

**ACADEMIC POLICY COMMITTEE  
Minutes of Meeting**

**Date:** Thursday, May 16, 2024  
**Time:** 9:10am-10:02am  
**Location:** Room 209 Assumption Hall and via MS Teams

**Present:** Hissam Barakat, Isabelle Barrette-Ng (Chair), Priscila Correa, Adam Mulcaster, Maureen Muldoon, Jessica Raffoul, Chitra Rangan, Walter Rischke, Sara Scharoun Benson,

**Absent:** Erika Kustra, Debbie Rickeard, Karen Robson, Anneke Smit, Niel Van Engelen.

**In Attendance:** Ray Darling (Registrar); Renée Wintermute and Alison Zilli (University Secretariat).

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**1 Approval of Agenda**

**MOTION:** That the agenda be approved.

Jessica Raffoul/Maureen Muldoon  
**CARRIED**

**2 Minutes of the meeting of April 10, 2024**

**MOTION:** That the minutes of the meeting of April 10, 2024 be approved.

Adam Mulcaster/Maureen Muldoon  
**CARRIED**

**E-Vote of April 30, 2024**

The e-vote of April 30, 2024 was received for information.

**3 Business arising from the minutes**

Nothing to report.

**4 Outstanding business**

Nothing to report.

**5 Reports/New Business****5.1 Office of Student Experience – Annual Report**

*(See document APC240516-5.1 for more details.)*

**NOTED:**

- A overview was provided on the various activities and initiatives of the Office of Student Experience. With the report being submitted at the end of the academic year, the Committee agreed that was more appropriate to review the 2023-2024 academic year (instead of 2022-2023).
- The mission of the Office of Student Experience is to enrich the student experience through the provision of programs and services that advance student success, contribute to campus engagement, and promote a safe, caring, and inclusive environment.
- Residence services have a student-volunteer diversity committee (for Residence Hall) and there are ongoing plans to further enrich the student residence experience.
- The mental health and wellness of students remains a top priority, with expanded therapy services addressing a wide range of student needs.
- A Relocation Readiness Project has been launched to support the mental health of international

students. The project aims to alleviate pre-departure stress and support mental health before students leave their home country.

- Counselling services have been expanded with the addition of a mental health nurse to the clinic to triage all initial mental health appointments. However, there remains a need for more counsellors and therapists.
- Given that space is a challenge for the units in the Office of Student Experience, efforts are underway to identify larger spaces on campus to help improve student services.
- Student Accessibility Services requires additional proctors during peak times due to an increase in student accommodations. However, additional funding is needed to provide these services.
- In response to a question raised about deadlines, it was noted that as per the Accessibility for Ontarians with Disabilities Act a deadline cannot be a barrier for students. Retractive accommodations are common.
- The area was commended for the exceptional level of support provided on an ongoing basis to students.

AGREED:

- Future reports should highlight the number of workshops/sessions offered to students and others, as well as data on numbers of students requesting/accessing services and number of staff, peak times, challenges in meeting demand, etc.

## 5.2 Student Academic Misconduct Report (2022-2023)

*(See document APC240516-5.2 for more details.)*

NOTED:

- The report provides data on the number of reported Bylaw 31 student academic misconduct cases during the 2022/23 academic year. The report reflects numbers from prior years, with the exception of the pandemic years.

## 5.3 Faculty of Arts, Humanities, and Social Sciences – Revision to ENG4U Admission Average

*(See document APC240516-5.3 for more details.)*

**MOTION: That the proposed revisions to the admissions requirements for all FAHSS programs be approved, effective for Fall 2025 admissions.**

Adam Mulcaster/Jessica Raffoul

NOTED:

- A minimum grade requirement of 60% in ENG4U would indicate that students possess the foundational skills necessary to communicate effectively in written and verbal forms and would align the University with other Ontario universities that have a similar or higher minimum average requirement for ENG4U.
- In response to a question raised, it was noted that the proposed change is expected to have a limited impact on actual enrolments and a positive impact on retention in all FAHSS programs.

**CARRIED**

## 5.4 FAHSS Dean's Honour Roll – Revision

*(See document APC240516-5.4 for more details.)*

The item was received for information.

## 6 Question period/Other business/Open Discussion

### APC Reporting Template

The reporting template should be revised to provide more flexibility in report format (while still addressing the priorities) and that the majority of the reports be scheduled for the Fall given that areas are reporting on the prior year.

**7 Adjournment**

**MOTION: That the meeting be adjourned.**

Maureen Muldoon/Jessica Raffoul  
**CARRIED**