

**NOTICE OF MEETING**

**There will be a meeting of the  
Senate Governance Committee  
on Wednesday, October 23, 2024, at 2:00 pm  
LOCATION: Room 209 Assumption Hall  
or via [MS Teams](#)**

**AGENDA**

- 1 Approval of Agenda**
- 2 Approval of the minutes of the meeting of May 15, 2024** SGC240515M  
**E-Vote of the September 20, 2024** SGC240920E  
**E-Vote of the July 29, 2024** SGC240729E
- 3 Business arising from the minutes**
- 4 Outstanding Business**
- 5 Reports/New Business**
  - \*5.1 Senate Standing Committees – Membership** **Gordon-Approval**  
SGC241023-5.1
  - 5.2 Senate and Senate Standing Committee Diversity** **Gordon-Information**  
**Report (2024-2025)** SGC241023-5.2
  - 5.3 Senate Meeting Scorecard – Results from Winter/Spring 2024** **Gordon-Information**  
*To be distributed*
  - 5.4 Proposed Revisions to Bylaws 2, 5, 8, 10, 20** **Dutton-Approval**  
SGC241023-5.4
- 6 Question Period/Other Business**
- 7 Adjournment**

Please carefully review the 'starred' (\*) agenda items. As per the June 3, 2004 Senate resolution, 'starred' items will not be discussed during a scheduled meeting unless a member specifically requests that a 'starred' agenda item be 'unstarred', and therefore open for discussion/debate. This can be done any time before (by forwarding the request to the secretary) or during the meeting. By the end of the meeting, agenda items which remain 'starred' (\*) will be deemed approved or received.



**SENATE GOVERNANCE COMMITTEE  
E-VOTE**

**Date Sent:** Friday, September 20, 2024

**Sent to Committee Members:** Robert Aguirre, Reem Bahdi, Nick Baker, Clinton Beckford, Selinda Berg, Sharma Bhagwat, Amangel Bhullar, Dave Bussiere, Joel Cort, Phil Dutton, Rob Gordon (Chair), Ghallia Hashem, Dennis Jackson, Johanna Luft, Bruce Minaker, Ken Montgomery, Walter Rischke, Debbie Sheppard-LeMoine, Patti Weir, Stephen Weir.

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**1 Senate Standing Committee Membership**

**MOTION:** That the Senate Governance Committee recommend to Senate the approval of the following Senate Standing Committee membership:

**Jane Simanovski, Faculty of Nursing – Program Development Committee**

Montgomery/Baker  
**CARRIED**



SENATE GOVERNANCE COMMITTEE  
E-VOTE

**Date Sent:** Monday, July 29, 2024

**Sent to Committee Members:** Robert Aguirre, Reem Bahdi, Nick Baker, Clinton Beckford, Cheryl Collier, Selinda Berg, Dave Bussiere, Jess Dixon, Laurie Freeman, Rob Gordon (Chair), Ghallia Hashem, Ofelia Jianu, Husam Morra, Luis Rueda, Harbal Deep Sidhu, Debbie Sheppard-LeMoine, Stephen Weir.

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**1. Senate Standing Committee Membership**  
(See document *SGC240729-1.0.*)

**MOTION:** That the Senate Governance Committee recommend to Senate the approval of the following Senate Standing Committee membership:

**Nadia Azar, Faculty of Human Kinetics - Academic Policy Committee**

Freeman/Jianu  
**CARRIED**

**University of Windsor  
Senate Governance Committee**

\*5.1: **Senate Standing Committees – Membership**

Item for: **Approval**

Forwarded by: **University Secretariat**

**MOTION:** **That the Senate Governance Committee recommend to Senate the approval of the following Senate Standing Committee membership:**

