



SENATE
Minutes of Meeting

Date: Friday, April 12, 2024

Time: 2:30pm-4:55pm

Room: 203 Anthony P Toldo Health and Education Centre

ATTENDANCE: Esam Abdel-Raheem, Robert Aguirre, Kyle Ashquith, Natalie Atkin, Chris Baillargeon, Nick Baker, Isabelle Barrette-Ng, Clinton Beckford, Selinda Berg, Francesco Biondi, Judy Bornais, Meris Bray, John Cappucci, Dora Cavallo-Medved, Cheryl Collier, Darryl Danelon, Ray Darling, Harbal Deep Sidhu, Phil Dutton, , Laurie Freeman, Ashley Glassburn, Robert Gordon (Chair), Kevin Granville, Ofelia Jianu, Shanti Johnston, Ruth Kuras, Erika Kustra, Joanna Luft, Michael Macdonald, Ashish Mahajan, Drew Marquardt, Diana Marion, Scott Martyn, Bruce Minaker, Ken Montgomery, Kristen Morris, Maureen Muldoon, Kat Pasquach, Jessica Raffoul, Suki Randhawa, Roger Reka, Walter Rischke, Linda Rohr, Jake Rondot, Luis Rueda, Giuliana Salvato, Renu Sharma-Persaud, Debbie Sheppard-LeMoine, Brahmjot Singh, Jennifer Soutter, Andrew Swan, Bruce Tucker, Niel Van Engelen, Bill Van Heyst, Patti Weir, Sue Williams, Zuo Chen Zhang.

ABSENT: Ehab Elsaid, Nobuko Fujita, Ghallia Hashem, Kate Hadwin, Victoria Iannetta, Norman King, Husam Morra, Jagdish Pathak, Nurlan Turdaliev, Xiaobu Yuan.

REGRETS: Ali Abdulhussein, Reem Bahdi, Fazle Baki, Shari Cunningham, Kenneth Drouillard, Shetina Jones, Lauren Pupulin, Chita Rangan, Karen Robson, Eric Tanlaka, Lionel Walsh, Stephen Weir.

IN ATTENDANCE: Laura Chittle, Jess Dixon, Afsaneh Edrisy, Gillian Heisz, Elizabeth Ismail, Ryan Kenny, Andrew Kuntz, Vincent Yueng, Renée Wintermute, Danny Anger, Alison Zilli (University Secretariat).

- 1 **Approval of Agenda** (Unstarring agenda items)
Items 5.1.1a, 5.1.1d-f, 5.1.5, 5.2.3, and 5.3.1 were unstarred.

MOTION: That the agenda be approved.

Freeman/Baillargeon
CARRIED, as amended

- 2 **Minutes of the meeting of March 8, 2024**

MOTION: That the minutes of the meeting of March 8, 2024 be approved.

Tucker/Van Heyst

A minor correction was noted.

CARRIED, as amended

- 3 **Business arising from the minutes**
Nothing to report.

- 4 **Outstanding Business/Action Items**
Nothing to report.

5 Reports/New Business

5.1 Program Development Committee

*5.1.1 Program/Course Changes

(a) Certificate in Physics – Minor Program Changes (Form C)

(See document S240412-5.1.1a for more details.)

MOTION: That the requirements for Certificate in Physics be changed in accordance with the program/course change forms.^

^Subject to approval of the expenditures required.

Raffoul/Dutton

An amendment was made by general consent to language under B1.

CARRIED, as amended

(b) Certificate in Organizational Management – Minor Program Changes (Form C)

(See document S240412-5.1.1b for more details.)

MOTION: That the Certificate in Organizational Management be renamed *Certificate in Human Resources* and that the degree requirements be changed in accordance with the program/course change forms. ^

^Subject to approval of the expenditures required.

***CARRIED**

(c) Mathematics and Business – Minor Program Changes (Form C)

(See document S240412-5.1.1c for more details.)

MOTION: That the Honours Business Administration and Mathematics with Specialization in Supply Chain and Business Analytics (with/without Thesis), Honours Business Administration and Mathematics (with/without Thesis), Honours Business Administration and Mathematics with Specialization in Finance (with/without Thesis), and Honours Mathematics with Finance Concentration be changed in accordance with the program/course change forms.^

^Subject to approval of the expenditures required.

***CARRIED**

(d) Kinesiology – Minor Program Changes (Form C)

(See document S240412-5.1.1d for more details.)

MOTION: That the Honours Bachelor of Human Kinetics (Honours Kinesiology – Movement Science) be renamed *Honours Bachelor of Science (Kinesiology and Health Studies)*, in accordance with the program/course change forms.^

^Subject to approval of the expenditures required.

