of eligible ~~faculty~~ **decanal/faculty/sessional lecturer/librarian** members of the Senate provided by the University.

Bylaw 13: Associate Vice-President, Academic

2.2 Search Committee

- 2.2.1 There shall be a Search Committee composed of the Provost and Vice-President, Academic, as chair, four decanal/faculty/**sessional lecturer**/librarian members of Senate elected by the Senate, one student member of Senate elected by the Senate, and an Employment Equity/Procedures Assessor (EE/PA) [non-voting].
- 2.2.2 Both genders shall be represented among the non-student voting members on the Search Committee. Where necessary, a decanal/faculty/**sessional lecturer**/librarian member from the non-represented gender shall be elected, by the Search Committee from a list of eligible ~~faculty~~ **decanal/faculty/sessional lecturer/librarian** members of the Senate provided by the University.

Bylaw 14: Provost and Vice-President, Academic

2.2 Search Committee

- 2.2.1 There shall be a Search Committee composed of the President, as Chair, four members elected from the ~~decanal and faculty~~ decanal/faculty/**sessional lecturer/librarian** members of Senate by the Senate, a student member of Senate elected by the Senate, two members from and appointed by the Board of Governors, and an Employment Equity/Procedures Assessor (EE/PA) [non-voting]. The Senate shall either elect the ~~decanal, faculty~~ decanal/faculty/**sessional lecturer/librarian** and student members of the Search Committee at a meeting held for the purpose or upon the request of the Chair of Senate, the ~~Clerk of the Senate University Secretariat~~ shall conduct the election.

Bylaw 5: AAU Heads - Heads of Departments and Directors of Schools

2.2 Search Committee

- 2.2.1 In each AAU there shall be a Search Committee composed of the Dean (or designate), as chair, and three to five regular faculty members/**sessional lecturers**, the number to be determined by regular faculty/**sessional lecturers** on the AAU Council at a meeting called for the purpose. The faculty members on the Search Committee shall be elected by and from regular faculty members/**sessional lecturers** on the AAU Council. The Search Committee shall also include, an Employment Equity/Procedures Assessor (EE/PA) [non-voting and from a different AAU]; and student representatives, the number to be determined by dividing the number of faculty members/**sessional lecturers** with voting privileges on the committee by three and rounding to the nearest whole number (in accordance with Bylaw 3, 1.1) The students shall be elected by and from the student members of the AAU Council. Where appropriate, professional or community participation shall be determined by the Search Committee and shall be limited to one member.
- 2.2.2 Both genders shall be represented among the non-student voting members on the Search Committee. Where necessary a faculty member/**sessional lecturer** from the non-represented gender shall be elected by the Search Committee from a list of eligible faculty members/**sessional lecturers** in the Faculty provided by the Dean.

Bylaw 8: Associate Deans

2.2 Search Committee

- 2.2.1 Where a Faculty wishes to appoint an Associate Dean and the position has been approved by the President, there shall be a Search Committee composed of the Dean, as chair, three to five regular faculty members/**sessional lecturers** representing the areas, interests and disciplines of the Faculty and elected from and by regular faculty members/**sessional lecturers** within the Faculty; an Employment Equity/Procedures Assessor (EE/PA) [non-voting and from a different Faculty]; and student representatives, the number to be determined by dividing the number of faculty members/**sessional lecturers** with voting privileges on the committee by three and rounding to the nearest whole number (in accordance with Bylaw 3, 1.1). In the case of the Faculty of Graduate Studies, the faculty members/**sessional lecturers** shall be elected by and from the Faculty of Graduate Studies Coordinating Council.

The students shall be elected from and by the student members of the Faculty Coordinating Council or, in the case of a Faculty that has no departments, the Faculty Council. In the Faculty of Graduate Studies,

the students shall be elected from and by the student members of the Graduate Studies Council. Where appropriate, professional or community participation shall be determined and appointed by the Search Committee and shall be limited to a maximum of one member.

2.2.1.1 The regular faculty members/**sessional lecturers** on the Faculty Coordinating Council, or in the case of a Faculty that has no departments the Faculty Council, shall determine the number of regular faculty members/**sessional lecturers** on the Search Committee (in accordance with 2.2.1 above). In the Faculty of Graduate Studies, the regular faculty members/**sessional lecturers** on the Graduate Studies Council shall determine the number of regular faculty members/**sessional lecturers** on the Search Committee (in accordance with 2.2.1 above).

2.2.1.2 Where the circumstances require it, the Chair of the Search Committee shall request the ~~Office of the~~ University Secretariat to conduct the elections referred to in 2.2.1 above.

