



Department of Human Resources

Retirees - Statutory Declaration of Spousal Status Form "ERP"

To be completed by retired pension plan members employed in Ontario

Complete the box or boxes that are applicable to your situation

I, \_\_\_\_\_ hereby certify for the purpose of the University of Windsor Employees' Retirement Plan

[ ] That I do have a qualifying spouse as that term is defined in the pension plan document and in accordance with pension legislation.

[ ] That I do not have a qualifying spouse as that term is defined in the pension plan document and in accordance with pension legislation.

[ ] That as of \_\_\_\_\_, \_\_\_\_\_ Effective Date of Change (YYYY/MM/DD) Legal Name of Member's Former Spouse

and I are living separate and apart. Subject to the terms of any separation agreement or order, if you and your spouse are living separate and apart, pension legislation allows you to designate someone other than your spouse as your beneficiary.

[ ] That as of \_\_\_\_\_, \_\_\_\_\_ Effective Date of Change (YYYY/MM/DD) Legal Name of Member's Former Spouse

is no longer my qualifying spouse as that term is defined in the pension plan document and in accordance with pension legislation.

I certify that, as of the date of this declaration

[ ] no part of my pension entitlement under the plan has been assigned or is in the process of being assigned by a settlement instrument (court order, domestic contract, or family arbitration award) as a result of breakdown of a spousal relationship,

OR

[ ] a portion of my pension entitlement under the plan has been assigned as a result of breakdown of a spousal relationship and a copy of the applicable agreement/court order is attached.

Refer to the reverse of this page for the Plan definitions of "spouse". If your spousal status changes, it is your responsibility to complete and file a Declaration of Spousal Status Form at the time of the change.

\_\_\_\_\_  
Signature of Member

\_\_\_\_\_  
Date(YYYY/MM/DD)

\_\_\_\_\_  
Signature of Plan Sponsor

\_\_\_\_\_  
Date(YYYY/MM/DD)

Distribution of Form:

(1) Forward signed original to [pensions@uwindsor.ca](mailto:pensions@uwindsor.ca)

(2) Plan Member retains one signed copy

## Employees' Retirement Plan - Definition of "Spouse"

1.28 "Spouse" shall mean, at the time a determination of marital status is required,

- (a) a person to whom the Member is legally married, provided the Member is not living separate and apart from that person;
- (b) a person of the opposite sex or of the same sex cohabiting continuously in a conjugal relationship with the Member for at least one year; or
- (c) a person to whom the Member is not legally married, but the Member and that person are cohabiting in a conjugal relationship of some permanence and are jointly the natural or adoptive parents of a child, as set out in Section 4 of the *Children's Law Reform Act (Ontario)*.

### *Notice of Collection*

*The personal information collected on this form is collected under the authority of the University of Windsor Act, 1962 and is collected for the purposes of administering your pension benefits. If you have any questions concerning the collection of this information or the purposes to which it will be put, you can email [pensions@uwindsor.ca](mailto:pensions@uwindsor.ca).*

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