Raffoul/Rohr

An amendment was made by general consent to language under B1.

CARRIED, as amended

- (e) **Kinesiology – Minor Program Changes (Form C)**
(See document S240412-5.1.1e for more details.)

MOTION: That the Honours Bachelor of Sport Management and Leadership (BSML), Honours Bachelor of Sport Management and Leadership (BSML) for Graduates of Lambton College’s Three-Year Sport and Recreation Management Diploma, Honours Bachelor of Sport Management and Leadership (BSML) for Graduates of Durham College’s Three-Year Advanced Diploma in Sport Management Diploma, and, Honours Bachelor of Sport Management and Leadership (BSML) for Graduates of St. Clair College’s Three-Year Sport and Recreation Management Diploma be changed in accordance with the program/course change forms.^

^Subject to approval of the expenditures required.

Raffoul/Rohr

An amendment was made by general consent to language under B1.

CARRIED, as amended

- (f) **Kinesiology – New Course Proposal (Form D)**
(See document S240412-5.1.1f for more details.)

**MOTION: That the following course be approved:^
KINE-2150. Fitness and Lifestyle Assessment**

^Subject to approval of the expenditures required.

Raffoul/Rohr

An amendment was made by general consent to language under B1.

CARRIED, as amended

- 5.1.2 Bachelor of Applied Science in Mechatronic Systems Engineering – New Program Proposal (Form A)**
(See document S240412-5.1.2 for more details.)

MOTION: That the Bachelor of Applied Science in Mechatronic Systems Engineering (with/without Co-op) be approved.^

^Subject to approval of the expenditures required.

Raffoul/Van Heyst

The proposal builds on the existing Mechatronics stream in the BEngTech, providing students with a pathway to an accredited Engineering degree in Mechatronics. The program, for which nine new courses are being developed, includes two areas of specialization (Autonomous Vehicles and Intelligent Systems), and a co-op option.

A correction was noted to the standing for continuation in the program and an amendment was made by general consent to language under B1.

CARRIED, as amended

5.1.3 Bachelor of Sport Management and Leadership Degree Completion Program for Graduates of Saskatchewan Polytechnic's Diploma in Business (Sport Management) – Major Program Change (Form B)

(See document S240412-5.1.3 for more details.)

MOTION: That the Bachelor Sport Management and Leadership degree completion program for graduates of Saskatchewan Polytechnic's Diploma in Business (Sport Management) be approved.^

^Subject to approval of the expenditures required.

Raffoul/Baillargeon

An amendment was made by general consent to language under B1.

CARRIED, as amended

***5.1.4 Kinesiology – Request for Waiver of Course Deletion**

(See document S240412-5.1.4 for more details.)

**MOTION: That the Request for Waiver of Course Deletion for the following course be approved:
KINE 3550. Socio-Economical Aspects: Sport/Leisure.**

***CARRIED**

5.1.5 History – Request for Waiver of Course Deletion

(See document S240412-5.1.5 for more details.)

MOTION: That the Request for Waiver of Course Deletion for the following courses be approved:

**HIST-2010. Early Modern Europe
HIST-2180. War in the 20th Century
HIST-2490. Women in Canada and the United States, 1600-1870
HIST-2500. Women in Canada and the United States, 1870-Present
HIST-3800. History on the Web
HIST-4110. The Life and Legacy of Muhammad
HIST-4630. History of Gender and Sexuality
HIST-4700. The Era of the Great War.**

Raffoul/Atkin

Concern was expressed that three of the courses that have not been offered in for or more years are women's/gender courses, which seems inconsistent with the University's EDID goals.

CARRIED

***5.1.6 English – Request for Waiver of Course Deletion**

(See document S240412-5.1.6 for more details.)

**MOTION: That the Request for Waiver of Course Deletion for the following course be approved:
ENGL-3040. Literature of Restoration and 18th-Century. ***

***CARRIED**

***5.1.7 Language, Literatures, and Cultures – Request for Waiver of Course Deletion**

(See document S240412-5.1.7 for more details.)

**MOTION: That the Request for Waiver of Course Deletion for the following courses be approved:
FREN-1120. Intensive French for Beginners**

FREN-1130. Intensive Preparatory French: Intermediate Level I
GREK-2101. Intermediate Greek II
JWST-1200. Introduction to Jewish Civilization
JWST-2700. The Jewish Diaspora: Ancient to Modern
LATN-2201. Intermediate Latin II
SPAN-4010. Proficiency in Written Spanish

***CARRIED**

***5.1.8 PhD in Argumentation Studies – Suspension of Admissions**
(See document S240412-5.1.8 for more details.)

The document was received for information.*

5.2 Academic Policy Committee

5.2.1 2024-2025 Operating Budget Proposal

a. Proposed Tuition and Compulsory Ancillary Fees

b. Proposed Operating Budget

(See documents S240412-5.2.1, S240412-5.2.1a, S240412-5.2.1b, and S240412-5.2.1c for more details.)