2.2.2 Both genders shall be represented among the non-student voting members on the Search Committee. Where necessary a faculty member/**sessional lecturer** from the non-represented gender shall be elected, by the Search Committee from a list of eligible faculty members/**sessional lecturers** provided by the University.

Bylaw 10: Deans of Faculties

2.2 Search Committee

2.2.1 In each Faculty there shall be a Search Committee for the appointment of a Dean.

2.2.1.1 With the exception of the Faculty of Human Kinetics, the Search Committee shall be composed of the Provost and Vice-President, Academic, chair, three to six regular faculty members (per bylaw 20, 1.1(ii))/**sessional lecturers** representing the areas, interests and disciplines of the Faculty and elected from and by the regular faculty members/**sessional lecturers** within the Faculty; an Employment Equity/Procedures Assessor (EE/PA) [non-voting and from a different Faculty]; student representatives, the number to be determined by dividing the number of faculty members/**sessional lecturers** with voting privileges on the committee by three and rounding to the nearest whole number (in accordance with Bylaw 3, 1.1). In the case of the Faculty of Graduate Studies, the faculty members/**sessional lecturers** shall be elected by and from the Faculty of Graduate Studies Coordinating Council.

2.2.1.2 In the Faculty of Human Kinetics, the Search Committee shall be composed of the Provost and Vice-President, Academic, chair; three to four regular faculty members (per bylaw 20, 1.1(ii))/**sessional lecturers** representing the areas, interests and disciplines of the Faculty and elected from and by the regular faculty members/**sessional lecturers** within the Faculty; an Employment Equity/Procedures Assessor (EE/PA) [non-voting and from a different Faculty]; student representatives, the number to be determined by dividing the number of members with voting privileges on the committee by three and rounding to the nearest whole number (in accordance with Bylaw 3, 1.1); and two members elected by all full time employees from the Division of Athletics and Recreational Services. Such member(s) shall be elected from among the following: Athletics Director, Associate Director(s), ancillary academic staff coaching members, and team leaders.

2.2.1.3 The students shall be elected from and by the student members of the Faculty Coordinating Council or, in the case of a Faculty that has no departments, the Faculty Council. In the Faculty of Graduate Studies, the students shall be elected from and by the student members of the Graduate Studies Council.

- 2.2.1.4 Where appropriate, staff, professional or community participation shall be determined by the Search Committee and shall be limited to a maximum of two members.
- 2.2.1.5 The regular faculty members/**sessional lecturers** on the Faculty Coordinating Council, or in the case of a Faculty that has no departments the Faculty Council, shall determine the number of regular faculty members/**sessional lecturers** on the Search Committee (in accordance with 2.2.1.1-2.2.1.2 above). In the Faculty of Graduate Studies, the regular faculty members/**sessional lecturers** on the Graduate Studies Council shall determine the number of regular faculty members/**sessional lecturers** on the Search Committee (in accordance with 2.2.1.1-2.2.1.2 above).
- 2.2.1.6 Where the circumstances require it, the Chair of the Search Committee shall request the University Secretariat to conduct the election referred to in 2.2.1.1-2.2.1.2 above.
- 2.2.2 Both genders shall be represented among the non-student voting members on the Search Committee. Where necessary a faculty member/**sessional lecturer** from the non-represented gender shall be elected by the Search Committee from a list of eligible faculty members/**sessional lecturers** provided by the University.

Bylaw 17: Associate Vice-President, Research

- 2.2 Search Committee
 - 2.2.1 There shall be a Search Committee composed of the Vice-President, Research, as chair, the Dean of Graduate Studies, four decanal/faculty/librarian **who are active researchers and who shall be members of four different Faculties/Library members of Senate** elected by the Senate, one graduate student ~~member of Senate~~ elected by the Senate, and an Employment Equity/Procedures Assessor (EE/PA) [non-voting].
 - 2.2.2 Both genders shall be represented on the Search Committee. Where necessary a decanal/faculty/librarian member from the non-represented gender shall be elected by the Search Committee from a list of eligible **decanal/faculty/librarian** members ~~of the Senate~~ provided by the University.

Bylaw 16: Vice-President, Research and Innovation – No Change

- 2.2 Search Committee
 - 2.2.1 There shall be a Search Committee composed of the President, as Chair, the Provost and Vice-President, Academic, the Dean of Graduate Studies, four decanal/faculty/librarian members, who are active researchers and who shall be members of four different Faculties/Library, elected by the Senate, two graduate students who are enrolled in research-based programs and are from different Faculties elected by the Senate, one member from and appointed by the Board of Governors, and an Employment Equity/Procedures Assessor (EE/PA) [non-voting]. The Senate shall either elect the decanal/faculty/ librarian and student members of the Search Committee at a meeting held for the purpose or upon the request of the Chair of Senate, the University Secretariat shall conduct the election.