

## DEPARTMENT OF ECONOMICS

### NOTICE RE: GRADUATE ASSISTANT (GA) POSITIONS AVAILABLE FOR FALL TERM 2024

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the Department of Economics invites applications for GA positions for Fall term 2024.

The total number of projected Graduate Assistantship positions for Fall term 2024 is 10 GAs for a total of 1400 hours. All positions are subject to sufficient enrolment and final budgetary approval.

List of courses that may utilize Graduate Assistants for Fall 2024:

Course #	Section	Title	Instructor	Days	Time	Class Type <sup>1</sup>
1100	1	Introduction to Economics I	Coughlin	MW	2:30 - 3:50	F2F
1100	2	Introduction to Economics I	Coughlin	MW	10:00 - 11:20	F2F
1100	3	Introduction to Economics I	Chen	TTH	10:00 - 11:20	F2F
1100	4	Introduction to Economics I	Chen	TTH	1:00 - 2:20	F2F
1100	91	Introduction to Economics I	Latvenas	TTH	4:00 - 5:20	Online
1110	1	Introduction to Economics II	Benson	TTH	10:00 - 11:20	F2F
1110	91	Introduction to Economics II	Latvenas	M	11:30 - 2:20	Online
2000	95	Life Choices and Economics	Abdool	TTH	4:00 - 5:20	F2F
2210	1	Intermediate Microeconomics I	Coughlin	TTH	10:00 - 11:20	F2F
2310	1	Intermediate Macroeconomics I	Siljanoski	MW	11:30 - 12:50	F2F
3100	1	Environ & Resources Economics	Clayton	MW	10:00 - 11:20	F2F
3130	1	Intro to Econometric Methods I	Jouini	TTH	10:00 - 11:20	F2F
3350	1	Money and Banking	Turdaliev	MW	11:30 - 12:50	F2F
3730	1	International Econ: Trade Theory & Policy	TBA	MW	2:30 - 3:50	F2F
4060	1	Mathematical Economics II	Wang	TTH	1:00 - 2:20	F2F
4230	1	Advanced Microeconomics I	Suh	MW	2:30 - 3:50	F2F
4300	1	Economics Analysis of Law	Benson	TTH	11:30 - 12:50	F2F
4330	1	Advanced Macroeconomics I	Rhee	MW	10:00 - 11:20	F2F
8210	1	Applied Microeconomics	Wang	TTH	10:00 - 11:20	F2F
8220	1	Applied Macroeconomics	Arbex	MW	11:30 - 12:50	F2F
8240	1	Applied Econometrics I	Crant	TTH	2:30 - 3:50	F2F
8260	1	Business Communication	Brunet	T	5:00 - 8:00	F2F
8260	4	Business Communication	Brunet	T	5:00 - 8:00	F2F
8260	7	Business Communication	Brunet	W	5:00 - 8:00	F2F
8270	1	Research Project: Econ Pol & Sem	Zhang	MW	11:30 - 12:50	F2F
8940	1	Special Studies in Economics	Abdool	MW	2:30 - 3:50	F2F

1. F2F=Face-to-Face on campus, Online=Online course delivery that may require in-person duties
2. GA contracts are between 70-140 hours per student per semester, depending on enrollment numbers.
3. Refer to the timetable ([www.uwindsor.ca/registrar/timetable-information](http://www.uwindsor.ca/registrar/timetable-information)) for class and exam hours and location.

### **Expected GA duties:**

Depending on the course, GA will assist professors with office hours and/or, assignment grading and/or, responding to student emails and/or preparing course materials. GA will proctor Economics midterms and final exams.

**Assistants cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources (email titled “Authorization to Commence GA/TA Duties”).**

GA employees are expected to make themselves available to report for all assigned duties, **both in-person/on-campus and remote/online duties**. Most classes across the University are held face-to-face on campus or have a face-to-face component. Refer to the University’s current [health and safety regulations](#).

### **Eligibility requirements:**

**Successful applicants must be available to attend at the specified time of the course/lab/exams and to report for all assigned duties, which may include both in-person/on-campus and remote/online duties.**

GA appointments will be offered to qualified applicants in accordance with the criteria specified in Article 12:03 of the CUPE4580 Collective Agreement.

To be eligible for a Graduate Assistantship you must be a **registered fulltime graduate student**:

- must be registered for the term of work at the time of hiring
- must maintain **fulltime** registration throughout the term and must be in good standing in the degree program

GA appointments cannot exceed **140 hours total for the Fall term period (Sept. 1<sup>st</sup> to Dec. 31<sup>st</sup>)**. Refer to Articles 12, 13, and 14 of the CUPE 4580 Collective Agreement for eligibility details.

### **Required essential qualifications:**

Successful applicants must meet all essential qualifications.

- must have access to a computer with a reliable internet connection with video and audio capabilities
- must be familiar with Brightspace and MS Teams or be able to acquire knowledge through training.
- have very good communication skills in English.
- have very good inter-personal skills.
- are familiar with MYECONLAB software if assigned to an introductory course using the software.
- must have a GPA of at least 70% (or the Canadian equivalent).

### **Preferred qualifications:**

- will have completed the course(s), or equivalent course(s) to which they are assigned with a final grade of A- (80%) or better in the course.

Application forms are available from the following webpage:

<https://www.uwindsor.ca/science/economics/467gata-opportunities>

Completed applications must be submitted via email to: Kristy Grant, Graduate Secretary ([kristy.grant@uwindsor.ca](mailto:kristy.grant@uwindsor.ca)) For any questions please contact: [kristy.grant@uwindsor.ca](mailto:kristy.grant@uwindsor.ca)

## **Deadline for receiving applications: July 12, 2024**

**Note that Graduate Assistants must apply each term by the application deadline, in accordance with Article 13:**

"With respect to those students who have applied for and been accepted for Assistantships, the Assistant will not be paid for any shortfall of hours at the end of their respective program, provided the University has satisfied its obligation to post available positions each term in writing and on the AAU website and to offer the minimum terms of support in accordance with Article 13:01 (a) & (b) **and provided that the Assistant has applied in writing or via e-mail by the application deadline for each term until they have received the minimum terms of support in accordance with Article 13:01 (a) & (b).**"

*In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.*

Date posted: June 25, 2024