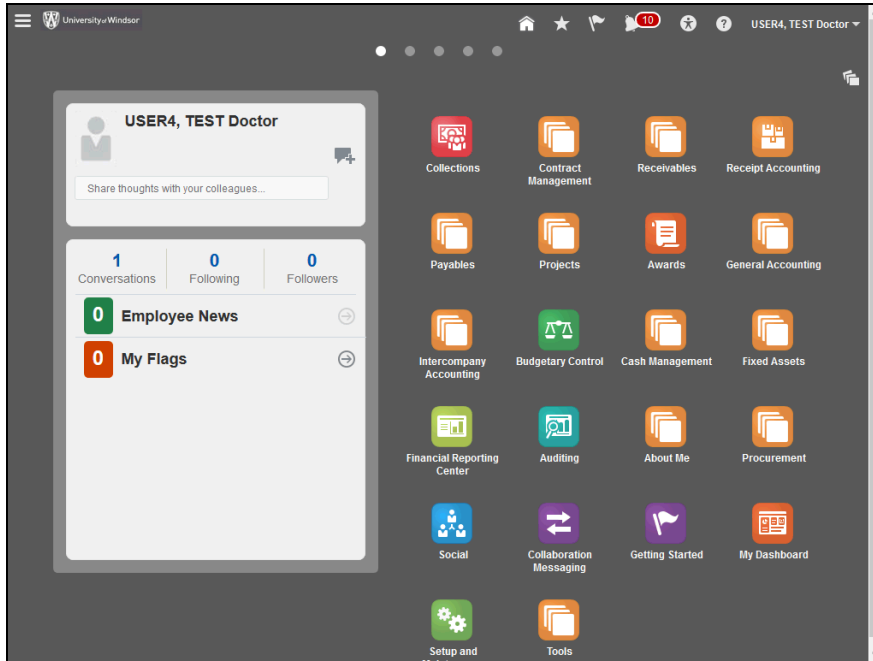



**FA 05: Create a fixed asset from Projects (Capital, Maintenance, Research)
Created on 2/21/2018**

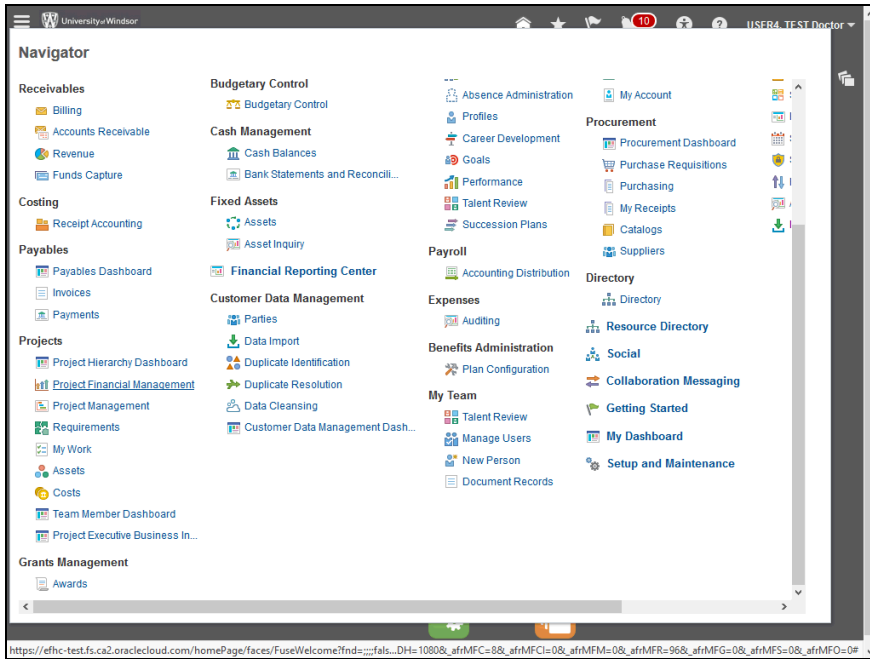
FA 05: Create a fixed asset from Projects (Capital, Maintenance, Research)

Procedure

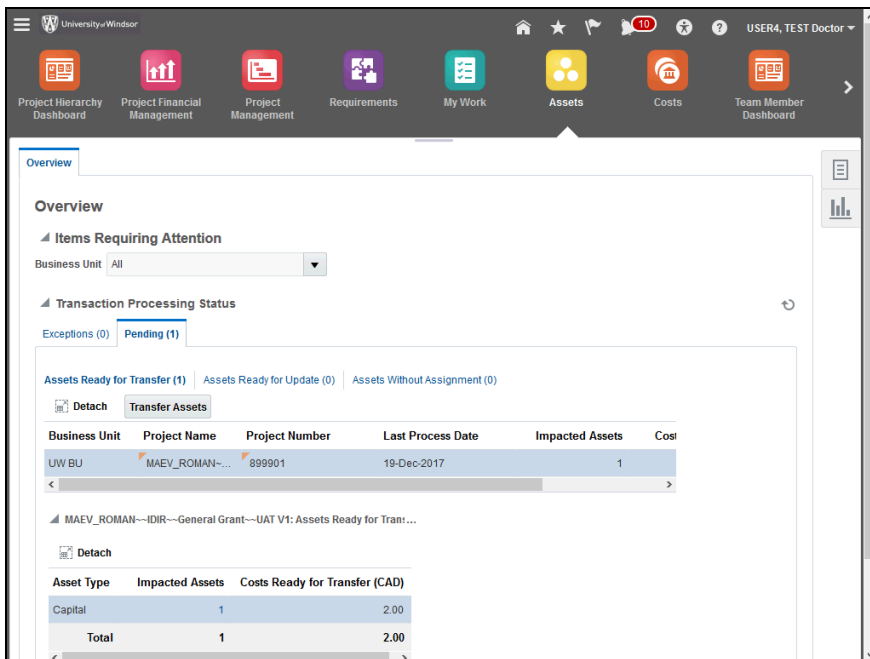
This User Guide outlines the steps required to create a fixed asset from Projects.



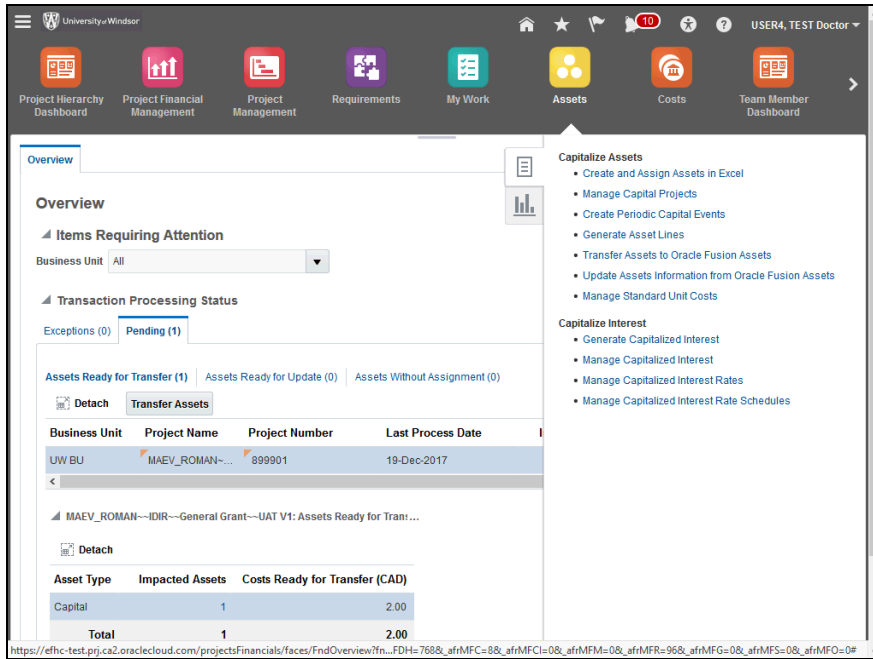
Step	Action
1.	Click the Navigator button. 



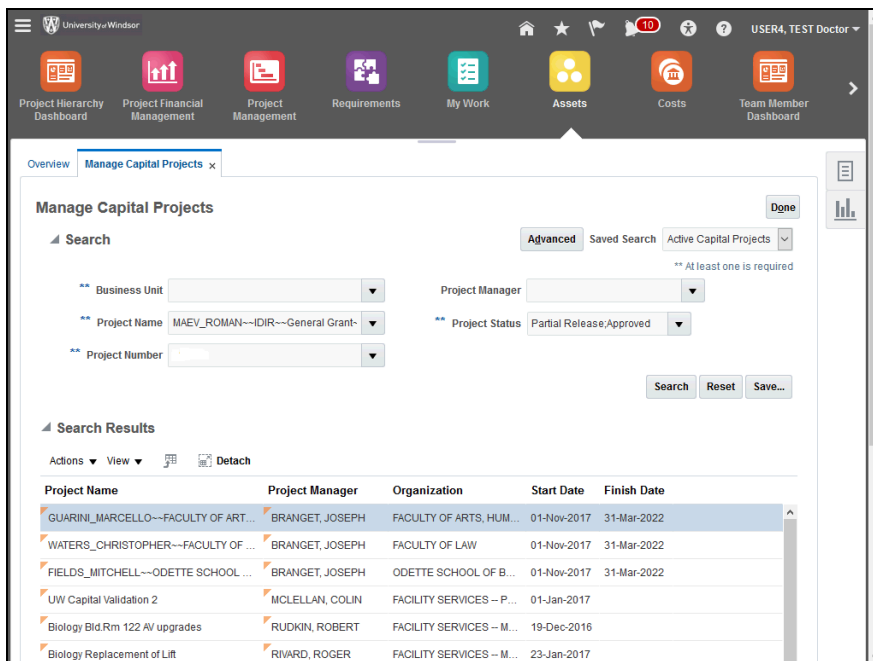
Step	Action
2.	Click the Assets link under the Projects section.



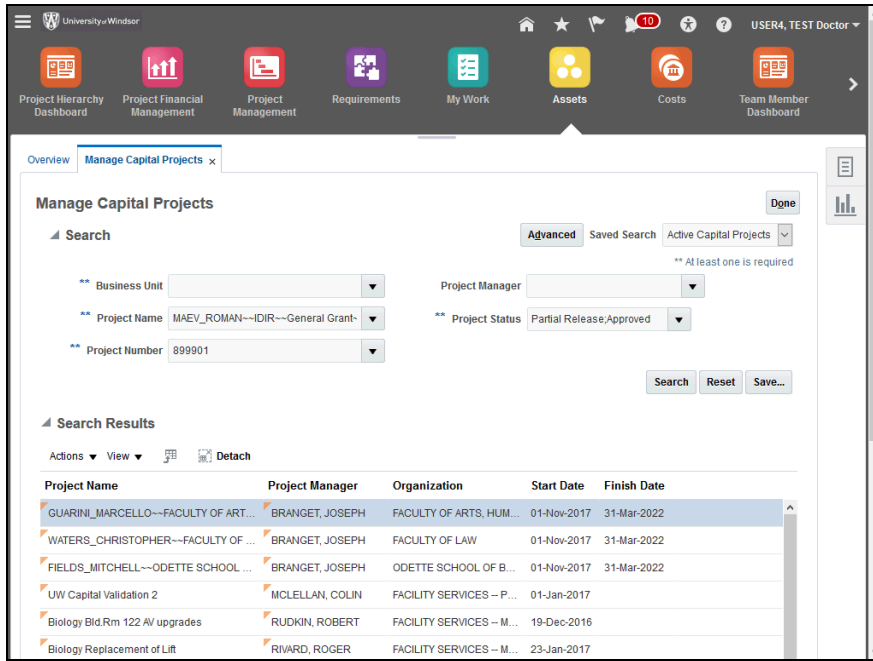
Step	Action
3.	Click the Go to Task menu.



