



Anti-Black Racism Teaching and Learning Grant

2021 Application Form

Instructions for completing application

Applications are due June 30, 2021 by 4:00PM

The Anti-Black Racism Teaching and Learning Grants (ABR-TLG) fund projects that focus on teaching, curriculum, and student learning in higher education. The ABR-TLG grants support teaching and learning excellence and scholarship. Grant funds support academic units and educational leaders implementing course and curricular reforms and innovations, and faculty and staff undertaking the scholarship of teaching and learning in their discipline as it relates to Anti-Black racism pedagogy.

Projects may include, but are not limited to,

- **Mentorship Grants:** Building collaborative teams or cross-campus mentorship opportunities as well as research and mentorship opportunities for Black students at the University of Windsor, usually over a period of up to two years.
- **Teaching Grants:** Creating or redesigning individual courses, resources, and pedagogical development such as course design, assessment techniques, teaching strategies, technology, or creating new active learning opportunities aimed at increasing student engagement.
- **Curriculum design:** Seeking to achieve equity in education through new program design or comprehensive curriculum re-design usually over a period of two to three years. Examples of types of funding requests might include research assistant, project coordinator, external facilitator, external expertise, internal expertise stipend or development of resources.

Successful proposals will fund up to \$5,000 for a Teaching or Mentoring Grant or up to \$10,000 for a team Curriculum Grant. Successful candidates will be able to consult with an Educational Developer and IT Services support about their project. Awards are designed to be one-time seed money for projects. Applicants will not receive on-going funding or repeated funding for one individual project.

The grant period is up to 24 months from the start date for Mentoring and Teaching grants, or up to 36 months for Curriculum grants.

To apply, the lead applicant should submit this form and the required documentation to your Department Head and/or Dean for signature and comments. Your Dean or departmental secretary will submit it to ORIS.

Departments are asked not to submit paper copies. Please obtain electronic signatures and submit by email.

Make your best case as clearly and briefly as possible so that it is understandable to an educated layperson. The review committee will consider applications from a variety of disciplines and seeks to allocate limited funds to applicants whose projects are likely to have the most beneficial impact.

Required supporting documents

- A document with additional information about your project proposal (as needed)
- A copy of the lead applicant's e-CV or resume
- A letter of support from any community or campus partners (optional)
- Signature of the Department Head and/or Dean (or delegate)



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Date: _____

Lead Applicant Information

The Lead Applicant must be eligible to hold a grant at University of Windsor, but project team members may include adjuncts, sessionals, staff, and other types of appointments, as well as students and community members. Please ensure you have reviewed the [full eligibility criteria](#).

First Name: _____ Last Name: _____

Phone: _____ Academic rank: _____

Faculty: _____ Department/BU: _____

Email address: _____

Type of appointment (check one):

Permanence/tenure-track

Tenured

Limited term (select term length)

Other: _____

Other team members:

(If applicable. May include other researchers, staff, students and community partners – please include department or business unit)



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Project Information

Grants may not start before July 1, 2021. Your end date may be up to 24 months after your start date for Teaching or Mentorship Grants or up to 36 months for Curriculum Design Projects.

Start Date:

End Date:

Project Title:

Keywords:

Type of Project

Mentorship grant

Teaching grant

Curriculum design

Research Compliance

If your project will include new research, will that research involve any of the following:

Human subjects (including tissue samples, chart data interviews, surveys, and other types of data collected from people)

Controlled goods or substances

Cannabis

Hazardous chemicals, x-rays, lasers or radioisotopes

Vertebrate animals

Biohazardous materials or environmental hazards

No compliance areas

Unsure – I would like assistance to determine whether my project has a compliance area



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Outline of Proposed Research or Project

Your proposal should clearly indicate the following in the appropriate section: 1) Rationale and description of project; 2) intended outcomes; 3) a plan to assess and sustain the project; 4) a plan for dissemination and/or knowledge mobilization, and 5) a project timeline. Use non-scientific or lay terms; avoid technical jargon.

