

FACULTY OF NURSING

**REVISED NOTICE RE: TEACHING ASSISTANT (TA) POSITIONS AVAILABLE FOR FALL TERM 2024**

In accordance with Article 12:01 of the [CUPE 4580 Collective Agreement](#) the Faculty of Nursing invites applications for Teaching Assistantship positions for Fall Term 2024.

**All positions are subject to sufficient enrolment and final budgetary approval.**

List of courses that may utilize Teaching Assistants for Fall 2024.

Refer to the tentative timetable ([www.uwindsor.ca/registrar/timetable-information](http://www.uwindsor.ca/registrar/timetable-information)) for class and exam hours and location.

Course Name/No.	Time and Location	Anticipated Essential (E) and Preferred (P) Skills, Duties and On Campus Requirements*	Projected No. of TA Hours	Duration of Position
NURS 1210-Lab Sections Dr. J. Ralph	<p><b>Lab 1:</b> Sept 12 and 13 (Thurs 2:30pm-8:40pm; Fri 8:00am-noon; noon- 6:10pm)</p> <p><b>Lab 2:</b> Sept 26 and 27 (Thurs 2:30pm-8:40pm; Fri 8:00am-noon; noon-6:10pm)</p> <p><b>Lab:</b> Oct 10 and 11 (Thurs 2:30pm-8:40pm; Fri 8:00am-noon; noon-6:10pm)</p> <p><b>Lab 4:</b> Oct 31 and Nov 1 (Thurs 2:30pm-8:40pm; Fri 8:00am-noon; noon-6:10pm)</p> <p><b>Lab 5:</b> Nov 14 and 15 (Thurs 2:30pm-8:40pm; Fri 8:00am-noon; noon-6:10pm)</p> <p><b>Lab 6:</b> Nov 28 and 29 (Thurs 2:30pm-8:40pm; Fri 8:00am-noon; noon-6:10pm)</p>	<p><b>Skills:</b> Yr. 3 or 4 nursing student with an 85 percent or higher in Anatomy and Physiology and overall GPA (E)</p> <p><b>Duties:</b> Assist with assigned on-campus labs including set-up and cleanup, proctor and grade final lab exams, transfer grades from WileyPlus to Brightspace.</p> <p><b>On Campus:</b> Every two weeks on Thurs 2:30-8:40pm, OR Fri 8am-noon, or Fri noon to 6:10pm.</p> <p><b>*Must indicate which set of labs you are available for, with no class conflicts.</b></p>	3 TAs, 50 hours each	Sept 5, 2024- Dec 31, 2024
NURS 1511 Experiential Learning Lab I Profs. A. Mcewen/D. Laing	Please refer to <a href="#">undergraduate Timetable</a> for days/times/schedules.	<b>Skills:</b> Yr. 3 or 4 student with high GPA (80% or higher), especially within previous lab courses; (P); Needs to be responsible/accountable/professional to keep student information confidential (E)	1 TA, 100 hours	Sept 5, 2024- Dec 31, 2024

Course Name/No.	Time and Location	Anticipated Essential (E) and Preferred (P) Skills, Duties and On Campus Requirements*	Projected No. of TA Hours	Duration of Position
		<p><b>On Campus:</b> Midterm testing (input grades): Week 5 (week of October 7th – according to lab schedule; Tues and Thurs)) and Final OSCE testing – during final exam period (dates TBD by Registrars – but usually 2 full days) Otherwise, assistance (in person) with labs is optional and flexible with student schedules.</p> <p><b>*Flexible scheduling: midterm lab exam reviews (in person; starting Week 8 or 9)</b></p>		
NURS 2420 Holistic Health II Dr. S. Morrell	<b>MW:</b> 10:00 AM-11:20 AM <b>Location:</b> TC 202	<p><b>Duties:</b> Organize all exam reviews.</p> <p><b>On Campus:</b> All on campus. TA will set the exam reviews (2 exams) around the students' scheduled.</p>	1 TA, 100 hours	Sept 5, 2024- Dec 31, 2024
NURS 2810-1 Adult Health and Health Alterations I Prof. R. Elliott	<b>MW:</b> 8:30 AM – 9:50 AM <b>Location:</b> TC 202	<p><b>Skills:</b> Two Yr. 4 students with 85% or higher grades in Adult Health 3 and 4 (P)</p> <p><b>Duties:</b> Responsible for answering student emails and responding to midterm questions, help with midterm review process, answer questions online in drop-in session prior to midterms (2).</p> <p><b>On Campus:</b> On campus required to help with midterm proctoring and additionally to assist with midterm exam review sessions. Also need online support to provide drop-in hours to ask questions, but this can be done online through MS Teams.</p>	2 TAs, 50 hours each	Sept 5, 2024- Dec 31, 2024
NURS 3830-1 Adult Health and Health Alterations III Dr. D. Rickeard	<b>F:</b> 2:30 PM – 5:20 PM <b>Location:</b> TC 202	<p><b>On Campus:</b> Needs to work out the schedule for exam reviews following Midterms. First midterm is scheduled at the beginning of October and second midterm in the first two weeks of November.</p>	1 TA, 100 hours	Sept 5, 2024- Dec 31, 2024

**Please note:** In addition to the duties listed in the table above, please refer to the following headings, 'Required Essential Qualifications' and 'Preferred Essential Qualifications', for a list of duties applicable to all courses listed.

**Expected TA Duties:**

**Assistants cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources (email titled "Authorization to Commence GA/TA Duties").**

**TA employees are expected to make themselves available to report for all assigned duties, both in-person/on-campus and remote/online duties.** Most classes across the University are held face-to-face on campus or have a face-to-face component. Please refer to the University's current [health and safety regulations](#).

**Eligibility requirements:**

- Successful applicants must be available to attend at the specified time of the course/lab/exams and to report for all assigned duties, which may include both in-person/on-campus and remote/online duties.

TA appointments shall be offered to qualified applicants in accordance with the criteria specified in [Article 12:04](#) of the CUPE 4580 Collective Agreement.

**To be eligible for a Teaching Assistantship you must be a registered undergraduate student:**

- Must be registered for the term of work at the time of hiring.
- Must maintain registration throughout the term and must be in good standing in the degree program.

Teaching Assistants can be employed for no more than 100 TA hours per semester total per [Article 14](#) of the CUPE 4580 Collective Agreement. If you already hold or have applied for another TA position (in this or another department) note that the **total combined hours** for all TA appointments held in all departments **cannot exceed 100 hours for the Fall term period (Sept 1 to Dec 31, 2024)**.

**Required Essential Qualifications:**

- Successful applicants must meet all essential qualifications including the course-specific essential qualifications identified in the table above for individual courses. **In addition, you must declare any actual or potential schedule conflicts with your courses.**

**Preferred Qualifications:**

- Preference will be given to applicants who have background in the course area and who have a minimum GPA of 80% (with the exception of NURS 1210 Lab Sections and NURS 2820 Adult Health and Health Alterations in which an 85 % or higher is required).
- Refer to [Articles 12, 13, and 14](#) of the Collective Agreement for eligibility details.

Application forms are available from the following webpage: <https://www.uwindsor.ca/nursing/347/facultystaffgata-employment-opportunities#TA>

Completed applications must be submitted via email to: Ms. Suneeta Singh at [ssingh@uwindsor.ca](mailto:ssingh@uwindsor.ca).

**Deadline for receiving applications: Friday, July 5, 2024, 9:00 a.m.**

<https://www.uwindsor.ca/graduate-studies/458/gata-contract-deadlines>

*In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.*

**Date re-posted: Monday, June 24, 2024**