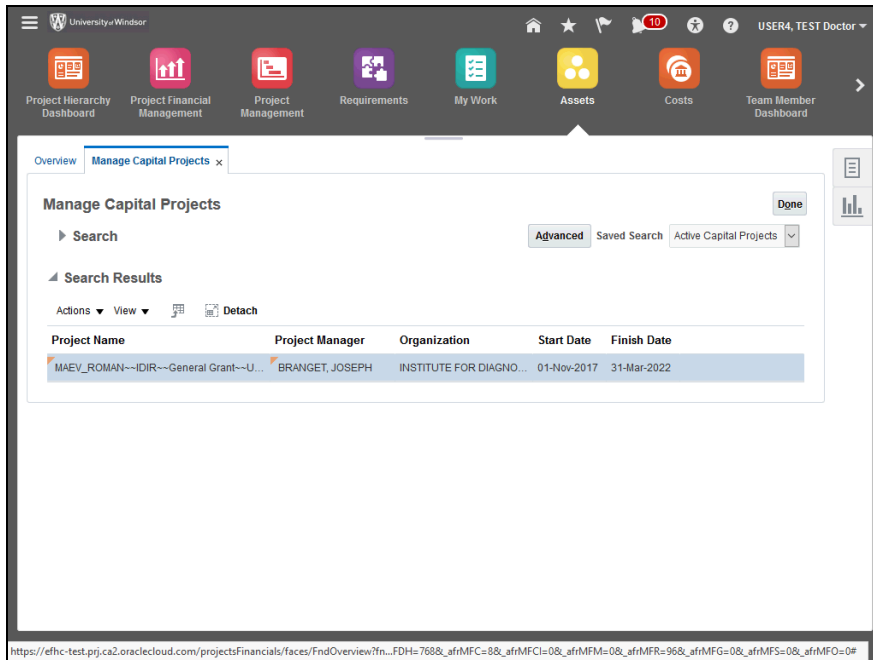
Step	Action
4.	Click the Manage Capital Projects link. Manage Capital Projects



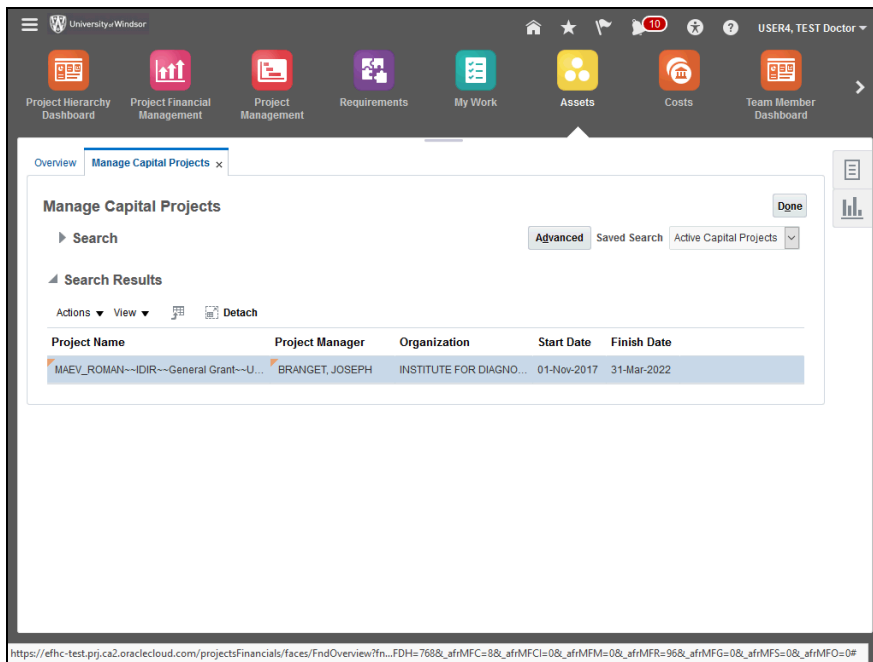
Step	Action
5.	Enter the project number in the Project Number field.



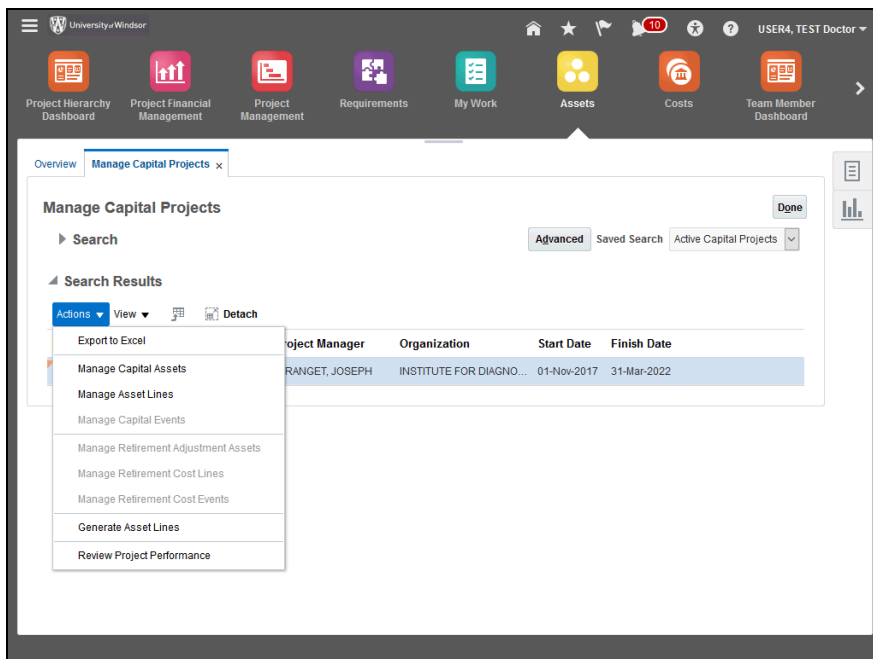
Step	Action
6.	Click the Search button.



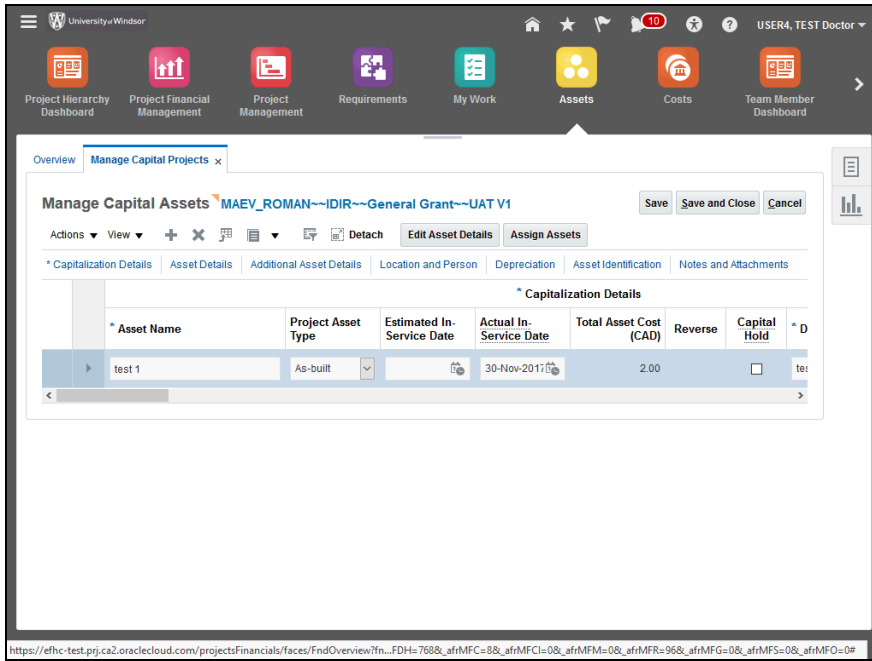
Step	Action
7.	Click the appropriate Project Name .



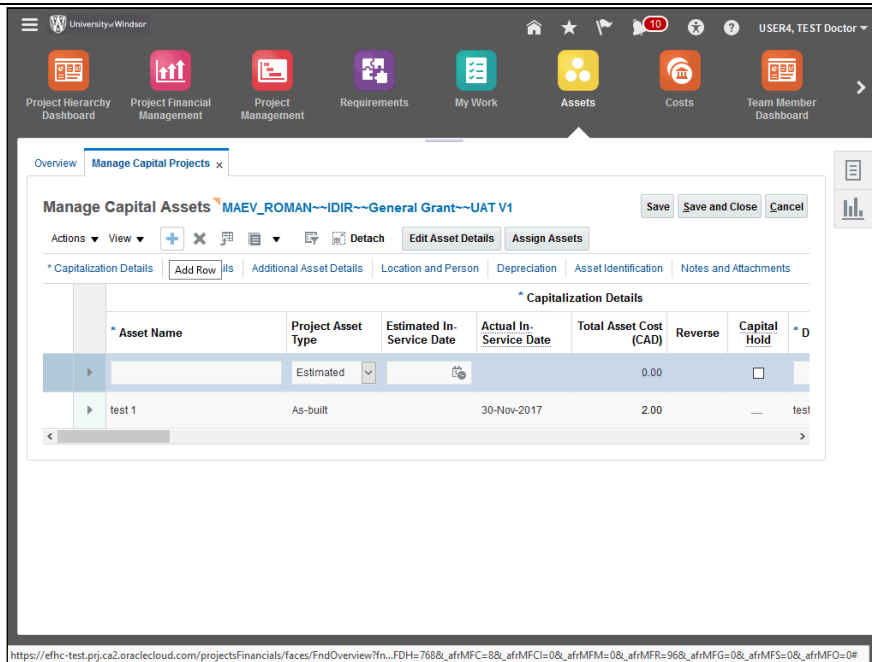
Step	Action
8.	Click the Actions drop-down button. ▼



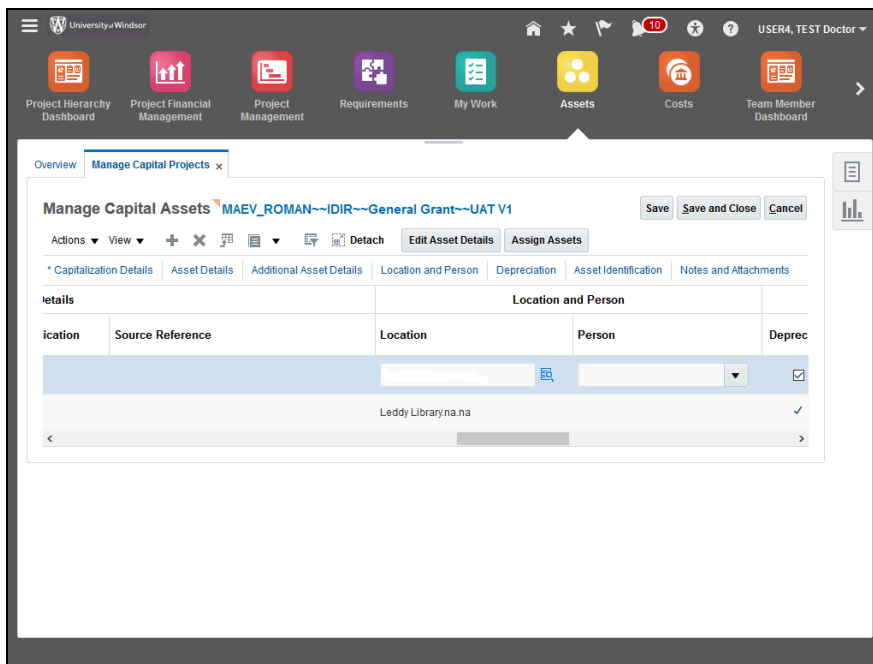
Step	Action
9.	Click the Manage Capital Assets link. Manage Capital Assets




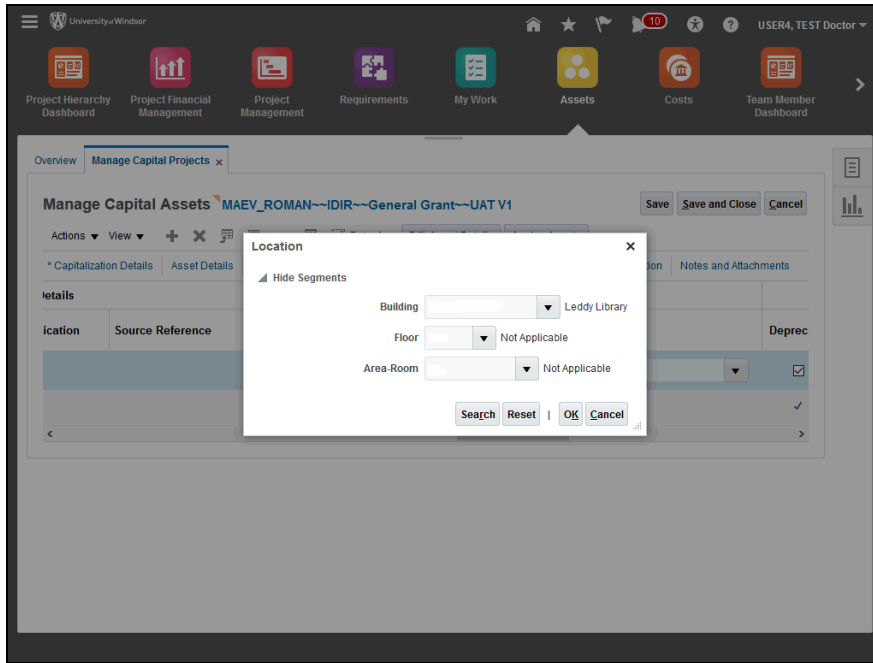
Step	Action
10.	Click the "+" icon to add a row. +



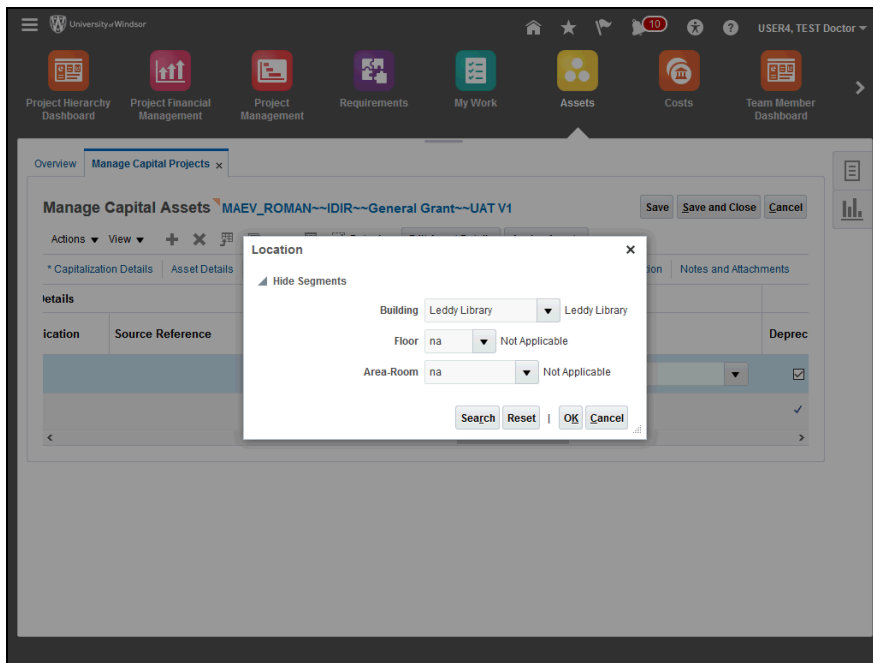
Step	Action
11.	Enter the appropriate information in the following fields: Asset Name Project Asset Type (select 'As Built' option) Actual In-Service Date Description Book Category Actual Units Depreciation Account




