



NOTICE OF MEETING

There will be a meeting of the Senate Governance Committee
on Tuesday, November 19, 2019 at 3:00pm
Room 209 Assumption Hall

A G E N D A

- 1 **Approval of Agenda**
 - 1.1 Unstarring agenda items

- 2 **Approval of the minutes of the meeting of October 8, 2019** SGC191008M

- 3 **Business arising from the minutes**
 - 3.1 **Honorary Degree Criteria and Restrictions** **Robert Gordon**

- 4 **Outstanding Business/Action Items**
 - 4.1 **Honorary Degrees (*In-camera*)** **Robert Gordon-Approval**

- 5 **Bylaw Business**
 - 5.1 **Revisions to Bylaws 54 and 55** **Rick Caron-Approval**
SGC191119-5.1

 - 5.2 **Revisions to Bylaws 20** **Rick Caron-Approval**
SGC191119-5.2

 - 5.3 **Revisions to Bylaws 40** **Rick Caron-Approval**
SGC191119-5.3

- 6 **Question Period/Other Business**

- 7 **Adjournment**

Please carefully review the 'starred' (*) agenda items. As per the June 3, 2004 Senate resolution, 'starred' items will not be discussed during a scheduled meeting unless a member specifically requests that a 'starred' agenda item be 'unstarred', and therefore open for discussion/debate. This can be done any time before (by forwarding the request to the secretary) or during the meeting. By the end of the meeting, agenda items which remain 'starred' (*) will be deemed approved or received.

**University of Windsor
Senate Governance Committee**

5.1: **Revisions to Bylaws 54 and 55**

Item for: **Approval**

Forwarded by: **SGC Bylaw Review Committee**

MOTION: **That proposed revisions to Bylaw 54 and Bylaw 55 be approved.**

Proposed Revisions to Bylaw 54:

[changes are in bold and strikethrough]

[...]
2.1 By the first day of each course, the Instructor must provide students with a course outline (hard copy or electronic) which includes precise information concerning the following:

[...]
2.1.2 the approximate dates for tests, handing in assignments, and all other activities (except unannounced quizzes), which will affect the final course grade, **as well as the dates of the final examination period. (The anticipated release of the final examination schedule is given in Schedule A.)**

[...]

Proposed Revisions to Bylaw 55:

[changes are in bold and strikethrough]

[...]
1.1 By the first day of each course, the Instructor must provide students with a course outline (hard copy or electronic) which includes precise information concerning the following:

[...]

1.1.2 the approximate dates for tests, handing in assignments, and all other activities (except unannounced quizzes), which will affect the final course grade, **as well as the dates of the final examination period. (The anticipated release of the final examination schedule is given in Schedule A.)**

[...]

Rationale:

- Wording was added to ensure that students are informed of the dates of the exam period to underscore that it is their responsibility to ensure that they are available to write their exam at the officially announced time.

**University of Windsor
Senate Governance Committee**

5.2: **Revisions to Bylaw 20**

Item for: **Approval**

Forwarded by: **SGC Bylaw Review Committee**

MOTION: That proposed revisions to Bylaw 20 be approved.

Proposed Revisions to Bylaw 20:
[changes are in bold and strikethrough]

1.1 Regular appointments

[...]

A Lecturer is a full-time member of the faculty who is engaged in independent teaching and/or research. To be eligible for appointment as a Lecturer, a person must possess necessary academic qualifications, have personal characteristics suggestive of teaching ability, and demonstrate an interest and ambition to advance in the academic field. Ordinarily, ~~s/he the lecturer~~ should hold at least a Master's degree.

An Assistant Professor is a full-time member of the faculty who is engaged in independent teaching and/or research. To be eligible for initial appointment to this rank, a person must ordinarily possess, in addition to the qualifications required for a Lecturer, the terminal degree and/or professional registration or certification appropriate to ~~his/her the~~ field of study.

[...]

A Professor is a full-time member of the faculty who is engaged in independent teaching and/or research. To be eligible for initial appointment to this rank a person must ordinarily possess the appropriate terminal degree and/or professional registration or certification, distinguished achievements in teaching and/or a wide reputation for scholarship, creative accomplishment, or professional achievement ~~among amongst his/her~~ peers in the academic community, including, but not limited to, ~~his/her~~ peers at this University.

1.4.3 Honorary Professor: An honorary professor has achieved ~~career~~ distinction ~~in his or her career~~ and is invited by the University to hold the position of honorary professor and to fulfill such duties as are specified by the University.

1.4.5 Adjunct Appointment: A person holding this appointment will be involved in the academic activities of an AAU, a non-AAU based program or other non-administrative unit. An adjunct appointment may be made at any academic rank in cases where a person is qualified for an appointment. An adjunct professor may, if appointed to do so, serve as co-chair of a graduate student's research committee. Such appointments may be for any period up to ~~three~~ **five** years. Adjunct appointments made in an AAU may be renewed by the Provost on the

recommendation of the AAU Council. Adjunct appointments made in a non-AAU based program, or other non-administrative unit, may be renewed by the Provost on the recommendation of the executive committee of the program or unit.