**Dr. Adriana Duquette, Faculty of Human Kinetics – Senate Governance Committee (Jan 1 - Aug 31, 2025)**

**Dr. Michael Macdonald, Faculty of Education – Senate Student Caucus (Chair)**

**University of Windsor  
Senate Governance Committee**

5.2: **Senate and Senate Standing Committee Diversity Report (2024-2025)**

Item for: **Information**

Forwarded by: **University Secretariat**

Updated: as of October 16, 2024

|                               | Current Voting Members | Survey Responses    | # Self-Identified as member of designated group | 50/30 Challenge              |                                    |
|-------------------------------|------------------------|---------------------|---|------------------------------|------------------------------------|
|                               |                        |                     |   | 50% Women-identified Persons | 30% other designated group members |
| Senate                        | <b>81 (of 86)</b>      | 67 <sup>1,5</sup>   | 59  | 34%                          | 37%                                |
| Academic Policy Committee     | <b>16 (of 17)</b>      | 13 <sup>1,2,6</sup> | 11  | 62.5%                        | 12.5%                              |
| Program Development Committee | <b>20 (of 20)</b>      | 18 <sup>4,6</sup>   | 15  | 25%%                         | 65%                                |
| Senate Governance Committee   | <b>20 (of 20)</b>      | 18 <sup>1,6</sup>   | 16  | 45%                          | 45%                                |
| Senate Student Caucus         | <b>19 (of 22)</b>      | 16 <sup>1,3,6</sup> | 9   | 42.1%                        | 26.3%                              |

<sup>1</sup> still awaiting responses from members.

<sup>2</sup> one did not wish to identify.

<sup>3</sup> two did not wish to self-identify.

<sup>4</sup> three did not wish to identify.

<sup>5</sup> eight stated that they did not wish to self-identify.

<sup>6</sup> students responses TBA.

NB: # of designated group members may not equal the number of individuals who self-identified, as individuals may have self-identified under more than one category. Responses are still coming in. It is difficult to know or be able to report that the University is meeting the federal 50/30 challenge (of which it is a signatory), without active participation by members. Efforts to gather responses will continue over the Fall. If additional responses are received, the report will be updated and a more complete report will be presented to SGC and Senate in the W2025.

**University of Windsor  
Senate Governance Committee**

5.4: **Revisions to Bylaws 2, 5, 8,10, 20**

Item for: **Approval**

Forwarded by: **Bylaw Review Committee**

**MOTION 1: That the proposed revisions to Bylaw 2 be approved.**

Proposed Revisions

Bylaw 2:

A. Senate Meetings

Regular meetings of the Senate shall be held on the second Friday of each month at 2:30pm from October to ~~June~~May, both inclusive, except in the months when Convocations are held when meetings shall be held on the Friday in the week preceding Convocation; provided that when the day set for a regular meeting of the Senate is a statutory or other public holiday, the meeting shall be held on the preceding Friday. A Senate Orientation session shall precede the first meeting of the academic year. ~~be held in September.~~

[...]

**Rationale:**

- With convocations sessions held at the end of May/beginning of June, this necessarily results in two May Senate meetings due to the need to move the June Senate meeting to precede convocation. With conference season in May and fewer students on campus, having two Senate meetings is not an efficient or effective use of members' time. Rather, there would be one May Senate meeting, held at the end of the month. This would not impact academic approvals as the later May meeting would capture all reports and proposals for approval submitted to the Committees in time for their May meetings.

**MOTION 2: That the proposed revisions to Bylaw 5, 8, 10, 20 be approved.**

Proposed Revisions

Bylaw 5:

2.4.2 Either on a recommendation for renewal or following a search, the Search Committee shall propose the name of a single candidate in writing with appropriate supporting material to the members of the AAU Council. At a meeting called on five calendar days' written notice, the AAU Council shall consider the recommendation of the Committee. Voting shall be by paper or electronic secret ballot conducted at, or immediately following, the meeting and only members who participated in the meeting shall be permitted to vote. ~~A -and-a~~ simple majority of votes cast is required to endorse the named candidate. If the AAU Council does not have a quorum present

at the time of the vote, there shall be a ballot conducted by the office of the Dean sent to all members of the AAU Council. The office of the Dean shall conduct the vote by either mail or electronic ballot. In the case of electronic ballots, the process as approved by Senate shall be employed. A simple majority of votes cast is required to endorse the named candidate.