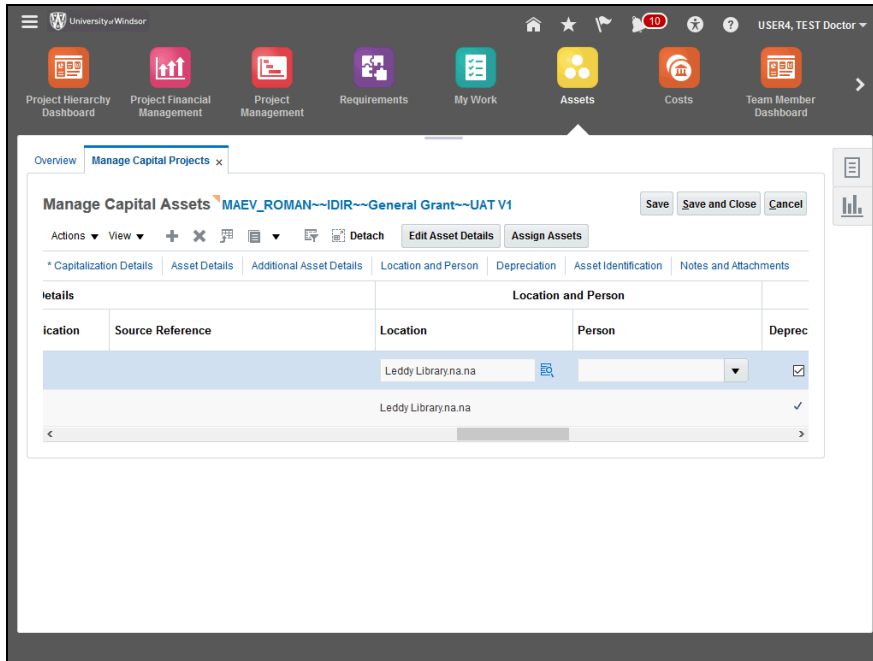
Step	Action
12.	Click the Search Help button next to the Location field. 



Step	Action
13.	Enter the appropriate information in the following fields: Building Floor Area-Room

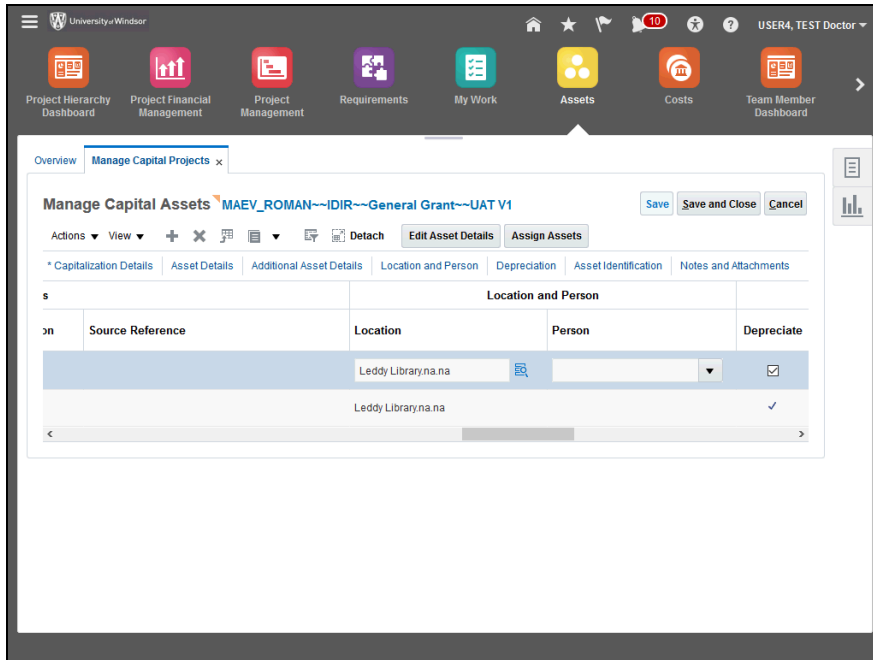


Step	Action
14.	Click the OK button. 



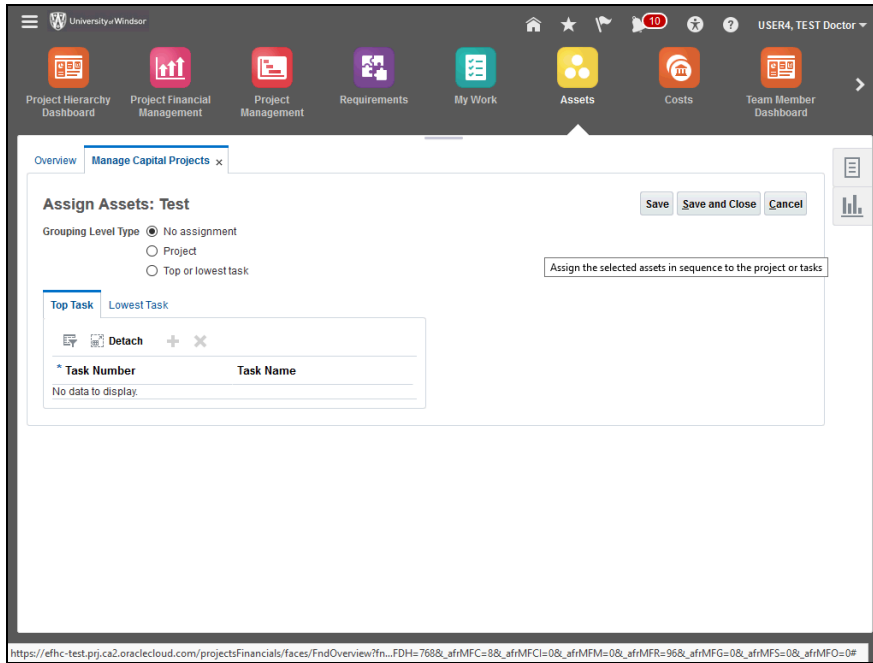
Step	Action
15.	Click the Save button.

Save

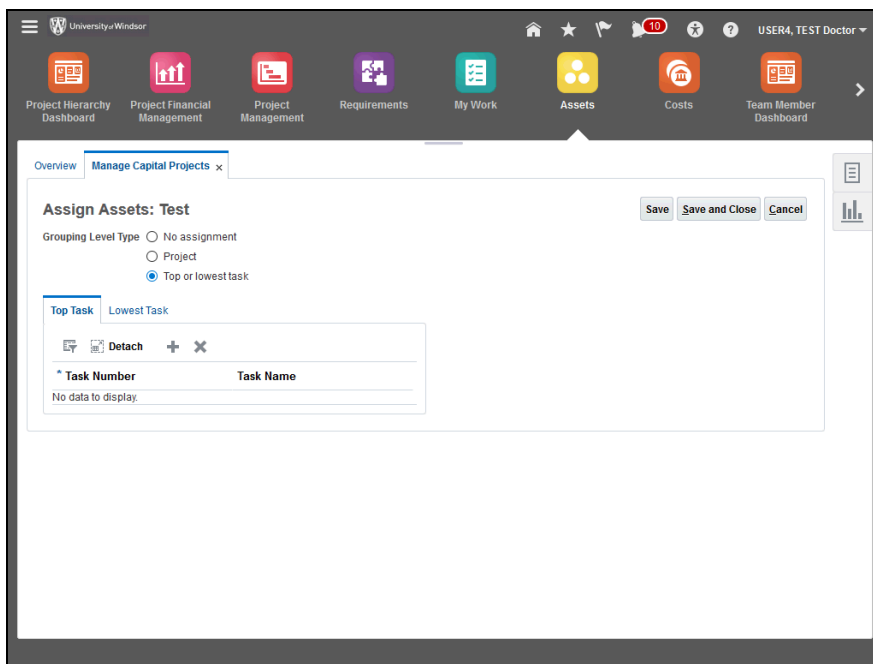


Step	Action
16.	Click the Assign Assets button.

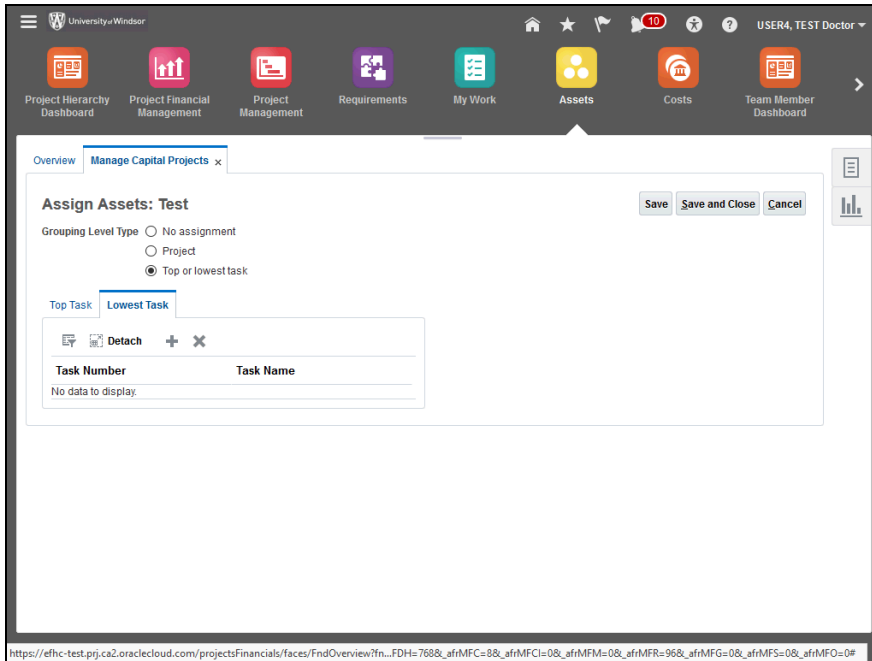
Assign Assets



Step	Action
17.	Select Grouping Level Type as " Top or lowest task ".

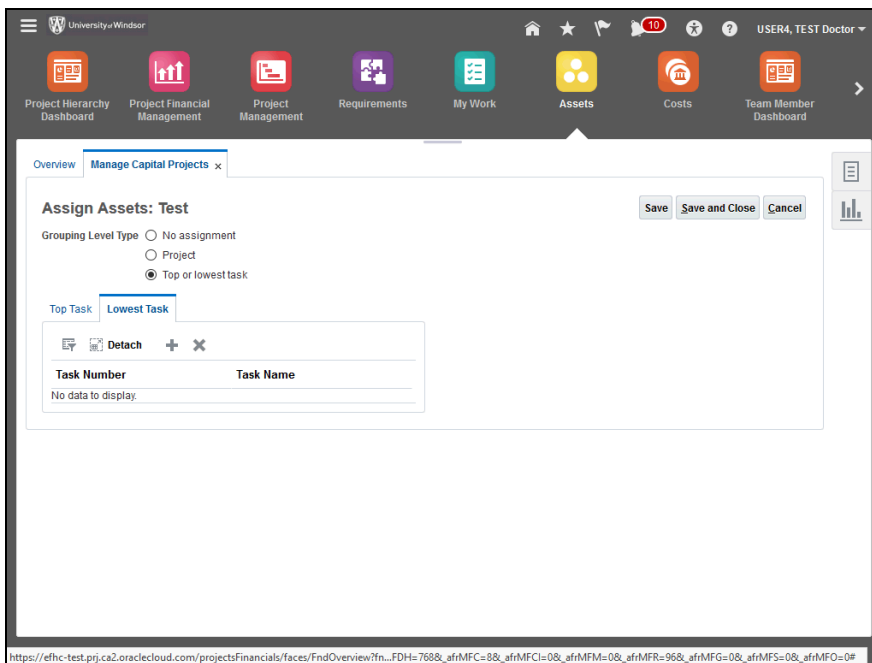


Step	Action
18.	Click the Lowest Task tab.



