

**Board of Governors
Minutes of Meeting****Date:** May 21, 2024**Time:** 4:00pm-6:05pm**Room:** Freed-Orman Commons, Assumption Hall, University of Windsor**Members:** Ken Alexander, Chris Baillargeon (virtual), Fazle Baki, Amangel Bhullar, John Cappucci, Brian Cowell (virtual), Shari Cunningham, Ferruccio Da Sacco, Megan Evans (virtual), Tiffany Gooch (virtual), Robert Gordon, Ghallia Hashem, Lisa Milne, Irene Moore Davis, Celso Oliveira, Beth Ann Prince (virtual), Helga Reidel (Chair), Mike Ruthard (virtual), Bruce Tucker, Bill Van Heyst, Susan Williams.**Regrets:** Daniel Ableser, Carolyn Brown, Eric Joshi, Jennifer S. Rooke, Debbie Sheppard-LeMoine, Mario Sonogo, Lionel Walsh.**Administration and Guest Speakers:** Robert Aguirre, Clinton Beckford, Judy Bornais, Lynn Charron, Krista Devine, Jody Fraser, Beverley Hamilton, Shae Harasym, Gillian Heisz, Kaye Johnson (virtual), Shanthi Johnson, Shetina Jones, Dylan Kristy, Andrew Kuntz (virtual), Erika Kustra, Marcin Pulcer, Charlie Simpkins (virtual); Yvonne Arnowitz (Associate University Secretary (Board)), Renée Wintermute (University Secretary).

*Declaration of conflict of interest and reminder of confidentiality: none reported.**Although items were not discussed in sequential order, the minutes do reflect the agenda order of business.***1 Approval of the Agenda****MOTION: That the Agenda be approved.**Tucker/Cunningham
CARRIED**2 Minutes of the meeting of April 25, 2024***(see document BG240425M for more details.)***MOTION: That the minutes of the meeting of April 25, 2024 be approved.**Da Sacco/Cappucci
CARRIED**3 Business arising from the minutes**

None to report.

4 Outstanding Business/New Business**4.1 Reports****4.1.1 Remarks from the Chair**

NOTED:

- Amangel Bhullar, GSS President, was welcomed to the Board.
- Outgoing members, Elaine Whitmore and Teresa Piruzza, were thanked for their commitment and work on the Board.
- The Board Chair and Secretary recently attend the Canadian University Boards Association annual conference at Western University. Ideas for improving education around the Board's mandate and members roles and responsibilities were shared and will be further explored.

Encampment:

- The Board Chair permitted students involved with the encampment on campus to speak to their Boycott, Divestment and Sanctions (BDS) issues.
- It was noted that the BDS statement from the UWSA has not yet been received by the University.

4.1.2 President's Report

(see document BG240521-4.1.2 for more details.)

NOTED:

- The President reported on: the 20th annual African Diaspora Youth Conference (held May 9-10); Red Dress Day Observance (held May 3-6 to raise awareness of missing and murdered Indigenous women and girls across Canada); and the Integrated Network for the Surveillance of Pathogens (INSPIRE) Pandemic Preparedness Project (increasing resilience and capacity in Canada's pandemic response via biomanufacturing).
- Members were reminded of the University's commitment to free expression, noting the importance of advancing understanding of the difference between open and challenging discourse and expressions of threats, violence, and hatred.
- Strategies for addressing identity-based violence were reviewed and include developing an educational framework and resources, including training for Board members and senior leadership, reviewing the Freedom of Expression policy focusing on operational considerations, developing an anti-racism policy aligned with Bill 166, and considering establishing an anti-racism advisory council.
- Honorary Degrees will be bestowed to Wanda Thomas-Bernard, Allan Gregg, and Gail Donner at the Spring Convocation (June 4-7).

4.1.3 Research Revenue

(see document BG240521-4.1.3 for more details.)

NOTED:

- Dr. Johnson presented an overview of research and innovation external and internal ecosystem, including funding sources, staffing infrastructure, and operations.
- While research continues to increase, success rates for applications are at 50%. The aim is to bring this up to 75%, focusing on research strengths, developing community and regional impact strategies, and promoting a research culture.
- There are plans underway to provide greater promotion of research and innovation activities outside of the annual celebration of excellence event.
- The work with community partners and the success of researchers, applications processes and opportunities for graduate students were highlighted.

4.1.4 Questions Arising from the Reports of the Vice-Presidents and Associate Vice-President, External

(see document BG240521-4.1.4 for more details.)

NOTED:

- The University is looking at strategies to attract and retain more Indigenous scholars, focussing on developing supports that is responsive to their needs.

4.2 Audit Committee

Nothing to report.

4.3 Executive Committee

Nothing to report.

4.4 Governance Committee

***4.4.1 Board Bylaw 1 Revision**

(see document BG240521-4.4.1 for more details.)

MOTION: That the proposed revisions to Board Bylaw 1 be approved.

CARRIED*

***4.4.2 Board Meetings Scorecard Revision**

(see document BG240521-4.4.2 for more details.)

The document was received for information.*

4.5 Human Resources Committee

Nothing to report.

