SENATE GOVERNANCE COMMITTEE (SGC)
Minutes of Meeting

Date: Friday, January 24, 2022
Time: 9:04am – 10:06am
Room: MS Teams Virtual Meeting

PRESENT: Majid Ahmadi, Reem Bahdi, Rick Caron, Cheryl Collier, Mitchell Fields, Robert Gordon (Chair), Mitchell Hajnal, Dave Johnston, Nancy Martinez Salas, Maureen Muldoon, Hussein Samhat, Debbie Sheppard-LeMoine, Bonnie Stewart, Patti Weir, Stephen Weir.

ABSENT: Majid Ahmadi (regrets), Jess Dixon (regrets), Jacqueline Stagner (regrets).

IN ATTENDANCE: Danny Anger (Senate Governance Officer), Kaye Johnson, Renée Wintermute (University Secretary).

Although items were not discussed in sequential order, the minutes do reflect the agenda order of business.

1   Approval of the agenda

   MOTION: That the agenda be approved.

Fields/Sheppard-LeMoine
CARRIED

2   **Minutes of the Meeting of January 7, 2022**
   (see documents SGC220107M)

   MOTION: That the minutes of the Senate Governance Committee meeting of January 7, 2022 be approved.
Collier/Johnston
CARRIED

3   Business arising from the minutes
Nothing to report.

4   Outstanding Business
Nothing to report.

5   Reports/New Business
   5.1   Report of the Review Committee on Employment Equity (RCEE)
      (see document SGC220124-5.1 for more details.)

      NOTED:
      • A comprehensive overview was provided on the report of the Review Committee on Employment Equity (RCEE).

5.2 Senate Meeting Scorecard – Results from Fall 2021 Meetings
(see documents SGC220124-5.2 and SGC220124-5.2a for more details.)

NOTED:
- Moving forward, in December and June, a survey will be provided to Senators to reflect on Senate meetings and how Senate meetings can be improved.
- The results of the Fall 2021 Senate meetings scorecard and the areas for improvement were reviewed.
- It was noted that the Senate agenda will have standing committees at the beginning of the agenda and presentations and reports from administration thereafter to place a greater focus on the formal business of Senate. (see SGC220124-5.2a for the draft Senate agenda).
- The floor was open for comments/questions.
- It was noted that Senate could look to change how Senators participate through the implementation of breakout groups/rooms for strategic items, which can help ease the stressors of speaking in a large forum. It was understood that only the reporting back on the breakout room discussions would be part of the official meeting. Any consideration of this proposal would need to be balanced with the concern about length of meetings.
- Consideration might be given to allowing greater use of the 'chat function' to help engage members. It was noted that the chat function could also be used to track comments for follow-up. In response to a concern raised about managing the chat, it was noted that there are some complexities involved with the chat function, particularly as they do not form part of the official meeting or meeting minutes, unless they are addressed in the discussion. SGC would need to establish rules around the use of the chat feature to, among others, ensure it can be effectively managed and that comments are relevant to the topic.
- Members supported having the Vice-Presidents provide a written report for every Senate meeting.
  It was noted that a code of conduct/ground rules should be established, outlining the expectations and guidelines members are expected to follow at Senate meetings. It was agreed that a quick reference sheet on Robert's Rules of Order should also be created and included in the annual orientation.

5.3 Strategic Items for Senate Discussion
(see SGC220124-5.3 for more details.)

NOTED:
- It was noted that at the February 11, 2022 Senate meeting, a discussion regarding academic and other supports for students returning to campus will take place.
- It was noted that there are a number of strategic items that can be introduced as part of regular meetings or retreats and can provide an opportunity for Senators to engage in breakout rooms for increased participation.
- It was noted that the Micro-credential framework should be discussed in the coming months given the on-going confusion around these credentials and the large and increasing number offered by the Office of Continuing Education at the University of Windsor.
- It was suggested that the continuing education item for discussion can involve distance education and how it can be an effective way of teaching and an opportunity for students to receive a degree through online teaching (e.g., separate online stream to receive a degree).
- Concern was raised regarding the challenges the library is facing to provide equitable resources for students who rely on the library resources (eg. course reserves, electronic resources, study space etc.). A discussion on equitable access to resources for students should be considered.

5.4   Proposed Bylaw Revisions to Bylaw 3
(see SGC220124-5.4 for more details.)

NOTED:
- At the last Senate meeting, Senators referred this proposal back to SGC for discussion around the impact of the revision on the proportionality of faculty and non-faculty members.
- Following a discussion with the concerned Senator, members were informed that the original proposal addresses the concerns raised.[1]

6   Question Period/Other Business
Nothing to report.

7   Adjournment

MOTION: That the meeting be adjourned.

Caron/Fields
CARRIED

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[1] Following the SGC meeting, the chair of the Bylaw Review Committee reported an error in interpretation of the correspondence. The item will be on the February 28,2022 Senate Governance Committee agenda.