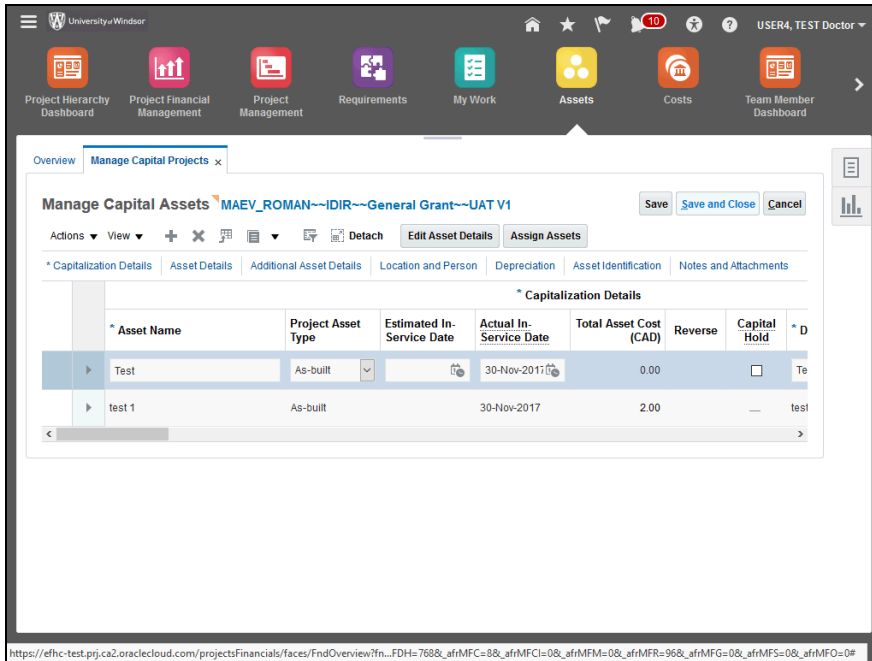
https://efhc-test.pj.ca2.oraclecloud.com/projectsFinancials/faces/FndOverview?_afn...FDH=768&_afnMFC=8&_afnMFCI=0&_afnMFM=0&_afnMFR=96&_afnMFG=0&_afnMFS=0&_afnMFO=0#


Step	Action
19.	At this step, if you need to assign an asset to a task, you will add the appropriate task number in this area by clicking the "+" button. +

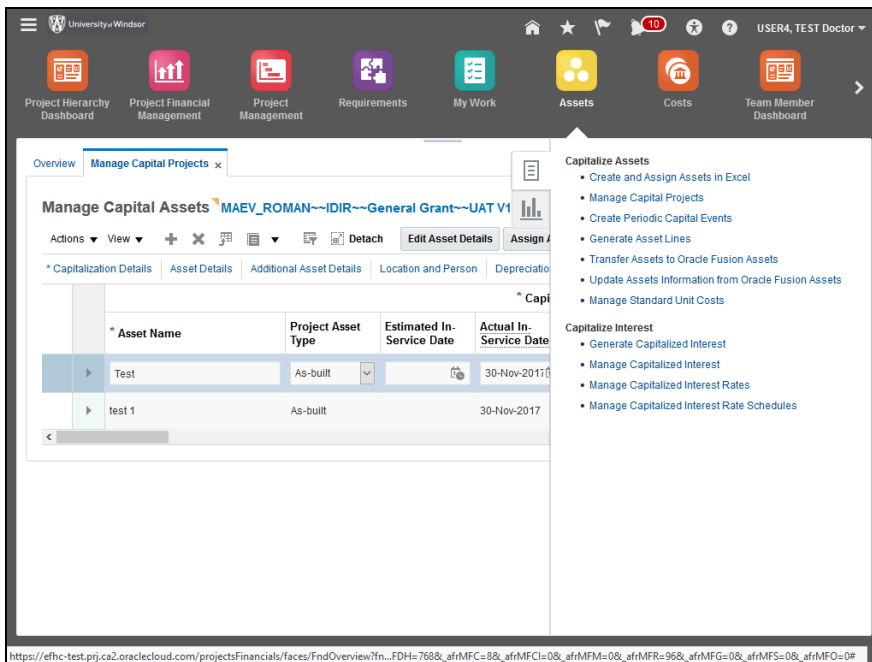


https://efhc-test.pj.ca2.oraclecloud.com/projectsFinancials/faces/FndOverview?_afn...FDH=768&_afnMFC=8&_afnMFCI=0&_afnMFM=0&_afnMFR=96&_afnMFG=0&_afnMFS=0&_afnMFO=0#

Step	Action
20.	Click the Save and Close button. Save and Close



Step	Action
21.	Click the Go to Task menu. 



Step	Action
22.	Click the Generate Asset Lines link. Generate Asset Lines

Step	Action
23.	Enter the project number in the From Project Number field.

Step	Action
24.	Enter the project number in the To Project Number field.

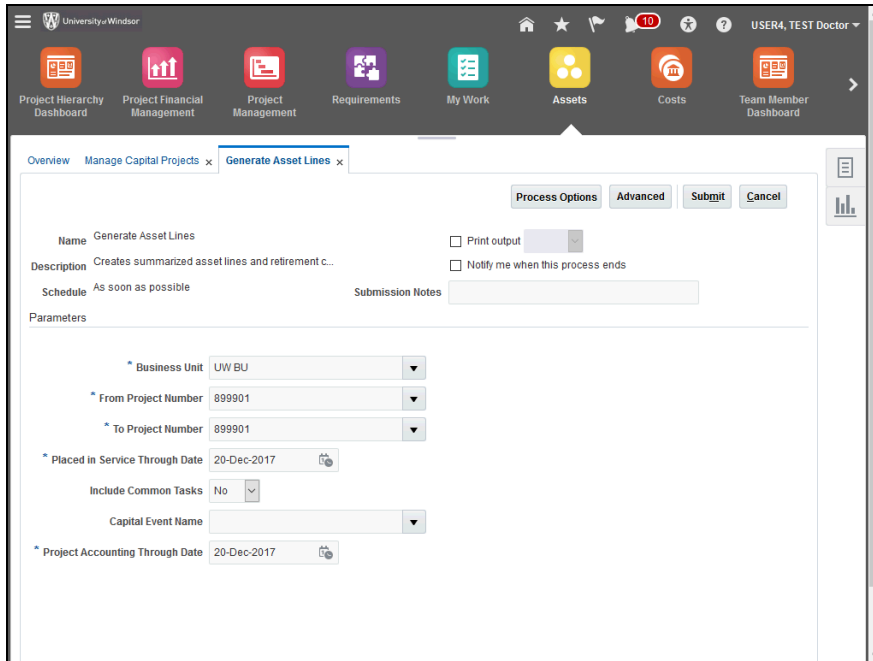
The screenshot shows the 'Generate Asset Lines' process configuration page. The 'Parameters' section includes the following fields:

- Business Unit: UW BU
- From Project Number: 899901
- To Project Number: [Empty]
- Placed in Service Through Date: 20-Dec-2017
- Include Common Tasks: No
- Capital Event Name: [Empty]
- Project Accounting Through Date: 20-Dec-2017

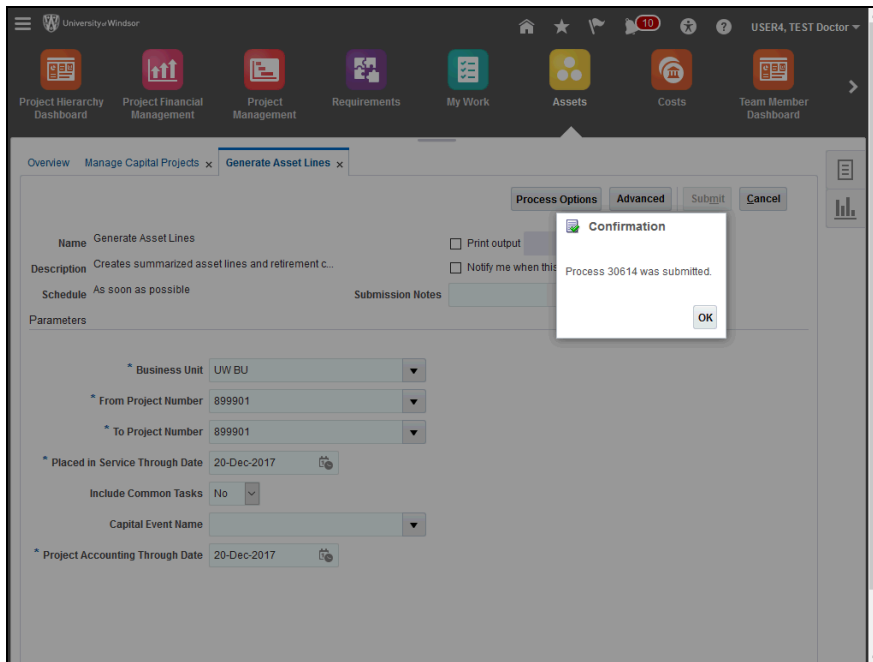
Step	Action
25.	Enter the last day of the current period in the Placed in Service Through Date field.

This screenshot is identical to the one above, showing the 'Generate Asset Lines' process configuration page. The 'Project Accounting Through Date' field is highlighted in the original image.

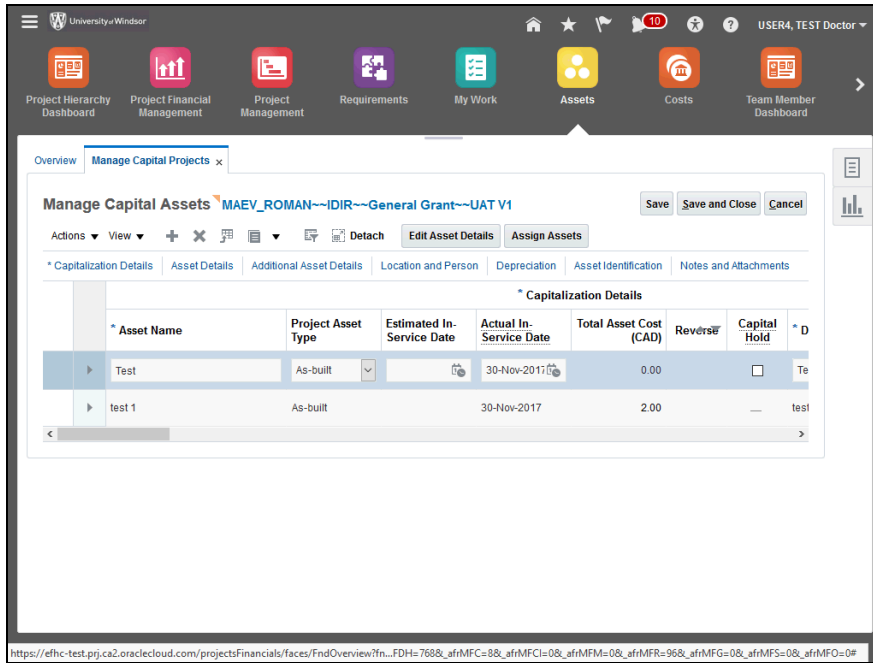
Step	Action
26.	Enter the last day of the current period in the Project Accounting Through Date field.



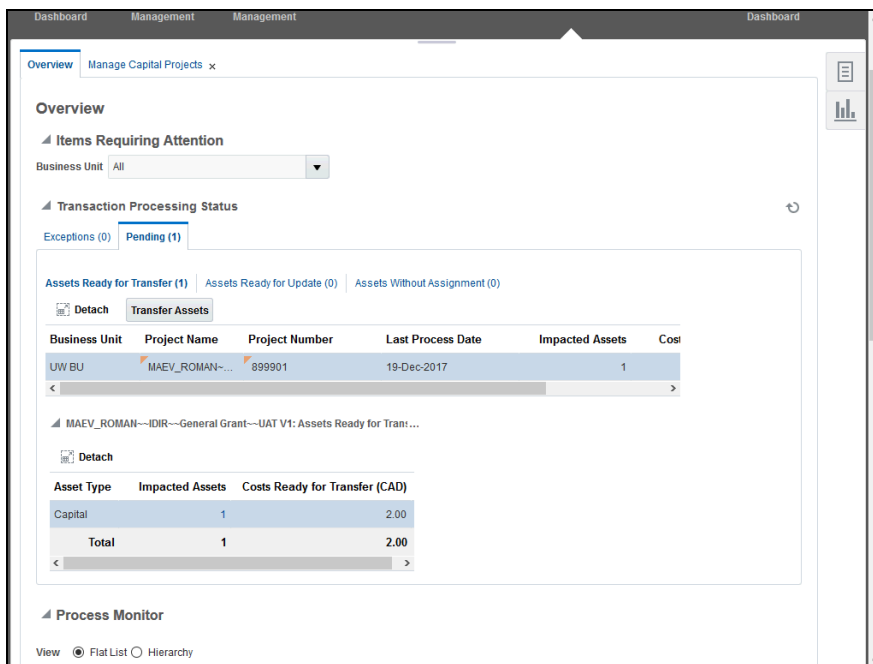
Step	Action
27.	Click the Submit button.



Step	Action
28.	Click the OK button.



Step	Action
29.	Click the Overview tab. Overview



Step	Action
30.	Click the expand Process Monitor button. Process Monitor

The screenshot shows a 'Process Monitor' section with a table of processes. At the top, there is a summary bar with 'Total' 1 and '2.00'. The table has columns for Process Name, Process ID, Status, Scheduled Time, Refresh Output, and Parameters. The 'Status' column shows 'Succeeded' for most entries and 'Warning' for one. A 'Refresh' icon is visible in the top right of the table area.

Process Name	Process ID	Status	Scheduled Time	Refresh Output	Parameters
Generate Asset Lines	30614	Succeeded	20-Dec-2017 2:4...		899901, 899901, 2017-12-20, N, 2017-12-20, UW
Calculate Depreciation	30588	Succeeded	19-Dec-2017 11:2...		UW_FA_CORP_BOOK, Nov-17, 0
Post Online Assets Transactions	30587	Succeeded	19-Dec-2017 11:2...		300000003810482, UW_FA_CORP_BOOK, ADJU
Post Online Assets Transactions	30586	Succeeded	19-Dec-2017 11:2...		300000003810481, UW_FA_CORP_BOOK, CAPT
Notify User of Assets Process Status	30584	Succeeded	19-Dec-2017 11:0...		30583, https://efhc-test.fin.ca2.oraclecloud.com:4
Post Online Assets Transactions	30583	Succeeded	19-Dec-2017 11:0...		300000003810478, UW_FA_CORP_BOOK, ADDI
Payment Process Request Status Report	30569	Succeeded	19-Dec-2017 5:4...		PPR_STATUS_REPORT, AP, UW BNS EFT_MG
Build Payments	30568	Succeeded	19-Dec-2017 5:4...		Y, PAYMENT, PAYEE, N, N, 200, UW BNS EFT_MG
Payables Selected Installments Report	30567	Succeeded	19-Dec-2017 5:4...		300000003810461
Initiate Payment Process Request	30566	Succeeded	19-Dec-2017 5:4...		Y, 300000003810461
Payables Selected Installments Report	30565	Succeeded	19-Dec-2017 5:2...		300000003810459
Initiate Payment Process Request	30564	Succeeded	19-Dec-2017 5:2...		Y, 300000003810459
Transfer Budget Balances to Budget C...	30563	Warning	19-Dec-2017 5:0...		
Validate Payables Invoices	30562	Succeeded	19-Dec-2017 5:0...		300000001670662, New, Employee, 2017-12-18,

Step	Action
31.	Click the Refresh icon. The Status of the report shows as Succeeded once complete.