4.6 Investment Committee

4.6.1 Statement of Investment Policies and Procedures for Internally Restricted Sinking Funds for Debt Repayment

(see document BG240521-4.6.1 for more details.)

MOTION: That the Board of Governors approve the proposed Statement of Investment Policies and Procedures (SIPP) for the Internally Restricted Sinking Funds for Debt Repayment.

Williams/Van Heyst

CARRIED

4.7 Pension Committee

***4.7.1 University of Windsor Retirement Plan for Faculty and Certain Employees Proposed Plan Text Amendments (Phase II)**

(see documents BG240521-4.7.1, BG240521-4.7.1a, and BG240521-4.7.1b for more details.)

MOTION: That the Board of Governors approve the amendments to the University of Windsor Retirement Plan for Faculty and Certain Employees as presented in the attached Certification of Amendments for the University of Windsor Retirement Plan for Faculty and Certain Employees.

CARRIED*

***4.7.2: Funding Policy for the Employees' Retirement Pension Plan: Non-Union Members**

(see documents BG240521-4.7.2 and BG240521-4.7.2a for more details.)

MOTION: That the Board of Governors approve the Funding Policy for the Employees' Retirement Pension Plan: Non-Union Members.

CARRIED*

4.8 Resource Allocation Committee

4.8.1 2024-2025 Ancillary Services Operations Budget

[including proposed Residence, Meal Plan, and Parking Fees]

(see documents BG240521-4.8.1 and BG240521-4.8.1a for more details.)

MOTION: That the Board of Governors approve the proposed 2024-2025 Residence, Meal Plan, and Parking Fees.

Cunningham/Oliveira

NOTED:

- The 2024/25 Ancillaries Operating Budget is projecting a surplus of almost \$700K.

- A weighted average increase of 3.9% in residence fees is proposed for 2024/25, with an occupancy rate of approximately 99%. The goal is to have no more than a 10% rate difference between the new Rodzik Hall and other residences in 2025/2026.
- Residence Services is projecting a profit of \$337K for 2024/25, which will go toward addressing deferred maintenance of \$18m.
- Given wait list numbers, it is expected that the University will be able to reach 1105 total occupancy in 2025/26, with the opening of Rodzik Hall.
- With regard to the Bookstore, commission revenues from Follett are expected to result in a profit of \$72K for 2024/25 which will be applied against the deficit. The Printshop is projecting a balanced budget.
- In response to student requests, an all-access textbook fee program will be piloted, providing textbooks electronically through the learning management system.
- With regard to meal plans, the recommended meal plan fee increase by a blended rate of 5.1% is in line with other institutions and in light of the impact of inflation.
- Food Services is projecting a profit of approximately \$51K.
- Food Services also worked with Indigenous groups to review and revise its policies, allowing them to bring their own food to their ceremonies and events.
- Additional food options for students, on campus and with partnering off-campus food outlets, will be reviewed for the upcoming year.
- With a planned increase of 5%, Parking Services is budgeting a surplus of \$254K in 2024/25, which will go toward addressing deferred maintenance.
- Parking Services is launching a License Plate Recognition (LPR) software system in 2024 to support operational and service improvements, as well as provide more options and flexibility, eliminating the use of hanging parking tags and allowing for limited sharing of parking passes.

CARRIED

***4.8.2 Centre for English Language Development (CELD) Fees**

(see document BG240521-4.8.2 for more details.)

MOTION: That the Board of Governors approve the English Language Improvement Program online course fees.

CARRIED*

4.8.3 Anti-Slavery Legislation Annual Report

(see document BG240521-4.8.3 for more details.)

MOTION: That the Board of Governors approve the Anti-Slavery Legislation Annual Report.

Milne/Evans

NOTED:

- The new annual report, to be signed by the Board Chair following Board approval, is a federal government requirement.

CARRIED

5 In Camera

The following In Camera motions were read into the public minutes. Members did not participate in the portion of the meeting that pertained to their respective appointments.

MOTION: That Dina Mejalli-Willis be appointed as an external non-Board member to the Human Resources Committee effective immediately to April 30, 2027, and that the appointment of Ms. Mejalli-Willis to a future Board vacancy be approved, subject to the results of the Board's skills gaps analysis at the time of the Board vacancy.

CARRIED*

MOTION: That Dennis Szechy be appointed as an external non-Board member to the Resource Allocation Committee effective immediately to April 30, 2027.

CARRIED*

MOTION: That the Board of Governors approve the following Board re-appointments:

Mario Sonego (for a 3rd term commencing August 9, 2024)

Shari Cunningham (for a 2nd term commencing October 18, 2024)

Rana Olwan (for a 2nd term commencing November 25, 2024)

Mike Ruthard (for a 2nd term commencing November 25, 2024)

Tiffany Gooch (for a 3rd term commencing January 1, 2025)

Celso Oliveira (for a 3rd term commencing January 1, 2025)

CARRIED*

MOTION: That Shari Cunningham be appointed to the Board Governance Committee, and serve as Committee Vice-Chair, effective immediately.

CARRIED*

MOTION: That Ken Alexander be appointed to the Board Human Resources Committee, effective immediately.

CARRIED*

6 Adjournment

MOTION: That the meeting be adjourned.

Cappucci/Moore Davis

CARRIED