



**SENATE STUDENT CAUCUS  
Minutes of Meeting**

**Date:** Friday, March 11, 2016

**Time:** 9:30am - 10:30am

**Room:** 209 Assumption Hall

**Committee Members:** Ms. Ghadeer Alghosein, Dr. Tirupati Bolsetti, Mr. Ronald D’Aguilar, Ms. Bernarda Doctor, Mr. Emmanuel Igodan, Dr. Ziad Kobti, Ms. Vicki Jay Leung, Mr. Morteza Lalmazloumni, Dr. Gurupdes Pandher, Dr. Kathy Pfaff, Dr. Tina Pugliese, Dr. Geri Salinitri, Dr. Clayton Smith.

**Absent:** Ms. Larissa Howlett, Ms. Priyanka Jaggi, Dr. Ryan Snelgrove, Mr. John O’Reilly, Mr. Amin Safaei, Prof. Gemma Smyth.

**In Attendance:** Mr. Marcin Pulcer; Ms. Renée Wintermute and Ms. Alison Zilli (University Secretariat).

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**Formal Business**

**1 Approval of Agenda**

**MOTION:** That the agenda be approved.

Dr. T. Bolsetti/Ms. Ghadeer Alghosein  
**CARRIED**

**2 Notes of meeting February 12, 2016**

The notes were received for information.

**3 Business arising from the minutes**

Nothing to report.

**4 Outstanding business**

Nothing to report.

**Items for Information/Discussion**

**5 Reports/New Business**

**5.1 Report from the Student Co-Chair**

NOTED:

- At the last Student Caucus meeting in February, a variety of issues were raised and responses will be brought forward to the next Student Liaison Subcommittee for clarification and follow-up. (*i.e.*, meal plan, textbooks, maintenance, readability of the student degree audit, *etc.*)

**5.2 Report of the Student Liaison Subcommittee**

NOTED:

- The Student Liaison Subcommittee had a very productive inaugural meeting in January with ten students in attendance at the meeting and there was good representation from students-at-large, as well as from the different faculties.
- The second meeting of the Student Liaison Subcommittee will be scheduled in the next month.

### 5.3 Student Caucus IT Advisory

#### NOTED:

- Last year, the Student Caucus assumed the role of Student IT Advisory Board and the item was placed on the Student Caucus agenda as a standing item to generate valuable feedback from students for the IT Steering Committee.
- Given that the University of Windsor is engaging in an initiative to update its software infrastructure as the University of Windsor's software no longer meets the needs of students today, an ERP Steering Committee (as well as a core Working Group which will be dedicated to the project on a full-time basis) has been established to provide oversight on this project.
- The initial focus of the ERP project will be the Student Information System, a new Financial Information System, and a Customer Relationship Management System.
- The idea of having an online suggestion portal to obtain feedback from students in a more readily accessible format (rather than a physical suggestion box) will be revisited as it may be possible to have students respond to questions from direct messaging or push announcements in an online application or directly from their smartphone at some point in the future.
- In response to a question raised about what happened to the billboards that were placed in various areas across campus, it was noted that they were not maintained and eventually became outdated in a manner that rendered them to be outdoor pollution.
- A survey was conducted on the effectiveness of the billboards and as a result they were removed from campus. The survey revealed that students prefer receiving official university information via email and that they would like to find out about important events by social media. (*i.e.*, Facebook, Twitter, *etc.*).
- IT services has been working on an online student parking application so that students will be able to easily sign up for parking passes online.
- The issue with centralizing information for students is that there are over 800 websites that are hosted by the University providing diverse information to various student groups. Generating a central portal to synthesize this information is extremely challenging.
- In response to concern raised about Blackboard course sites, it was noted that there are many different ways to set up the sites in terms of access so it is important to ensure that users are provided with proper training when they are setting them up for their students as well as for their GA/TA groups. They can be set up for group or individual access.
- Any faculty or staff that are having computer-related issues can log a service call using Team Dynamics. In response, it was noted that the new helpdesk system is not very user-friendly.

## 6 Report on Student Affairs and Life on Campus

### Campus Safety

#### NOTED

- Concern was raised regarding the issue that there is a need to review campus safety while still allowing for students to have access to buildings after hours for research and study.
- In order to continue to maintain the University's reputation as a safe campus, it was suggested that a small group should look into identifying top student concerns and bring recommendations forward to the appropriate persons or bodies.
- Some of the safety concerns that were raised included: parking garage lights, cross walks, traffic patterns, accessibility, surveillance cameras, *etc.*
- Advocacy will be needed to ensure that students are aware of basic safety tactics that they should be cognizant of while on campus (*i.e.*, walk-safe programs, buddying-up, campus police number, *etc.*)
- The safety of people with disabilities needs to be something that should also be included when talking about general safety on campus, especially in light of the recent annual Accessibility Awareness Day, which focuses on educating the University about accessibility and inclusion.
- A Safety Working Group comprised of Dr. Ziad Kobti, Dr. Tina Pugliese, Mr. Chris Baillargeon and Dr. Kathy Pfaff was established to identify safety issues on campus. Dr. Clayton Smith will serve as consultant, as needed, for this Working Group.

## Syrian Refugee Crisis

### NOTED

- In response to a question raised regarding what the University community is doing in response to the Syrian crisis, it was noted that students have started an organization called Project Syria to work with community organizations to connect Syrian refugees to the broader community. The Faculty of Law is also involved in gathering donations and proceeds to sponsor a family.
- The University is also looking to expand its sponsorship of students through World University Service of Canada (WUSC). WUSC's student refugee program helps refugees with an opportunity to pursue their education at a Canadian University.
- Beyond funding sponsorship, it was stressed that refugees will need to be supported on a personal level during their transition to Canada (*i.e.*, shopping for groceries, social events, community events, *etc.*)

## Life on Campus

### NOTED

- The Sexual Misconduct Policy, which will provide guidance for members of the University community when dealing with sexual misconduct or harassment issues on and off campus, is in the final stages of approval.
- The results of a recent mental health survey conducted across the campus in late 2015 indicated that more needs to be done in terms of developing an overall University Mental Health Framework.
- The UWSA is putting forward a universal bus referendum where students will be voting as to whether they are in favour of paying a fee for unlimited access to bus services from Transit Windsor. This will then be followed by a bus referendum for GSS.
- Spring Open House for prospective students was a huge success with over 2000 people in attendance.

## Student Affairs

### NOTED

- The role of the Academic Integrity Officer has now been extended to Academic Integrity and Student Conduct Officer, which will also incorporate oversight of the Behaviour Intervention Plan (BIP). The Behavioural Intervention Plan is designed to assist faculty and staff in responding to student behaviours of concern.
- An overall review of the Student Centre structure and facilities is underway.
- Co-op, Career and Employment Services have been relocated. The Career and Employment Services is located in Dillon Hall and the Co-operative programs have been moved to first floor of Lambton.
- Members were reminded that the Going the Extra Mile (GEM) nominations are underway for anyone who would like to nominate a person who embodies the GEM philosophy. (*i.e.*, how has this person impacted the university and made a difference by going above and beyond expectations.)

## Additional Business

### **7 Question period/Other Business/Open Discussion**

Nothing to report.

### **8 Adjournment**

**MOTION: That the meeting be adjourned.**

Dr. C. Smith/Ms. B. Doctor  
**CARRIED**