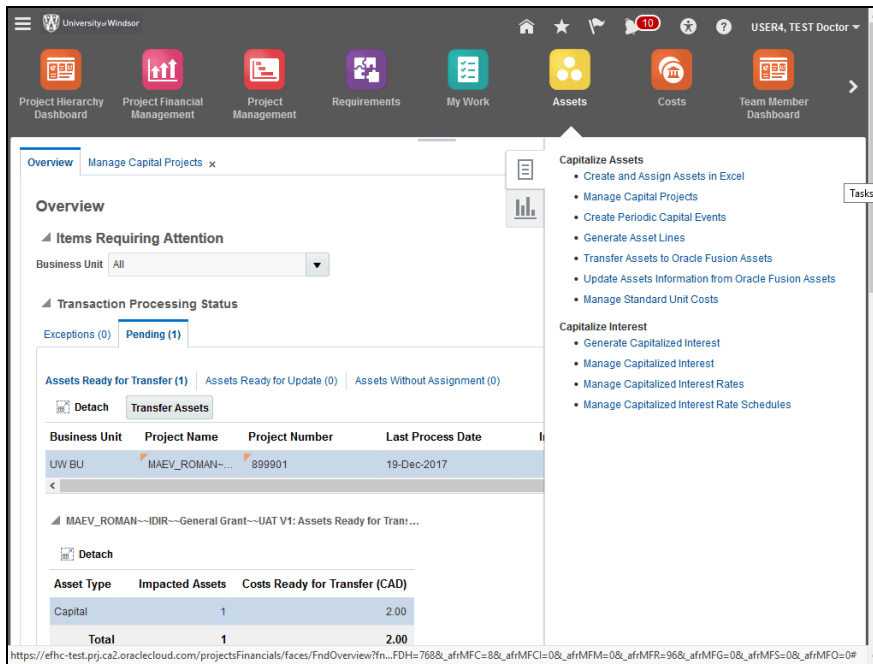
The screenshot shows a dashboard titled 'Transaction Processing Status'. It includes a table for 'Assets Ready for Transfer' with columns for Business Unit, Project Name, Project Number, Last Process Date, Impacted Assets, and Cost. Below this is a summary table for 'Assets Ready for Transfer (CAD)' with columns for Asset Type, Impacted Assets, and Costs Ready for Transfer (CAD). A 'Go to Task' menu icon is visible in the top right corner.

Business Unit	Project Name	Project Number	Last Process Date	Impacted Assets	Cost
UW BU	MAEV_ROMAN...	899901	19-Dec-2017	1	

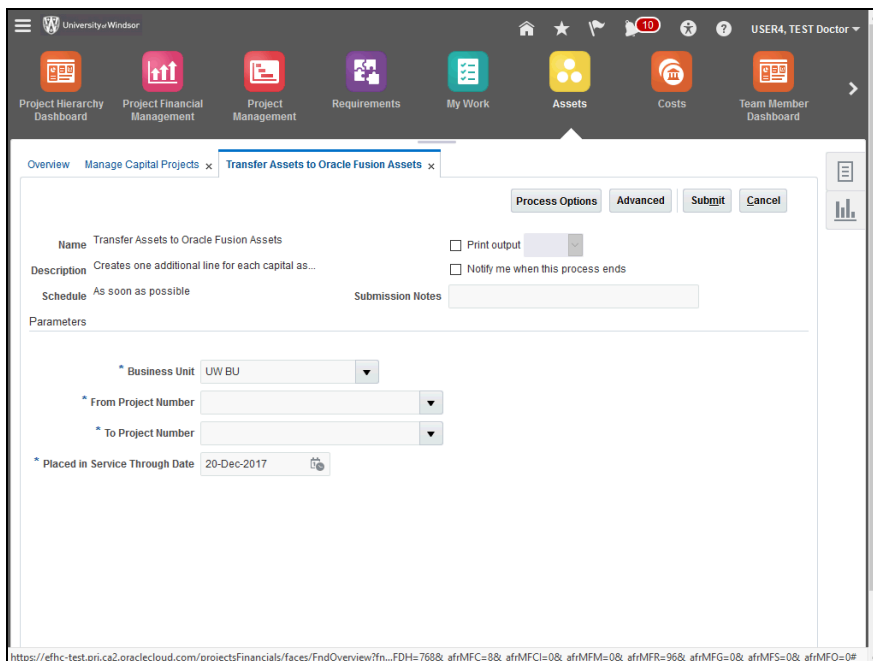
Asset Type	Impacted Assets	Costs Ready for Transfer (CAD)
Capital	1	2.00
Total	1	2.00

Step	Action
32.	Click the Go to Task menu.





Step	Action
33.	Click the Transfer Assets to Oracle Fusion Assets link. Transfer Assets to Oracle Fusion Assets



Step	Action
34.	Enter the project number in the From Project Number field.

The screenshot shows the 'Transfer Assets to Oracle Fusion Assets' process configuration page. The 'Parameters' section includes the following fields:

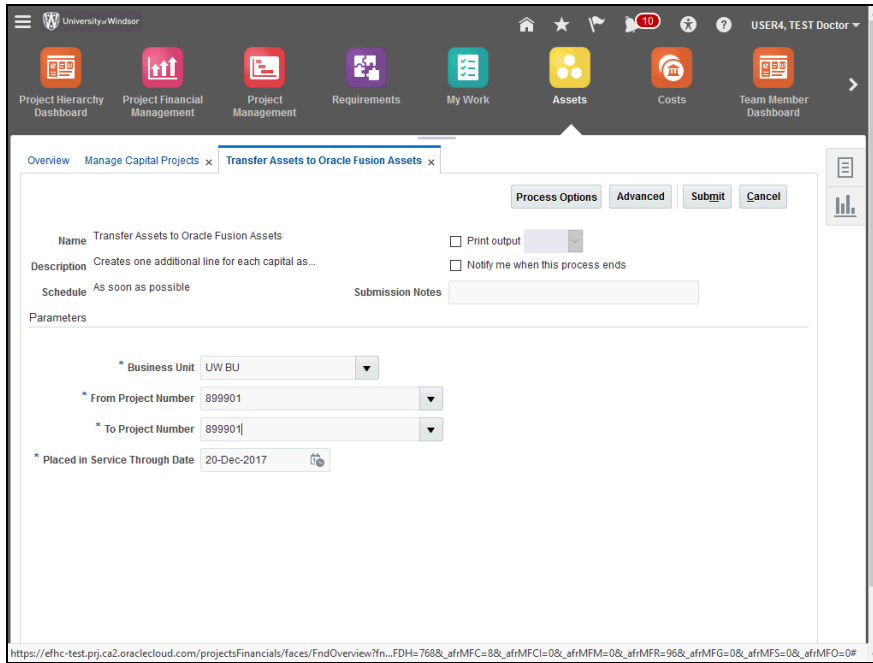
- Business Unit:** UW BU
- From Project Number:** 899901
- To Project Number:** (Empty)
- Placed in Service Through Date:** 20-Dec-2017


Step	Action
35.	Enter the project number in the To Project Number field.

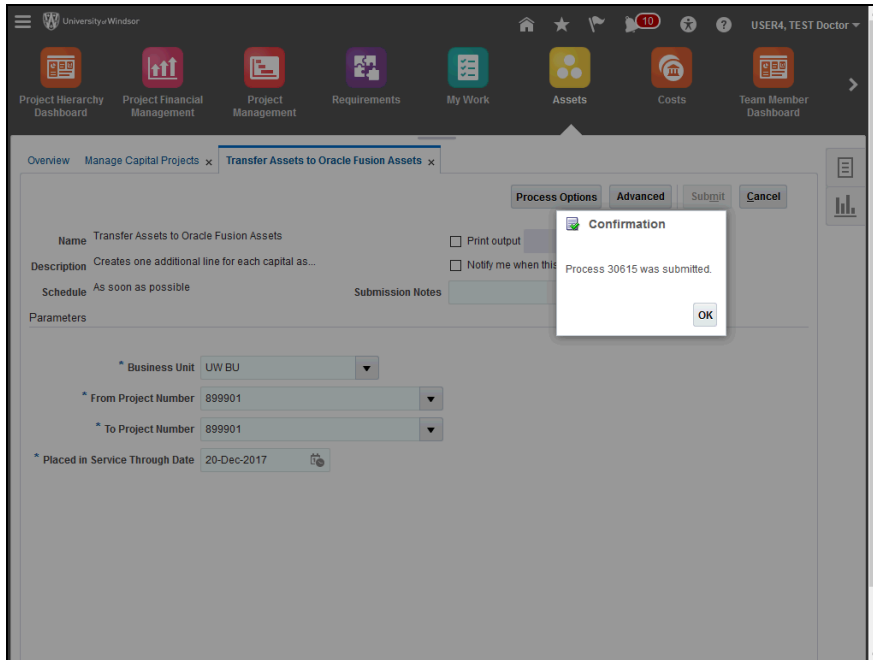
The screenshot shows the 'Transfer Assets to Oracle Fusion Assets' process configuration page. The 'Parameters' section includes the following fields:


- Business Unit:** UW BU
- From Project Number:** 899901
- To Project Number:** 899901
- Placed in Service Through Date:** 20-Dec-2017

Step	Action
36.	Enter the last day of the current period in the Placed in Service Through Date field.



Step	Action
37.	Click the Submit button. 



Step	Action
38.	Click the OK button. 


The screenshot shows the 'Process Monitor' section of the application. It includes a 'View' dropdown set to 'Flat List', a 'Status' dropdown set to 'All', and a 'Time Range' dropdown set to 'Last 72 hours'. A refresh icon is visible next to the time range. Below these controls is a table with the following data:

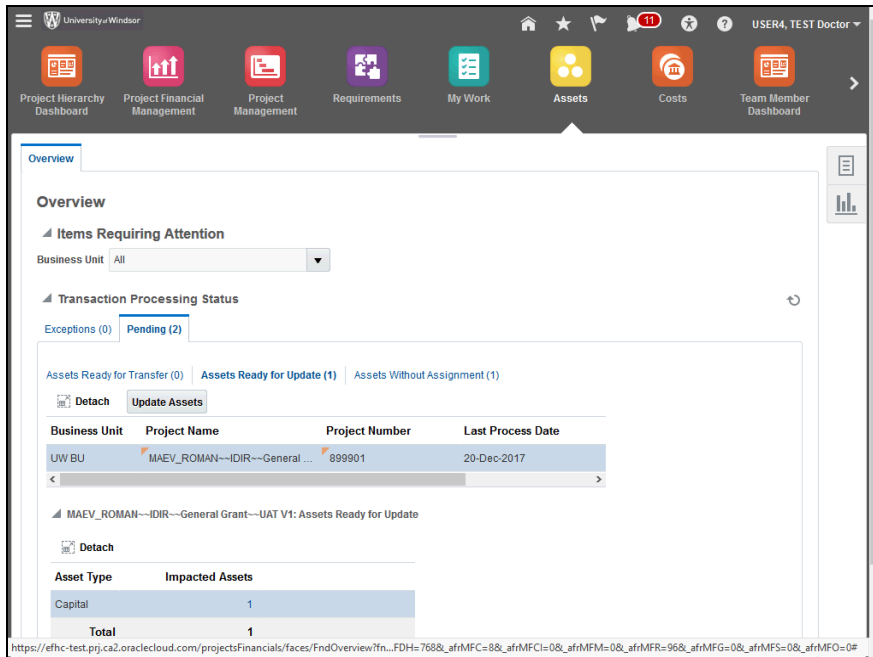
Process Name	Process ID	Status	Scheduled Time	View Output	Parameters
Transfer Assets to Oracle Fusion Assets	30615	Succeeded	20-Dec-2017 2:4...		899901, 899901, UW BU, 300000001670662, 20
Generate Asset Lines	30614	Succeeded	20-Dec-2017 2:4...		899901, 899901, 2017-12-20, N, 2017-12-20, UW
Calculate Depreciation	30588	Succeeded	19-Dec-2017 11:2...		UW_FA_CORP_BOOK, Nov-17, 0
Post Online Assets Transactions	30587	Succeeded	19-Dec-2017 11:2...		300000003810482, UW_FA_CORP_BOOK, ADJL
Post Online Assets Transactions	30586	Succeeded	19-Dec-2017 11:2...		300000003810481, UW_FA_CORP_BOOK, CAPI
Notify User of Assets Process Status	30584	Succeeded	19-Dec-2017 11:0...		30583, https://efhc-test.fin.ca2.oraclecloud.com:4
Post Online Assets Transactions	30583	Succeeded	19-Dec-2017 11:0...		300000003810478, UW_FA_CORP_BOOK, ADDI
Payment Process Request Status Report	30569	Succeeded	19-Dec-2017 5:4...		PPR_STATUS_REPORT, AP, UW BNS EFT_MG


Step	Action
39.	Click the Refresh icon. The Status of the report shows as Succeeded once complete.