A presentation on the 2024-2025 tuition and compulsory fees proposal and the proposed operating budget was provided. Members were reminded of the constraints under which the University is operating, due to five years of tuition freezes and a 10% reduction in tuition fees in 2019, geo-political climate, continual stagnant government grant resulting in years of realignments, and no commitment of increased base funding by the government in the near future. One-time provincial funding, allocated over three years, does not address the base deficit.

Given these challenges, the University is presenting a two-year balanced based budget strategy. It is proposing a balancing the budget in-year with one-time government grants for 2024/2025, as work begins to develop strategies for a budget balanced at the base for 2025-2026. To achieve this, the tuition fee proposal provides for the allowable tuition fee increase of 5% for all out of province student tuition rates in regulated programs, the allowable increases under the tuition anomalies program, as well as the tuition fee increases based on student and market demand for international students which are offset by the UWindsor international tuition fee guarantee, while the operating budget calls for a realignment of 1.5% of the salaries and benefits budget, identifying some units more appropriately as ancillary services, a 20% reduction in administrative travel budget, as well as other strategies.

The Enrolment Contingency Reserve continues to be a necessary tool to mitigate the need for possible mid-year cuts if enrolment targets are not reached. Other reserve funds and strategic priority funds continue in order to enable the University to address priorities and mitigate risks, though with some reductions.

Members were reminded that the much of the softening in international student enrolment was expected, following the period of extraordinary enrolments due to the pandemic, though it remains further impacted by the Canada-India geopolitical climate and government policies. This is especially noted in the Masters of Engineering program.

5.2.1.1 Report from Academic Policy Committee

Overall, APC supports the budget proposal, noting the constraints under which the University is operating, as current provincial and federal regulations and geo-political

issues significantly negatively impact revenue growth, while expenses, including contractual obligations and inflationary pressures, continue to increase. The financial challenges facing the University are significant and structural, and the situation is unlikely to change in the next few years with the recent provincial announcement of an additional three-year domestic tuition freeze, which is expected to result in further and more difficult cuts and decisions in the coming years.

APC continues to express significant concern that the system will soon break under these continued government policies and lack of funding. APC urged that the pilot program for a “textbook all access fee”, which would provide students with one fee to access all their textbooks electronically, should be carefully rolled-out and assessed, as it may not benefit all students, though it was noted that students can elect to opt out of the fee.

The floor was open was discussion.

In response to a question raised, it was noted that the request for an All Access Textbook Fee came from students, with UWSA noting overwhelming support. The intention is to launch a pilot of the program, which requires establishing a fee, in order to assess its success and challenges/concerns. Concern was expressed that such a program is not an efficient use of student resources as it duplicates the role of the Library in providing access to e-textbooks, requires yet another active opt-out option, and is unclear in how it fits with the policy on the use of digital learning resources for instructional and assessment purposes. It was agreed that Senate engage in a deeper discussion on the All Access Textbook Fee next month.

In response to a question, it was noted that the 1.5% realignment has been applied to both academic and administrative areas.

In response to a question, it was noted that FAHSS is the first to develop its Faculty Financial Sustainability Plan (FFSP). As is expected in a comprehensive institution, not all Faculties will be able to achieve a balanced or positive position, though all should strive to be close to or above the balanced position.

5.2.2 Office of Open Learning Annual Report (2022-2023)

(See documents S240412-5.2.2 and S240412-5.2.2a for more details.)

An overview of the work, initiatives, and challenges of the Office of Open Learning during 2022-2023 was provided. It was noted that all activities are mapped to, and reflect the priorities the Aspire Strategic Plan. The three key themes of 2022-2023 were: 1. Supporting the transition back to campus amidst a new reality; 2. Technology renewal and exploration; and, 3. Securing funding for digital, hybrid, and open teaching and learning.

An addition to the listing of open educational resources was noted.

***5.2.3 Global Engagement Annual Report (2022-2023)**

(See document S240412-5.2.3 for more details.)

Members were informed that the University is seeing greater diversity in international enrolments, though India remains an important area of focus for both international recruitment and faculty collaboration; the latter is an area of focus under the VPRI.

