

## SCHOOL OF THE ENVIRONMENT

### NOTICE RE: GRADUATE ASSISTANT (GA) POSITIONS AVAILABLE FOR WINTER TERM 2025

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the School of the Environment invites applications for the following GA positions for Winter term 2025.

All positions are subject to sufficient enrolment and final budgetary approval.

List of courses that may utilize Graduate Assistants for Winter 2025:

<u>Course # and course name</u>	<u># of projected positions and # of hours per position</u>	<u>Duration of position</u>
ESCI 1000 Natural Hazards & Disasters	2 GAs for 70 hours each	January 2 to April 30, 2025
ESCI 1111 Introduction to Earth Science	2 GA for 140 hours	January 2 to April 30, 2025
ESCI 1130 Atmosphere & Climate	1 GA for 140 hours	January 2 to April 30, 2025
ESCI 1151 Fundamentals of Geographic Info Systems & Science	3 GA for 140 hours	January 2 to April 30, 2025
ESCI 2000 Science, Technology & Society	1 GA for 140 hours	January 2 to April 30, 2025
ESCI 2020 Discovering Dinosaurs	2 GAs for 70 hours	January 2 to April 30, 2025
ESCI 2141 Hydrology	1 GA for 140 hours	January 2 to April 30, 2025
ESCI 2300 Introduction to Oceanography	4 GAs for 70 hours	January 2 to April 30, 2025
ESCI 2400 Geomorphology	1 GA for 140 hours	January 2 to April 30, 2025
ESCI 2421 Soils & Sediments	2 GA for 140 hours	January 2 to April 30, 2025
ESCI 2711 Scripting & Programming in GIS	1 GA for 140 hours	January 2 to April 30, 2025
ESCI 2721 Intro to Image Processing & Report Sensing	1 GA for 140 hours	January 2 to April 30, 2025
ESCI 3610 Environmental Impact Assessment	1 GA for 70 hours	January 2 to April 30, 2025
ESCI 3771 Geo-Web & Geoportal Development	1 GA for 70 hours	January 2 to April 30, 2025
ESCI 4500 Ecosystem Health	1 GA for 140 hours	January 2 to April 30, 2025
ESCI 4710 Environmental Site Assessment	1 GA for 70 hours	January 2 to April 30, 2025

ESCI 4808-26 Water Quality Monitoring	1 GA for 70 hours	January 2 to April 30, 2025
ESTU 2500 Concepts for Ecosystem Management	1 GA for 140 hours	January 2 to April 30, 2025
ESTU 3310 Great Lakes Water Quality Agreement	1 GA for 140 hours	January 2 to April 30, 2025

Refer to the timetable ([www.uwindsor.ca/registrar/timetable-information](http://www.uwindsor.ca/registrar/timetable-information)) for class and exam hours and location.

### **Expected GA duties:**

Projected duties are in accordance with article 14:03.

- Marking, lab instruction, providing assistance to students either in-person or online
- Communicate with instructor

**Assistants cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources (email titled “Authorization to Commence GA/TA Duties”).**

GA employees are expected to make themselves available to report for all assigned duties, **both in-person/on-campus and remote/online duties**. Most classes across the University are held face-to-face on campus, and even online classes may require on-campus face-to-face duties.

### **Eligibility requirements:**

**Successful applicants must be available to attend at the specified time of the course/lab/exams as well as to report for all assigned duties, which may include both in-person/on-campus and remote/online duties;**

GA appointments will be offered to qualified applicants in accordance with the criteria specified in Article 12:03 of the CUPE4580 Collective Agreement.

To be eligible for a Graduate Assistantship you must be a **registered fulltime graduate student**:

- must be registered for the term of work at the time of hiring
- must maintain **fulltime** registration throughout the term and must be in good standing in the degree program
- must be legally eligible to work in Canada on campus with a valid social insurance number and a valid study permit.

GA appointments cannot exceed **140 hours total for the Winter term period (Jan. 1<sup>st</sup> to Apr. 30<sup>th</sup>)**. Refer to Articles 12, 13, and 14 of the CUPE 4580 Collective Agreement for eligibility details.

### **Required essential qualifications:**

Successful applicants must meet all essential qualifications.

GA employees are expected to make themselves available to report for all assigned duties, both on-campus and online. The University of Windsor health and safety protocols and public health and safety regulations that are in place will be observed for any face-to-face or on-campus duties required to support Winter term 2025 courses.

- Must have taken the course with a minimum of 80%
- Must have a minimum GPA of at least 80%
- Must have good communication skills

**Preferred qualifications:**

- Enrolled in either the Environmental Science or Environmental Studies Graduate Program
- Completed an undergraduate degree in Earth or Environmental Science

Please submit your GA application with your unofficial transcript if you are interested in a GA position within School of the Environment. Application forms are available from the following webpage:

[https://www.uwindsor.ca/graduate-studies/sites/uwindsor.ca/graduate-studies/files/ga ta application fillable form.pdf](https://www.uwindsor.ca/graduate-studies/sites/uwindsor.ca/graduate-studies/files/ga%20application%20fillable%20form.pdf)

Completed applications must be submitted via email to: Nia Khuong, [earth@uwindsor.ca](mailto:earth@uwindsor.ca).  
For any questions please contact: Nia Khuong, [earth@uwindsor.ca](mailto:earth@uwindsor.ca)

**Deadline for receiving applications: Friday, November 22, 2024**

<https://www.uwindsor.ca/graduate-studies/458/gata-contract-deadlines>

**Note that Graduate Assistants must apply each term by the application deadline, in accordance with Article 13:**

"With respect to those students who have applied for and been accepted for Assistantships, the Assistant will not be paid for any shortfall of hours at the end of their respective program, provided the University has satisfied its obligation to post available positions each term in writing and on the AAU website and to offer the minimum terms of support in accordance with Article 13:01 (a) & (b) **and provided that the Assistant has applied in writing or via e-mail by the application deadline for each term until they have received the minimum terms of support in accordance with Article 13:01 (a) & (b).**"

*In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.*

Date posted: November 7, 2024