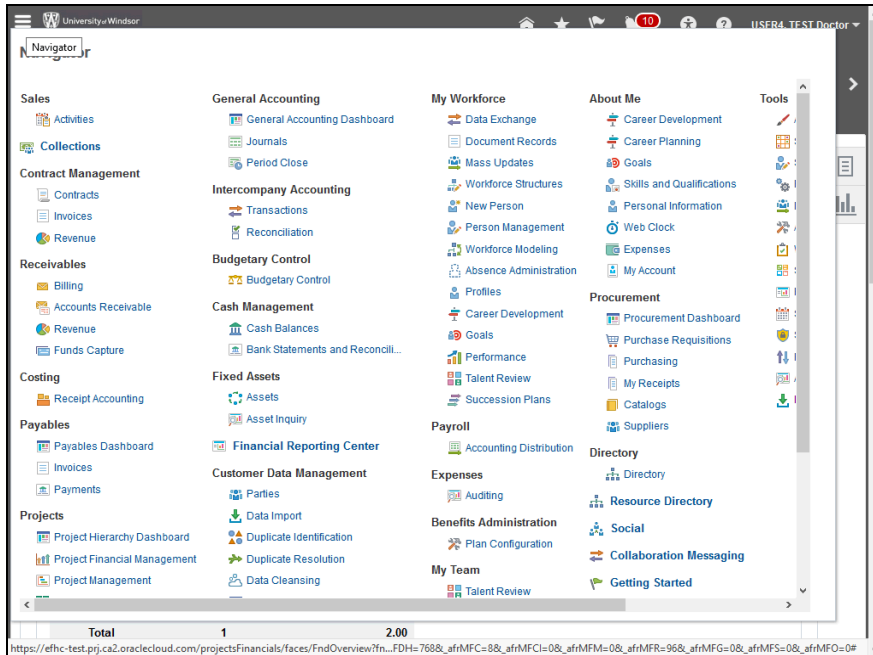
This screenshot is identical to the one above, showing the 'Process Monitor' section with a table of process results. All processes listed have a status of 'Succeeded'. The table data is as follows:

Process Name	Process ID	Status	Scheduled Time	View Output	Parameters
Transfer Assets to Oracle Fusion Assets	30615	Succeeded	20-Dec-2017 2:4...		899901, 899901, UW BU, 300000001670662, 20
Generate Asset Lines	30614	Succeeded	20-Dec-2017 2:4...		899901, 899901, 2017-12-20, N, 2017-12-20, UW
Calculate Depreciation	30588	Succeeded	19-Dec-2017 11:2...		UW_FA_CORP_BOOK, Nov-17, 0
Post Online Assets Transactions	30587	Succeeded	19-Dec-2017 11:2...		300000003810482, UW_FA_CORP_BOOK, ADJL
Post Online Assets Transactions	30586	Succeeded	19-Dec-2017 11:2...		300000003810481, UW_FA_CORP_BOOK, CAPI
Notify User of Assets Process Status	30584	Succeeded	19-Dec-2017 11:0...		30583, https://efhc-test.fin.ca2.oraclecloud.com:4
Post Online Assets Transactions	30583	Succeeded	19-Dec-2017 11:0...		300000003810478, UW_FA_CORP_BOOK, ADDI
Payment Process Request Status Report	30569	Succeeded	19-Dec-2017 5:4...		PPR_STATUS_REPORT, AP, UW BNS EFT_MG

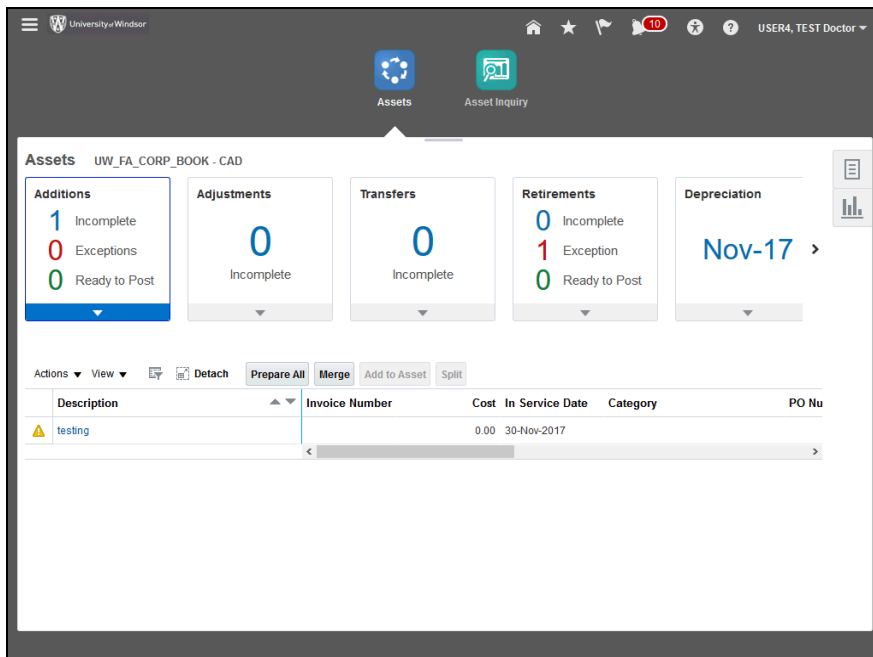
Step	Action
40.	Click on the View Output icon to view the report, and confirm that there are no errors. 



Step	Action
41.	Click the Navigator button. 



Step	Action
42.	Click the Assets link under the Fixed Assets section. Assets



Step	Action
43.	Select the asset to view Asset information.

Edit Source Line
Currency = CAD

View Format Undo Merge

Source Reference	Line	Queue	Description	Units	Cost
899901	1	New	testing	1	0.00
899901	2	Merged	INTERNAL MAINTENANCE AND REPAIRS		2.00
Total				1	2.00

Rows Selected 1

* Queue * In Service Date 30-Nov-2017 Book UW_FA_CORP_BOOK
 Asset Number Preparer Fiscal Year 2018
 * Description testing * Asset Type Capitalized Open Period Nov-17
 * Cost 0.00 * Category

77003: Descriptive Details

Tag Number Investment Law Intangible
 Serial Number Property Type In physical inventory
 Parent Asset Number Property Class Attachments None +
 Manufacturer Ownership Owned Asset Key
 Model Bought New Regional Information

Step	Action
44.	Enter Post in the Queue field.

Edit Source Line
Currency = CAD

View Format Undo Merge

Source Reference	Line	Queue	Description	Units	Cost
899901	1	New	testing	1	0.00
899901	2	Merged	INTERNAL MAINTENANCE AND REPAIRS		2.00
Total				1	2.00

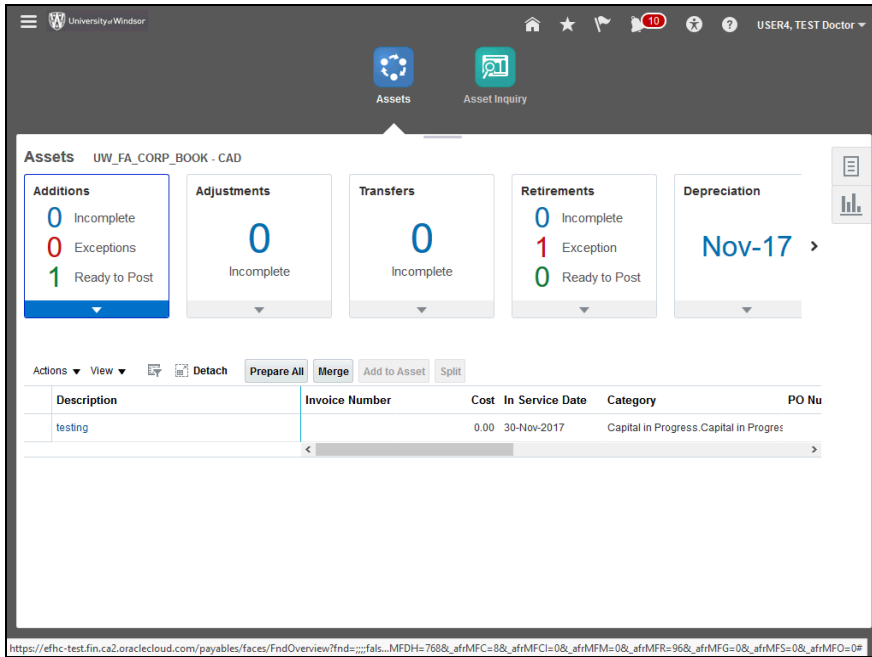
Rows Selected 1

* Queue Post * In Service Date 30-Nov-2017 Book UW_FA_CORP_BOOK
 Asset Number Preparer Fiscal Year 2018
 * Description testing * Asset Type Capitalized Open Period Nov-17
 * Cost 0.00 * Category Capital in Progress. Capital in F
 77003: Descriptive Details

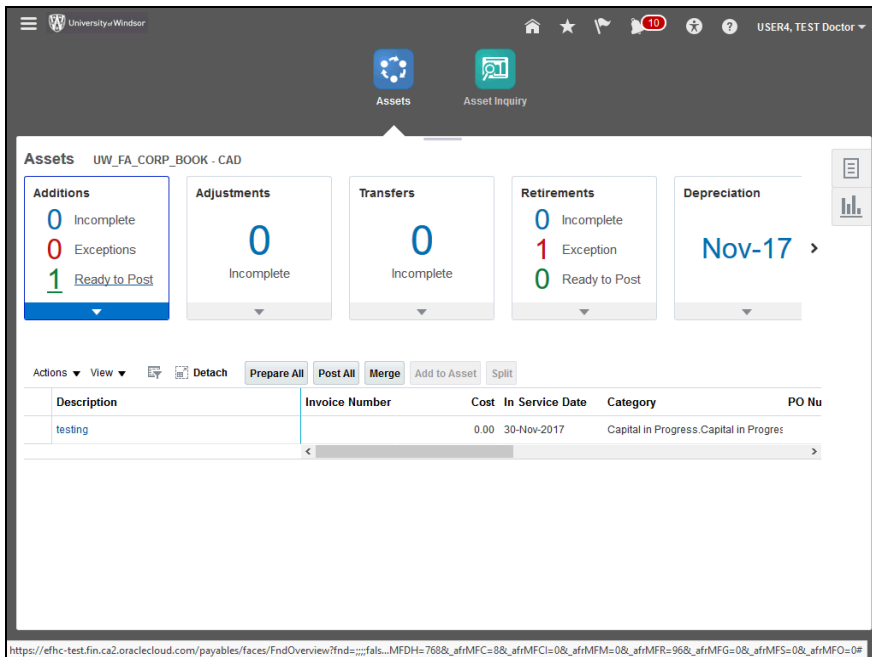
Tag Number Investment Law Intangible
 Serial Number Property Type In physical inventory
 Parent Asset Number Property Class Attachments None +
 Manufacturer Ownership Owned Asset Key
 Model Bought New Regional Information

Step	Action
45.	Click the Save and Close button.

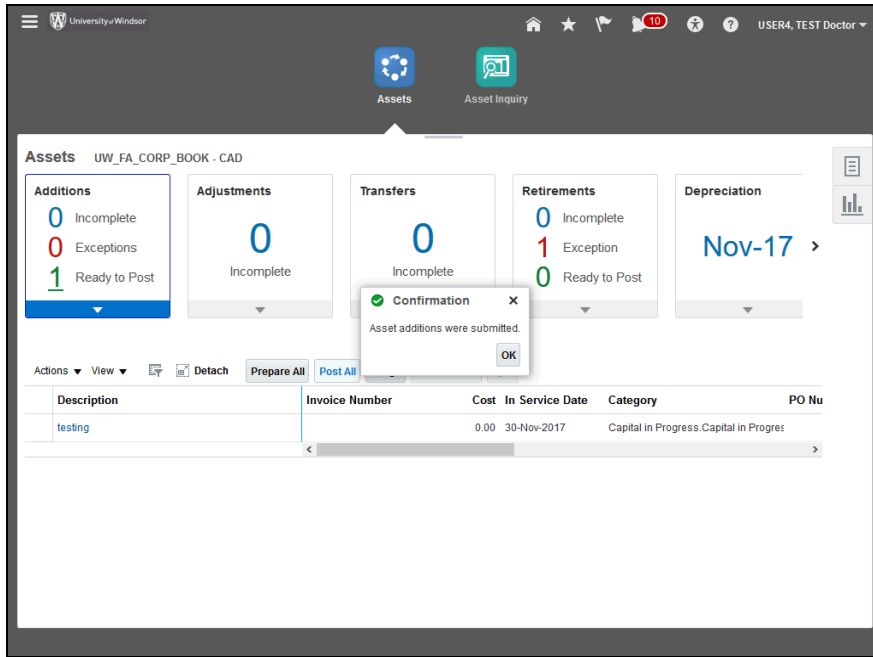
Save and Close




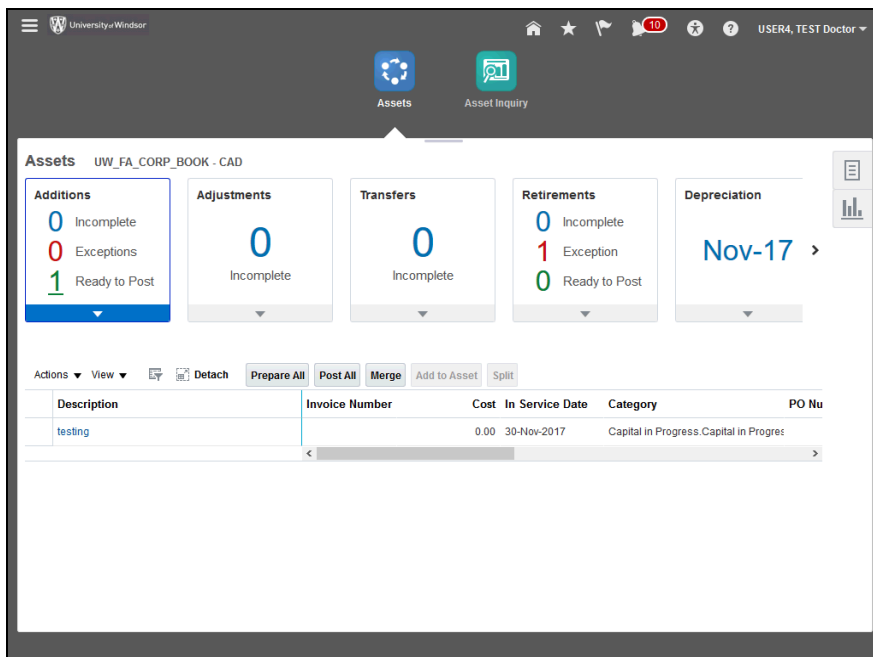
Step	Action
46.	Click the Ready to Post link. Ready to Post




