



NOTICE OF MEETING

**There will be a meeting of the
SENATE STUDENT CAUCUS
Friday, September 13, 2019 at 9:00am-10:30am
in Room 209 Assumption Hall**

AGENDA

Formal Business

- 1 Approval of Agenda**
- 2 Minutes of Meeting of April 12, 2019**
- 3 Business arising from the minutes**
- 4 Outstanding business**

Items for Information/Discussion

- | | |
|---------------------------------------------------------------|------------------------------|
| 5 Reports/New Business | Dr. Katherine Quinsey |
| 5.1 Senate Student Caucus Mandate and Meeting Schedule | SC190913-5.1 |
| 5.1.1 Review of Structure and Composition | |
| 5.1.2 Information Awareness Campaign | |
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| 5.2 Election of Student Co-Chair | Dr. Katherine Quinsey |
| | SC190913-5.2 |
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| 5.3 Report on Student Affairs and Life on Campus | Ryan Flannagan |
| | Dave McEwan |

Additional Business

- 6 Question period/Other business/Open Discussion**
- 7 Adjournment**

Please carefully review the 'starred' (*) agenda items. As per the June 3, 2004 Senate meeting, 'starred' items will not be discussed during a scheduled meeting unless a member specifically requests that a 'starred' agenda item be 'unstarred', and therefore open for discussion/debate. This can be done any time before (by forwarding the request to the secretary) or during the meeting. By the end of the meeting, agenda items which remain 'starred' (*) will be deemed approved or received.

**University of Windsor
Senate Student Caucus**

5.1 Senate Student Caucus Mandate and Meeting Schedule

Item for: Information

(Excerpt from Senate Bylaw 3)

Membership (The total number of members is twenty-two):

- Associate Vice-President, Student Experience
- Director, Campus Services
- nine regular faculty members, at least three of whom shall be members of the Senate, with one of the Senate faculty members serving as Committee Chair, and should include the following:
 - one regular faculty member from each of the Faculties of Faculty of Arts, Humanities and Social Sciences, Business Administration, Education, Engineering, Law, Human Kinetics, Nursing and Science.
 - one librarian
- eleven students, one of whom shall be elected by the student members of the caucus to serve as co-chair for a maximum of two consecutive terms. The eleven students shall include the following:
 - two graduate students, two part-time undergraduate students, four full-time undergraduate students, one international student selected by the International Student Society, one residence student selected by the Windsor Inter-Residence Council, and one student at-large selected by the three student body governments. The student groups are encouraged to include representatives from multiple student constituencies, including registered student clubs, to reflect the diverse student populations.

Terms of Office:

two years for faculty and librarian members, one year for students. Terms shall be staggered so that one-half of the regular faculty members are elected each year.

Terms of Reference:

The Senate Student Caucus will report to Senate on student life and experience. The Caucus will bring issues of concern to students directly to the Senate, when the items are the purview of Senate. Senate may refer such matters to a Senate Standing Committee or other body for further consideration and/or policy development. For matters not within the purview of Senate, the Associate Vice-President, Student Experience (or designate) will refer the matters to, and liaise with, appropriate University bodies.

Duties of the Student Co-Chair:

- To bring matters of student concern to the regular meeting agenda, as appropriate, in consultation and agreement with the faculty co-chair.
- To review and approve the meeting agenda together with the faculty co-chair
- To chair the Caucus meeting in the absence of the faculty co-chair.
- To chair a permanent subcommittee, the “Student Liaison Subcommittee”, which is mandated to engage and consult regularly with different student constituencies on campus for the purpose of bringing their concerns to the Caucus and to report back to them on the outcomes of decisions or consultations. The student co-chair will select the members of the subcommittee. Members may be from outside Caucus and should, as much as possible, represent diverse student constituencies

Meeting Schedule 2019-2020

Friday, September 13, 2019	9:00-10:30am
Friday, November 8, 2019	9:00-10:30am
Friday, February 14, 2020	9:00-10:30am
Friday, April 3, 2020	9:00-10:30am

All meetings are in Room 209 Assumption Hall (2nd Floor)

**University of Windsor
Senate Student Caucus**

5.2: Election of Student Co-Chair

Item for: Approval

Senate Bylaw 3 states that the Senate Student Caucus shall include ***“eleven students, one of whom shall be elected by the student members of the caucus to serve as co-chair for a maximum of two consecutive terms.”***

The duties of the student co-chair, as outlined in Senate Bylaw 3, are as follows:

- To bring matters of student concern to the regular meeting agenda, as appropriate, in consultation and agreement with the faculty co-chair.
- To review and approve the meeting agenda together with the faculty co-chair.
- To chair the Caucus meeting in the absence of the faculty co-chair.
- To chair a permanent subcommittee, the “Student Liaison Subcommittee”, which is mandated to engage and consult regularly with different student constituencies on campus for the purpose of bringing their concerns to the Caucus and to report back to them on the outcomes of decisions or consultations. The student co-chair will select the members of the subcommittee. Members may be from outside Caucus and should, as much as possible, represent diverse student constituencies.

Election Process

A call for nominations was issued on June 26, 2019. No responses were received. In light of this, students will be given the opportunity to declare their interest in serving as student co-chair at the first Senate Student Caucus meeting.

This is an excellent opportunity for anyone who is interested in being in a leadership position. As noted above, the position involves consulting with student constituencies for the purpose of bringing their concerns forward to Caucus.

Eligibility - Current list of student members on Caucus:

Deehanna Cober (UWSA)
 Biane Deghaiche (UWSA)
 Bernarda Doctor (OPUS)
 Quessia Mugabo (UWSA)
 Bhargav Pandya (GSS)
 Jay Patel (GSS)
 Donna Patterson (OPUS)
 Amber Shaheen (GSS)
 Lena Sleiman (UWSA)

NOMINATION FORM

To: Alison Zilli
Senate Secretariat
Room 216, Assumption Hall
alisonz@uwindsor.ca

Re: Nomination – Student Co-Chair of Senate Student Caucus

I nominate _____ to serve as Student Co-Chair on the Senate Student
Caucus. (Please print name)

SIGNATURE – NOMINATOR

(Please print your name under your signature.)

I accept the nomination.
SIGNATURE - NOMINEE