

DEPARTMENT OF POLITICAL SCIENCE

NOTICE RE: GRADUATE ASSISTANT (GA) POSITIONS AVAILABLE FOR FALL TERM 2024

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the Department of Political Science invites applications for GA positions for Fall term 2024.

The total number of projected Graduate Assistantship positions for Fall term 2024 is 21 GAs for a total of 2940 hours. All positions are subject to sufficient enrolment and final budgetary approval.

List of courses that may utilize Graduate Assistants for Fall 2024:

Course #	Course Name	# of projected positions	Total GA Hours	Duration of position
POLS-1000	Introduction to Canadian Govt and Politics	2 GA for 140 hrs.	280	September 4 to December 31, 2024
POLS-1300	Comparative Politics In A Changing World	2 GA for 140 hrs.	280	September 4 to December 31, 2024
POLS-1600	Introduction to International Relations	2 GA for 140 hrs.	280	September 4 to December 31, 2024
POLS-2000	Indigenous Policy and Constitutional Relationships	1 GA for 140 hrs.	140	September 4 to December 31, 2024
POLS-2140	Legal Process in Canada	1 GA for 140 hrs.	140	September 4 to December 31, 2024
POLS-2300	Space, Place, and Scale: Foundations of Human Geography	1 GA for 140 hrs.	140	September 4 to December 31, 2024
POLS 2320	Government and Politics of the United States	1 GA for 140 hrs.	140	September 4 to December 31, 2024
POLS 2330	Politics of the Developing World	1 GA for 140 hrs.	140	September 4 to December 31, 2024
POLS 2350	Government and Politics in Middle East	1 GA for 140 hrs.	140	September 4 to December 31, 2024
POLS 2450	Contemporary Issues in International Relations	1 GA for 140 hrs.	140	September 4 to December 31, 2024
POLS 2510	Classical Political Thought	1 GA for 140 hrs.	140	September 4 to December 31, 2024

POLS-2610	Politics, History, Western Religions	1 GA for 140 hrs.	140	September 4 to December 31, 2024
POLS 2670	Strategic Studies	1 GA for 140 hrs.	140	September 4 to December 31, 2024
POLS 2750	Introduction to Research Methods	1 GA for 140 hrs.	140	September 4 to December 31, 2024
POLS 3540	Political Problems of Economic Development	1 GA for 140 hrs.	140	September 4 to December 31, 2024
POLS 3560	Theories of International Political Economy	1 GA for 140 hrs.	140	September 4 to December 31, 2024
POLS 3600	International Conflict and Its Resolution	1 GA for 140 hrs.	140	September 4 to December 31, 2024
POLS 3720	Religious Fundamentalism and Politics	1 GA for 140 hrs.	140	September 4 to December 31, 2024

Refer to the timetable (www.uwindsor.ca/registrar/timetable-information) for class and exam hours and location.

Expected GA duties:

- Proctoring
- Office Hours
- Attending Lectures
- Marking/Grading

Assistants cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources (email titled “Authorization to Commence GA/TA Duties”).

GA employees are expected to make themselves available to report for all assigned duties, **both in-person/on-campus and remote/online duties**. Most classes across the University are held face-to-face on campus or have a face-to-face component. Refer to the University’s current [health and safety regulations](#).

Successful applicants must be available to attend at the specified time of the course/lab/exams and to report for all assigned duties, which may include both in-person/on-campus and remote/online duties.

GA appointments will be offered to qualified applicants in accordance with the criteria specified in Article 12:03 of the CUPE4580 Collective Agreement.

To be eligible for a Graduate Assistantship you must be a **registered fulltime graduate student**:

- must be registered for the term of work at the time of hiring
- must maintain **fulltime** registration throughout the term and must be in good standing in the degree program

GA appointments cannot exceed **140 hours total for the Fall term period (Sept. 1st to Dec. 31st)**. Refer to Articles 12, 13, and 14 of the CUPE 4580 Collective Agreement for eligibility details.

Required essential qualifications:

Successful applicants must meet all essential qualifications. GA employees are expected to make themselves available to report for all assigned duties, both on-campus and online. The University of Windsor health and safety protocols and public health and safety regulations that are in place will be observed for any face-to-face or on-campus duties required to support Winter term 2024 courses.

- Applicants must be enrolled in the Political Science MA Program
- Must have background in Political Science or a related discipline
- Candidates must be available to attend lectures/labs/exams at specific times
- Candidates must host office hours (if required by the instructor of a specific course)
- Must have excellent communication skills
- Must have a GPA of at least 78% (B+)
- Must have access to a computer with a reliable internet connection with video and audio capabilities
- Must be familiar with the University's LMS (Brightspace) and MS Teams or be able to acquire knowledge through training.

Preferred qualifications:

- Preference is given to candidates with a Political Science undergraduate degree

Application forms are available from the following webpage: <https://www.uwindsor.ca/political-science/484/graduate-teaching-assistantships>. Completed applications must be submitted via email to: Sandy Gomes sgomes@uwindsor.ca. For any questions please contact: Dr. Anna Lanoszka at alanos@uwindsor.ca

Deadline for receiving applications: July 17, 2024

Note that Graduate Assistants must apply each term by the application deadline, in accordance with Article 13:

"With respect to those students who have applied for and been accepted for Assistantships, the Assistant will not be paid for any shortfall of hours at the end of their respective program, provided the University has satisfied its obligation to post available positions each term in writing and on the AAU website and to offer the minimum terms of support in accordance with Article 13:01 (a) & (b) **and provided that the Assistant has applied in writing or via e-mail by the application deadline for each term until they have received the minimum terms of support in accordance with Article 13:01 (a) & (b).**"

In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.

Date posted: June 27, 2024