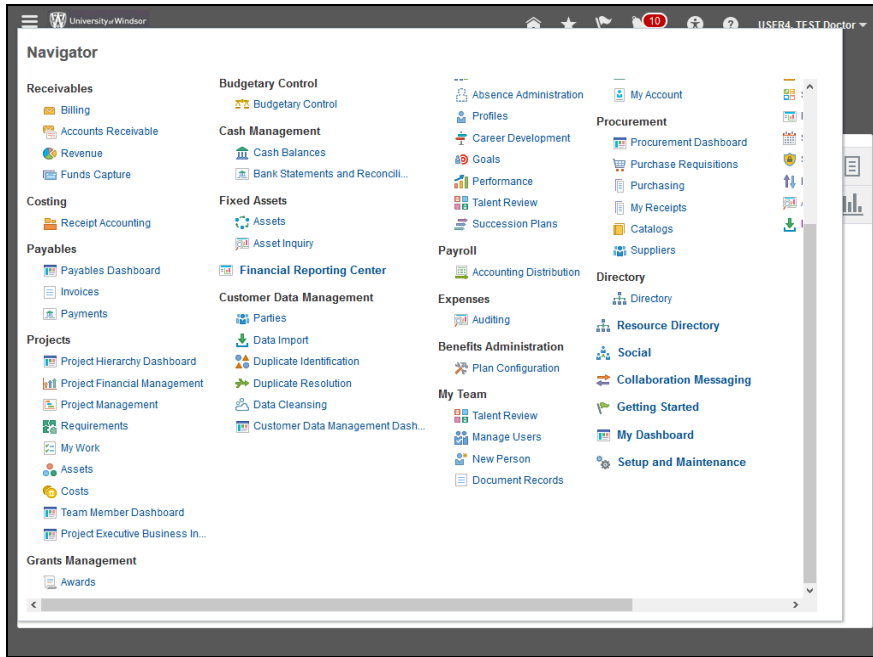
Step	Action
47.	Click the Post All button. Post All



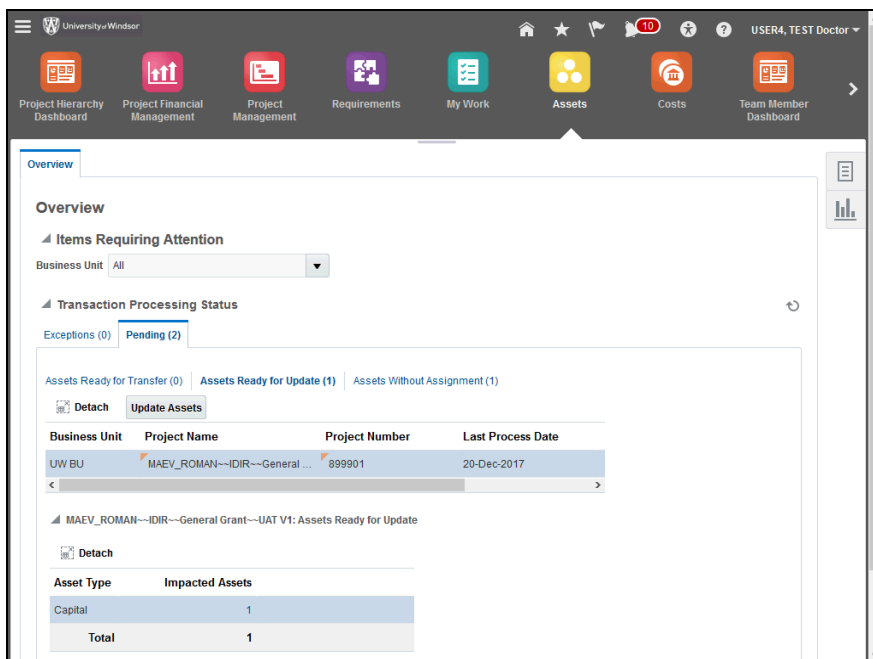
Step	Action
48.	Click the OK button. 




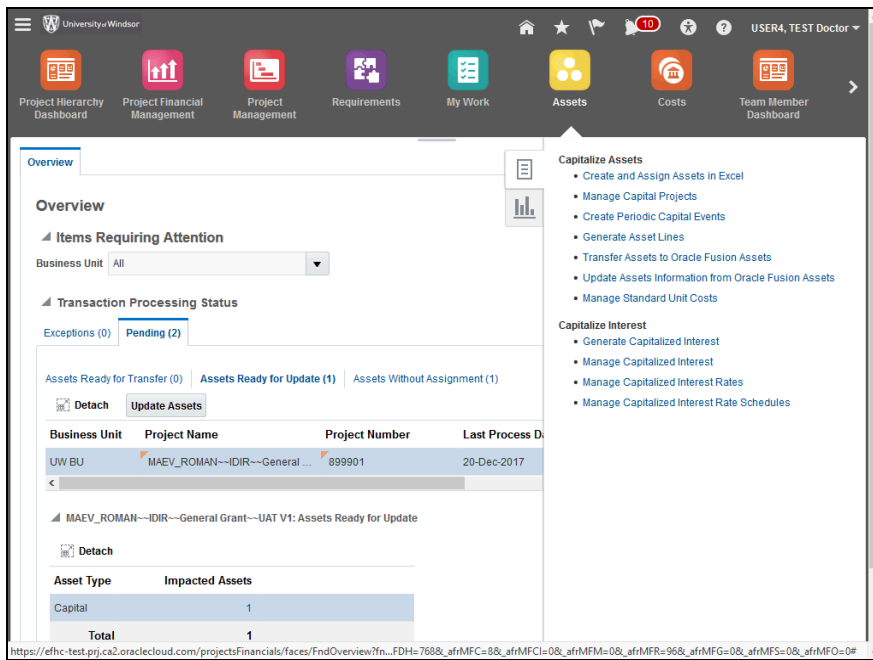
Step	Action
49.	Click the Navigator button. 



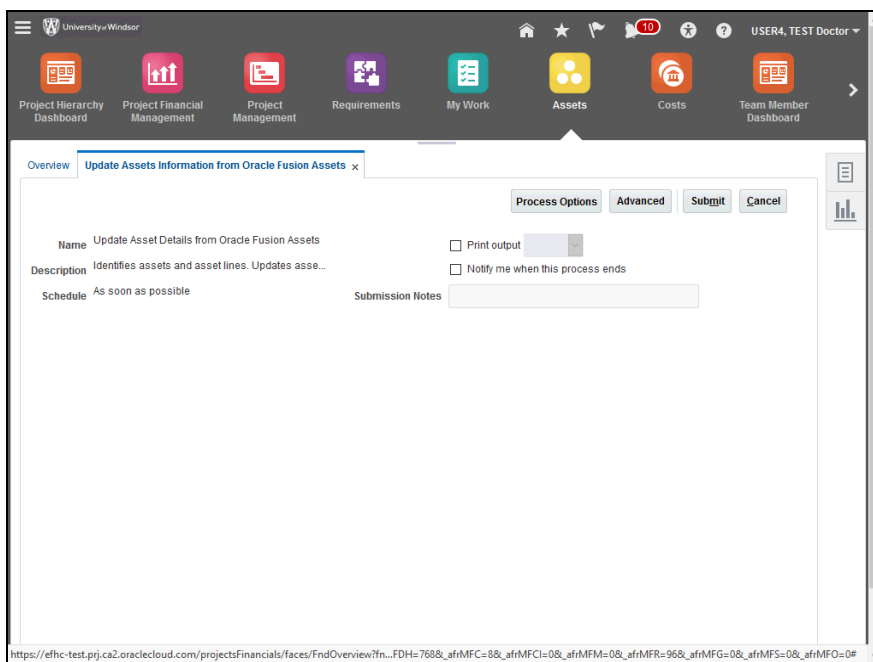
Step	Action
50.	Click the Assets link under the Projects section. Assets



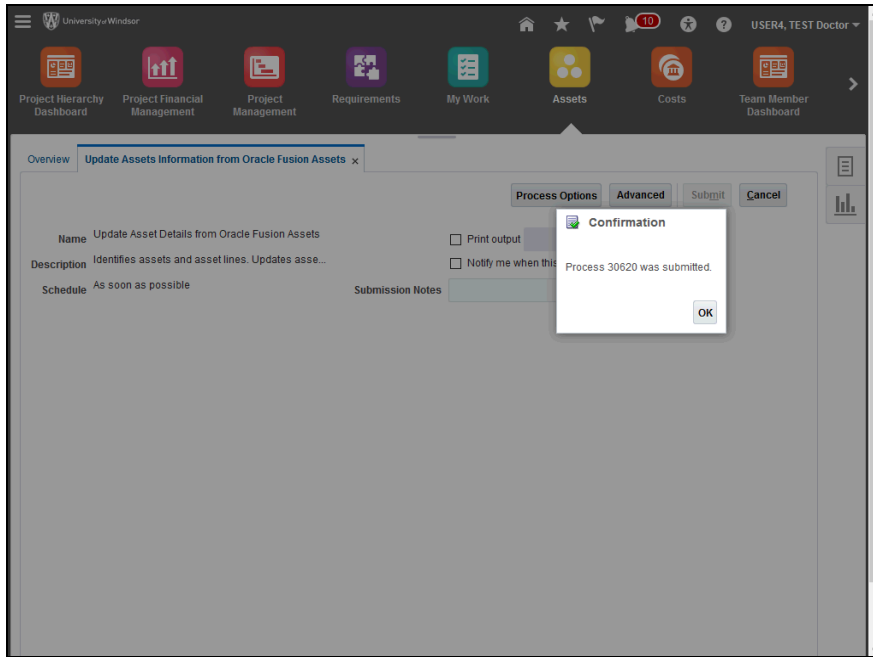
Step	Action
51.	Click the Go to Task menu. 



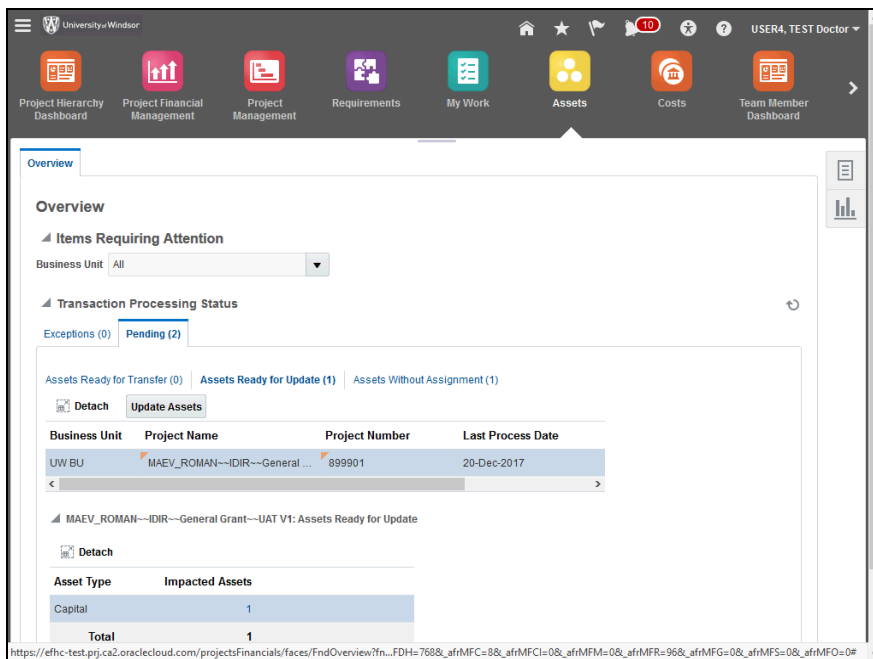
Step	Action
52.	Click the Update Assets Information from Oracle Fusion Assets link. Update Assets Information from Oracle Fusion Assets