You may submit up to one additional page to add further details about your proposed project.

1. Rationale and Description of Project (500 words)



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2. Intended Outcomes

How will your project impact students, individuals, and communities? (500 words)



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3. Plan to assess and sustain the project

How will you measure success? If it is successful, how might the project be sustained? (250 words)

4. Plan for dissemination and/or knowledge mobilization

How will you share new knowledge to the wider community? (250 words)

5. Timeline

What is the proposed timeline for implementing the project plan?



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Background and Role of the Applicants(s):

In the space below, please provide some details of the applicants' role in this project, and their past work or experience in the area. Please ensure you have reviewed the [full eligibility criteria](#).



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Budget Details

Itemize all budget items giving details and rationale. This section must be consistent with the Outline of Proposed Research. The Research Assistant rate may range from \$14-\$30 per hour. Successful proposals may fund up to \$5,000 for a Teaching or Mentoring Grant or up to \$10,000 for a team Curriculum Grant. Successful candidates can also consult with an Educational Developer and IT Services support about their project.

Line item		Amount
Personnel costs		
How will you use the funds allocated to this line item?		
Travel (exclusive of conference expenses) and hospitality costs (not normally to exceed 10% of the award)		
How will you use the funds allocated to this line item?		
Conference calls and other 'virtual' meetings between prospective collaborators		
How will you use the funds allocated to this line item?		
Consulting and/or professional fees, including honoraria		
How will you use the funds allocated to this line item?		
Office supplies (not to exceed 10% of award)		
How will you use the funds allocated to this line item?		
Expenses associated with use of specialized research equipment		
How will you use the funds allocated to this line item?		
Other Expenses		
How will you use the funds allocated to this line item?		
Total funding requested		



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Proposal Signature Page

The Signatures below commit the relevant support at each level to the terms, conditions, and administration of this grant, if funded.

Declaration of the Lead Applicant

I certify that:

- I will abide by University of Windsor policies and procedures governing research, including animal care, use of human subjects, radioisotopes, controlled goods & technology, and biohazards.
- I will use the grant only for the purpose for which it is awarded.
- The information provided in the application is complete and accurate.
- I have given due representation and consideration for graduate student rights, conflict of interest and treatment of intellectual property.
- I fully understand and accept the reporting obligations and other deliverables associated with this grant, including submission of a final report within six (6) months of completion of this award.

Lead Applicant's Signature

Print Name

Date

Declaration of Department or Business Unit Head

I certify that:

- The Lead applicant is eligible by virtue of his/her employment contract in accordance with University of Windsor policy, and the eligibility requirements of the sponsor.
- Those that supervise lead applicants and allocate space and other resources are aware of the proposed activities.
- Space and basic facilities to carry out the proposed project in a responsible manner are available.*
- The budget information is appropriate and realistic.

Department Head's Signature

Print Name

Date

* If new space and/or renovated space is required which are not within the scope of the proposed application, provide evidence of discussion with Facility Services.



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Declaration of Dean (if applicable)

I certify that:

- The Lead application is eligible by virtue of his/her employment contract in accordance with University of Windsor policy, and the eligibility requirements of the sponsor.
- Those that supervise investigators and allocate space and other resources are aware of the proposed activities.
- Space and basic facilities to carry out the research in a responsible manner are available.*
- The budget information is appropriate and realistic.

Dean's Signature

Print Name

Date

Authorization of Executive Director, Research and Innovation (for research projects)

I certify that:

- The project will be performed in accordance with the policies and procedures of the University and the approved conditions of the sponsor.
- The University will accept responsibility for the administration of the project funds.
- This signature will be provided after award notice is given to successful applicant(s) and is not required at the time of proposal submission.

Executive Director, ORIS

Print Name

Date

Note: The applicant does not need to obtain the signature of the Executive Director, Research and Innovation. It will be obtained by the Adjudication Committee for research projects.

* If new space and/or renovated space is required which are not within the scope of the proposed application, provide evidence of discussion with Facility Services.