1.4.5.1 Indigenous Scholar: A member of an indigenous community holding this adjunct appointment will be involved in the academic activities of an AAU, a non-AAU based program or other non-administrative unit. An Indigenous Scholar may, if appointed to do so, serve as co-chair of a graduate student's research committee. Such appointments may be for any period up to five years. Indigenous Scholar appointments made in an AAU may be renewed by the Provost on the recommendation of the AAU Council. Indigenous Scholar appointments made in a non-AAU based program, or other non-administrative unit, may be renewed by the Provost on the recommendation of the executive committee of the program or unit.

1.4.5.2 Clinical Appointment: A recognized member of the healthcare industry holding this adjunct appointment will be involved in the academic activities of an AAU, a non-AAU based program or other non-administrative unit. A Clinical appointment may be made at any academic rank in cases where a person is qualified for an appointment. A Clinical Professor may, if appointed to do so, serve as co-chair of a graduate student's research committee. Such appointments may be for any period up to five years. Clinical appointments made in an AAU may be renewed by the Provost on the recommendation of the AAU Council. Clinical appointments made in a non-AAU based program, or other non-administrative unit, may be renewed by the Provost on the recommendation of the executive committee of the program or unit.

1.4.5.3 Professor of Practice: A recognized leader in their field of practice, holders of this adjunct appointment will be involved in the academic activities of an AAU, a non-AAU based program or other non-administrative unit. A Professor of Practice appointment may be made at any academic rank in cases where a person is qualified for an appointment. A Professor of Practice may, if appointed to do so, serve as co-chair of a graduate student's research committee. Such appointments may be for any period up to five years. Professor of Practice appointments made in an AAU may be renewed by the Provost on the recommendation of the AAU Council. Professors of Practice made in a non-AAU based program, or other non-administrative unit, may be renewed by the Provost on the recommendation of the executive committee of the program or unit.

2 Appointments Committees

[...]

2.1 All such appointments shall be considered by an appointments committee as follows:

[...]

2.1.3 For hybrid appointments the appointments committee shall be composed as follows:

- Dean or Associate Dean as delegate, ex officio (Chair)
- EE/PA [non-voting]
- two faculty members elected by and from all regular faculty members in the AAU, one of whom in the case of an AAU that is also a Department shall be the Head, and two representatives of the other body in which the appointment is held one of whom shall be the academic leader of the other body, or designate
- one student representative from the AAU elected by and from the students in the AAU, **and one student of the other body, elected by and from the students of that body**
- student alternates, to a maximum of two **per AAU/other body**, may be elected by and from the students ~~in the AAU~~ **of the appropriate body** to serve as representatives in cases where the elected student representative is unable to participate for an extended period of time due to program requirements (e.g., co-op or field placements, internships, etc.). In all instances, there shall be no alternating among and between student representatives during the course of a single search.

Rationale:

- the revisions create new adjunct special appointments of Indigenous Scholar, Clinical Professor, and Professor of Practice that mirror Adjunct Professor roles and responsibilities. The new titles recognize the unique and valued contributions made by members of indigenous groups, the healthcare industry (including doctors and nurses), and industry and community partners.
- The lack of student representation from non-AAU based programs on hybrid appointments committees is an oversight, as evidenced by the composition of other appointments committees and RTP committees. Eg, for appointments between two AAUs, there is a student from both AAUs on the committee. For RTP committees for joint appointments there is a student from both AAUs on the committee and for RTP committees for hybrid appointments, there is one student from the AAU and one student of the other body on the committee.
- Housekeeping changes to provide gender-neutral language.

**University of Windsor
Senate Governance Committee**

5.3: **Revisions to Bylaw 40**

Item for: **Approval**

Forwarded by: **SGC Bylaw Review Committee**

MOTION: That proposed revisions to Bylaw 40 be approved.

Proposed Revisions to Bylaw 40:
[changes are in bold and strikethrough]

4.1.2 the sessional lecturers in the AAU have the option of participating on Council, subject to the limitations of 4.1.6. The AAU Office shall notify sessional lecturers of their right to participate on Council by August 1, with responses from sessional lecturers confirming or declining participation submitted to the AAU Office no later than August 15, for the coming academic year (September–August). Sessional lecturers understand that a decision to participate on Council is voluntary and represents a commitment to participate **year round**.

5 Quorum and notice of meeting

The rules governing quorum and notice of meeting requirements for AAU Councils shall be those of Senate, except that during the months of May, June, July and August, sessional lecturers on furlough and student members shall be **permitted to participate considered present for the purposes of quorum determination and be accorded both speaking and voting privileges if in contact** by speaker telephone or video conference **with the meeting venue and, when doing so, shall count towards quorum.**

Rationale:

- The revisions make it clear that participation on Council need not be in-person for sessional lecturers and students during the summer months. The revisions also tighten the language around teleconference/ videoconference participation and quorum during the summer months.