In response to a question, members were informed that the Go Global program is set to end in 2025, and it is unclear whether it will be extended. While the program provides international

study opportunities for low-income, Indigenous, and students with disabilities, there is a structural problem in that students must initially pay out-of-pocket, with reimbursement made after the trip which renders many unable to participate. Should the program continue, strategies to address this issue are needed.

5.3 Senate Governance Committee

5.3.1 Black Studies Institute – Name Change

(See document S240412-5.3.1 for more details.)

MOTION: That the Black Studies Institute be renamed the Black Scholars Institute.

Reka/Rischke

Members welcomed the name change, noting that it is more inclusive and creates a sense of community for all Black scholars, regardless of their discipline.

CARRIED

5.3.2 Proposed Revisions to Bylaw 31

(See document S240412-5.3.2 for more details.)

MOTION: That the proposed revisions to Senate Bylaw 31 be approved.

Baillargeon/Dutton

The revisions address redundancies between the roles of the head and the adjudicator and ensure that minor academic integrity issues can be resolved swiftly and proportionately while maintaining rigorous standards for more significant violations. Specifically, the changes will allow heads to adjudicate cases where a student admits to misconduct for assessments weighted at no more than 10% of the final grade, and where the misconduct is a first offence, potentially ending the process without escalation to an adjudicator. Sanctioning guidelines also were revised to restrict the types of sanctions heads can impose, with more severe sanctions reserved for adjudicators.

It was also noted that the revisions also better differentiate 'teachable moments' (which is not a sanction) from 'admonitions' (which is a sanction), due to previous confusion between these terms.

In order to provide time for education and training to help heads understand their revised roles, the revisions would be effective Fall 2024.

CARRIED

5.3.3 Proposed Revisions to Bylaws 54, 40, 44

(See document S240412-5.3.3 for more details.)

MOTION 1: That the proposed revisions to Senate Bylaw 54 be approved.

Rischke/Dutton

In response to a question, it was noted that there is an option for instructors to seek exceptions through the Dean for courses that require a different pedagogical approach, subject to other bylaw provisions.

CARRIED

MOTION 2: That the proposed revisions to Senate Bylaws 40 and 44 be approved.

Freeman/Reka

CARRIED

5.4 Senate Student Caucus

Members were informed that, at its last meeting of the academic year, the Senate Student Caucus

received a report on the proposed All Access Textbook Fee.

5.5 Report from the Student Presidents

5.5.1 UWSA President

(See document S240412-5.5.1 for more details.)

The document was received for information.

5.5.2 GSS President

(See document S240412-5.5.2 for more details.)

The document was received for information.

5.5.3 OPUS President

(See document S240412 -5.5.3 for more details.)

The document was received for information.

5.6 Report of the Academic Colleague

Members were informed that Colleagues participated in a session on university governance, which included discussion on how to decolonize processes and procedures.

5.7 Report of the President

(See document S240412-5.7 for more details.)

The President provided an update on current and upcoming initiatives and events, including: the name of the new Residence to Rodzik Hall; partnering with YMCA to align resources and programming; Turtle Island House progress; notable book launches; impact and next steps with Bill 166; and the release of the first annual sustainability report expected in May 2024.

The rank of Distinguished University Professor has been awarded to Dr. Narayan Kar and Dr. Charlene Senn. Both will be recognized at the Fall 2024 Convocation.

5.8 Report of the Provost

(See document S240412-5.8 for more details.)

The Provost highlighted the creation of a Centre for Emeritus Faculty, noting that the process was well underway.

5.8.1 Enrolment Management Update

(See document S240412-5.8.1 for more details.)

The April 6th Spring Open House saw a 20% year over year increase; with 20% of visitors from outside Windsor-Essex.

5.9 Report of Vice-President, People, Equity, and Inclusion

(See document S240412-5.9 for more details.)

The report was received for information.

5.10 Report of Vice-President, Research, and Innovation

(See document S240412-5.10 for more details.)

The Vice-President, Research, and Innovation provided an update on the AVP, Strategic Research Initiatives, Partnerships, and Performance search as well as the three CRC searches, and highlighted some notable increases in grant success rates.

Members congratulated Dr. Drew Marquardt on receiving the highly competitive Early Researcher Award from the Government of Ontario.

5.11 Questions Arising from Senate Information Session: Strategic Academic and Research Plan
None reported.

6 Question Period/Other Business

It was noted that the success of the Black Scholars' hiring initiative could serve as an exemplar for hiring processes and practices. It was agreed that the Senate Governance Committee would assess the initiative to determine how to integrate the learnings of the initiative into the bylaws, as appropriate.

7 Adjournment

MOTION: That the meeting be adjourned.

Sheppard-LeMoine/Van Heyst
CARRIED