

VACATION ENTITLEMENT CHART 2025

Managerial & Professional Group and Non-Union Staff

As of January 2025, vacation accruals for the staff employee groups will be recorded in hours in [UWinsite People](#). The vacation entitlements for the M&P employee group is outlined below, and details for other employee groups can be found in the [applicable staff collective agreements](#).

*The Vacation Entitlement Service Date is generally the same as the employee's hire date in their first full-time position but may differ.

**The additional five-day component of eligible vacation days is assigned after the employee's anniversary date.

Vacation Entitlement Service Date*	Years of Service	Vacation Entitlement (Weeks)	Vacation Entitlement (Days)	Allowable Carryover
2001 and prior	24 years or more	6 weeks	30 days	10 days
2002	23 years	5 weeks + 4 days	29 days	10 days
2003	22 years	5 weeks + 3 days	28 days	10 days
2004	21 years	5 weeks + 2 days	27 days	10 days
2005	20 years	5 weeks + 1 day	26 days	10 days
2006	19 years	5 weeks	25 days	10 days
2007	18 years	5 weeks	25 days	10 days
2008	17 years	5 weeks	25 days	10 days
2009	16 years	5 weeks	25 days	10 days
2010**	15 years	5 weeks (after anniversary date)	25 days	10 days
2011	14 years	4 weeks	20 days	10 days
2012	13 years	4 weeks	20 days	10 days
2013	12 years	4 weeks	20 days	10 days
2014	11 years	4 weeks	20 days	10 days
2015	10 years	4 weeks	20 days	10 days
2016	9 years	4 weeks	20 days	10 days
2017	8 years	4 weeks	20 days	10 days
2018**	7 years	4 weeks (after anniversary date)	20 days	10 days
2019	6 years	3 weeks	15 days	5 days
2020	5 years	3 weeks	15 days	5 days
2021	4 years	3 weeks	15 days	5 days
2022	3 years	3 weeks	15 days	5 days
2023	2 years	3 weeks	15 days	5 days
2024**	1 year	3 weeks (after anniversary date)	15 days	5 days
2025	Less than one year	<i>Employees with less than one (1) year of service will earn vacation at a rate of 0.83 days per full month worked.</i>		