

DEPARTMENT OF PSYCHOLOGY

NOTICE RE: TEACHING ASSISTANT (TA) POSITIONS AVAILABLE FOR FALL TERM 2024

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the Department of Psychology invites applications for TA positions for Fall term 2024.

The total number of projected Teaching Assistantship positions for Fall term 2024 is 14 TA positions for a total of 1400 hours. All positions are subject to sufficient enrolment and final budgetary approval.

List of courses that may utilize Teaching Assistants for Fall term 2024:

<u>Course # and course name</u>	<u># of projected positions and # of hours per position</u>	<u>Duration of position</u>
PSYC 1150-01 Introduction to Psychology as a Behavioural Science	3 TAs at 100 hours each	September 3, 2024 – December 31, 2024
PSYC 1150-02 Introduction to Psychology as a Behavioural Science	3 TAs at 100 hours each	September 3, 2024 – December 31, 2024
PSYC 1150-30 Introduction to Psychology as a Behavioural Science	1 TA at 100 hours	September 3, 2024 – December 31, 2024
PSYC 1160 Introduction to Psychology as a Social Science	3 TAs at 100 hours each	September 3, 2024 – December 31, 2024
PSYC 2240 Developmental Psychology: Adolescence	1 TA at 100 hours	September 3, 2024 – December 31, 2024
PSYC 3130 Advanced Statistics	1 TA at 100 hours	September 3, 2024 – December 31, 2024
PSYC 3350 Human Sensation and Perception	1 TA at 100 hours	September 3, 2024 – December 31, 2024
PSYC 3580 Cognitive Processes	1 TA at 100 hours	September 3, 2024 – December 31, 2024

Refer to the timetable (www.uwindsor.ca/registrar/timetable-information) for class and exam hours and location.

Expected TA duties:

- Marking of tests and exams.
- • Assisting with preparation of course materials.
- • Teaching labs.
- • Attending classes on campus.

- • Managing grading.
- • Holding virtual/ in-person office hours.
- • Other duties related to supporting the course as assigned by the course instructor on Form 1.
- • Exam proctoring responsibilities as assigned by the Department of Psychology.

Assistants cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources (email titled “Authorization to Commence GA/TA Duties”).

TA employees are expected to make themselves available to report for all assigned duties, **both in-person/on-campus and remote/online duties**. Most classes across the University are held face-to-face on campus or have a face-to-face component. Refer to the University’s current [health and safety regulations](#).

Eligibility requirements:

Successful applicants must be available to attend at the specified time of the course/lab/exams and to report for all assigned duties, which may include both in-person/on-campus and remote/online duties.

TA appointments shall be offered to qualified applicants in accordance with the criteria specified in Article 12:04 of the CUPE4580 Collective Agreement.

To be eligible for a Teaching Assistantship you must be a registered undergraduate student:

- must be registered for the term of work at the time of hiring
- must maintain registration throughout the term and must be in good standing in the degree program

Teaching Assistants can be employed for no more than 100 TA hours per semester total per Article 14 of the CUPE 4580 Collective Agreement. If you already hold or have applied for another TA position (in this or another department) note that the **total combined hours** for all TA appointments held in all departments **cannot exceed 100 hours for the Fall term period (Sept. 1st to Dec. 31st)**.

Required essential qualifications:

Successful applicants must meet all essential qualifications.

- Must be Third Year Standing or beyond
- Currently enrolled undergraduate student majoring in Psychology, Disabilities Studies, or Behavior, Cognition, Neuroscience
- Must have 80% cumulative average or above
- Have taken and obtained a minimum mark of 80% in the specific course
- Must have access to a computer with a reliable internet connection with video and audio capabilities
- Must be familiar with Brightspace and MS Teams or be able to acquire knowledge through training.

Application forms are available from the following webpage:
https://uwindsor.ca1.qualtrics.com/jfe/form/SV_6s8ZgahjuVN7W3c

For any questions please contact: Graduate Secretary Lauren Waymouth lwaymout@uwindsor.ca

Deadline for receiving applications: Wednesday, July 17, 2024

<https://www.uwindsor.ca/graduate-studies/458/gata-contract-deadlines>

In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.

Date posted: July 3, 2024