Bylaw 8:

2.4.2 Either on a recommendation for renewal or following a search, the Search Committee with the agreement of the Dean shall propose the name of a single candidate in writing with appropriate supporting material to the members of the Faculty Coordinating Council, or in the case of a Faculty that has no departments the Faculty Council. At a meeting called on five calendar days' written notice, the Faculty Coordinating Council, or in the case of a Faculty that has no departments the Faculty Council, shall consider the recommendation of the Committee. Voting shall be by paper or electronic secret ballot conducted at, or immediately following, the meeting and only members who participated in the meeting shall be permitted to vote. A simple majority of votes cast is required to endorse the named candidate. If the Faculty Coordinating Council, or in the case of a Faculty that has no departments the Faculty Council, does not have a quorum present at the time of the vote, there shall be a ballot conducted by the office of the Dean sent to all members of the Faculty Coordinating Council, or in the case of a Faculty that has no departments the Faculty Council. The office of the Dean shall conduct the vote by either mail or electronic ballot. In the case of electronic ballots, the process as approved by Senate shall be employed. A simple majority of votes cast is required to endorse the named candidate.

Bylaw 10:

2.3.8 Either on a recommendation for renewal or following a search, the Search Committee shall propose the name of a single candidate in writing with appropriate supporting material to the members of the Faculty Assembly, or in the case of a Faculty that has no departments the Faculty Council. At a meeting called on five calendar days' written notice, the Faculty Assembly, or in the case of a Faculty that has no departments the Faculty Council, shall consider the recommendation of the Committee. Voting shall be by paper or electronic secret ballot conducted at, or immediately following, the meeting and only members who participated in the meeting shall be permitted to vote. A simple majority of votes cast is required to endorse the named candidate. If the Faculty Assembly, or in the case of a Faculty that has no departments the Faculty Council, does not have a quorum present at the time of the vote, there shall be a ballot conducted by the office of the Provost and Vice-President, Academic sent to all members of the Faculty Coordinating Council, or in the case of a Faculty that has no departments the Faculty Council. The office of the Provost and Vice-President, Academic shall conduct the vote by either mail or electronic ballot. In the case of electronic ballots, the process as approved by Senate shall be employed. A simple majority of votes cast is required to endorse the named candidate.

Bylaw 20:

2.2.3 Following the search, the Appointments Committee shall propose the name of a single candidate in writing with appropriate supporting material to the members of the AAU Council or Councils and the executive of the other academic body. At a meeting called on five calendar days' written notice, the AAU Council or Councils and the executive of the other academic body, if any, shall consider the recommendation of the Appointments Committee and shall forward their recommendation to the Provost and Vice-President, Academic, through the Dean of the Faculty. Voting shall be by paper or electronic secret ballot conducted at, or immediately following, the meeting and only members who participated in the meeting shall be permitted to vote. A simple majority of votes cast is required to endorse the named candidate. If the AAU Council or Councils and the executive of the other academic body, if any, does not have a quorum present at the time of the vote, there shall be a ballot conducted by the office of the Dean sent to all members of the AAU Council or Councils and the executive of the other academic body. The office of the Dean shall conduct the vote by either mail or electronic ballot. In the case of electronic ballots, the process as approved by Senate shall be employed. A simple majority of votes cast is required to endorse the named candidate.

**Rationale:**

- Various Councils have indicated a preference for electronic ballots for ease and efficiency of tallying votes. For the purposes of hybrid meeting, the electronic process ensures anonymity of the vote. The revisions retain the requirement to hold a meeting to deliberate the Committee’s recommendation, while allowing for the voting to be conducted immediately after. To ensure equity and fairness, only those present at the meeting and who were therefore part of the deliberations are permitted to vote in a ballot sent after the meeting, as would be the case had the vote occurred at the meeting. Where there is no quorum, all Council members can vote (as is currently the case) since there will have been no deliberations as the meeting would not have been called to order. This ensures all voting all members base their vote on the same information.

**MOTION 3: That the proposed revisions to Bylaw 20 be approved.**

Proposed Revisions

Bylaw 20:

1.2 Sessional Lecturer

Sessional lecturers (ranks I, II, III) are permanent members of the teaching staff with teaching duties as their principal function ~~for eight consecutive months of the year, followed by a four-month furlough.~~

**Rationale:**

- Wording related to length of appointment or any furlough is removed as it is outdated information and unnecessary in the bylaw. The collective agreement provides for 9-month and 12-month sessional lecturer appointments.