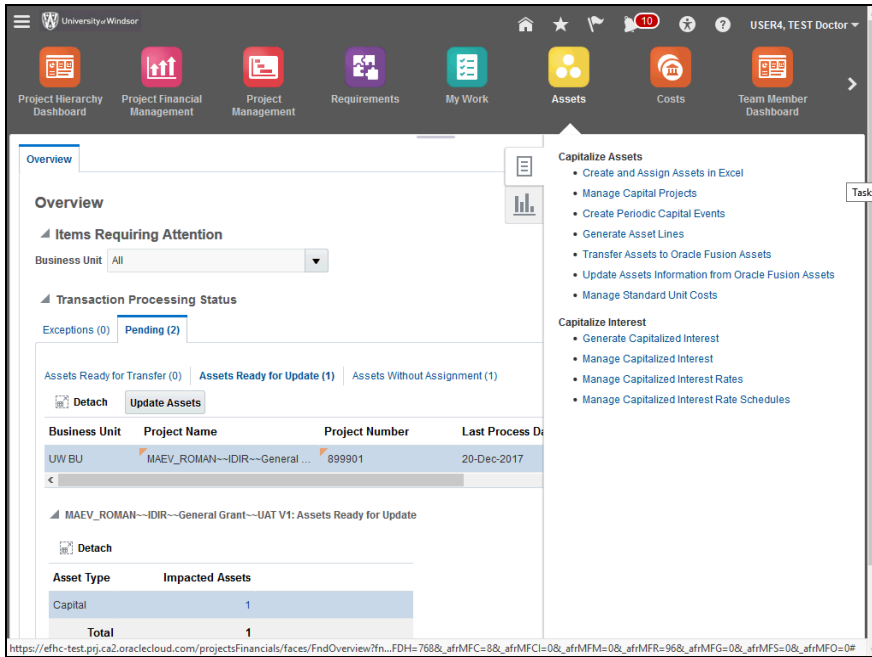
Step	Action
53.	Click the Submit link. Submit



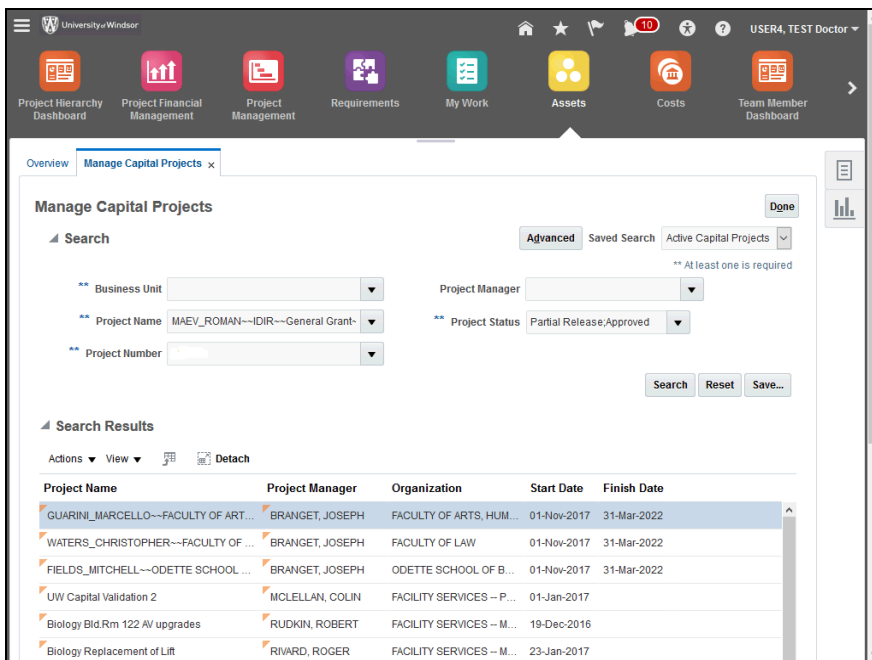
Step	Action
54.	Click the OK button.



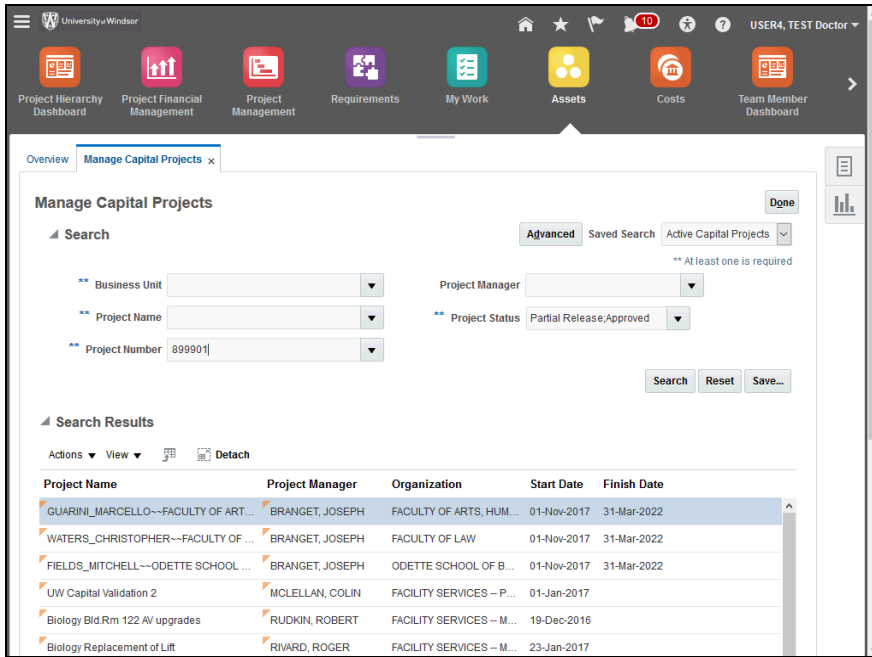
Step	Action
55.	Click the Go to Task menu.

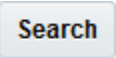


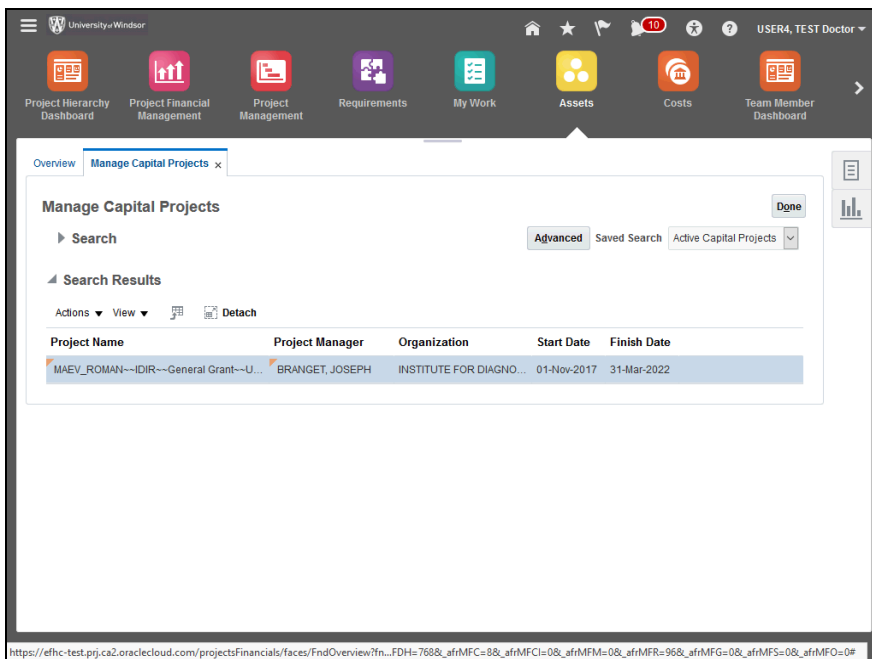
Step	Action
56.	Click the Manage Capital Projects link. Manage Capital Projects




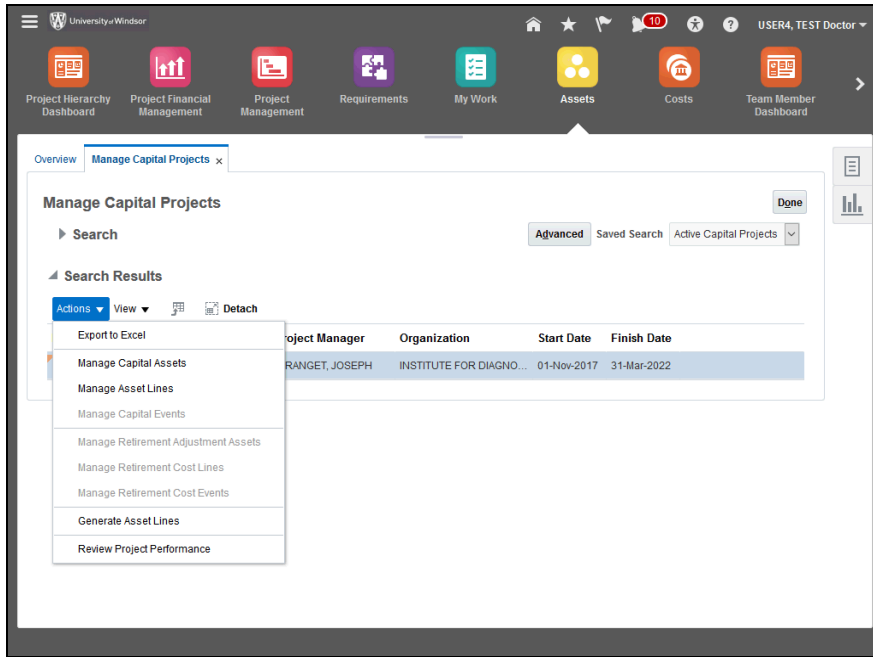
Step	Action
57.	Enter the project number in the Project Number field.



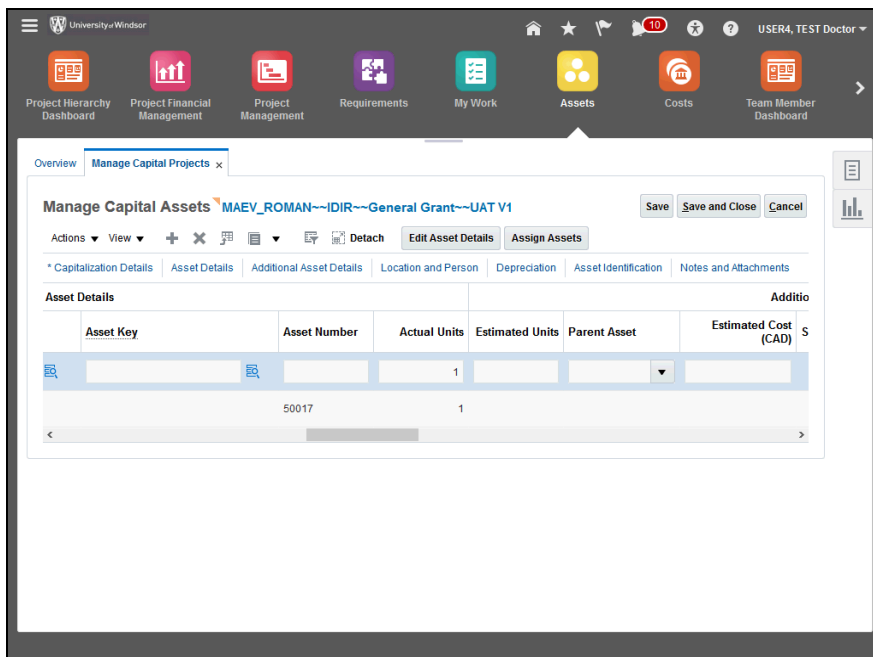
Step	Action
58.	Click the Search button. 



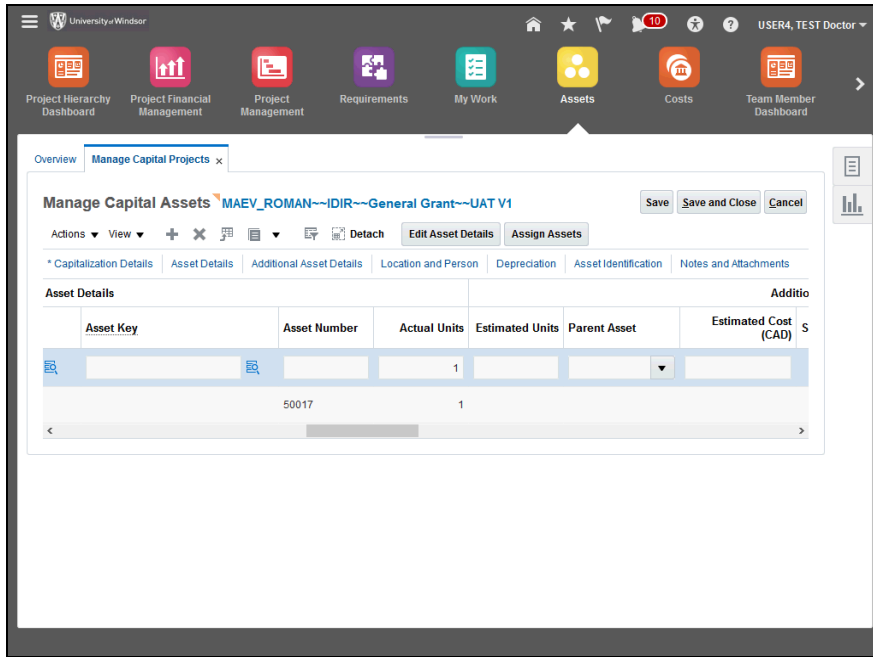
Step	Action
59.	Select the Actions button drop down. 

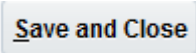


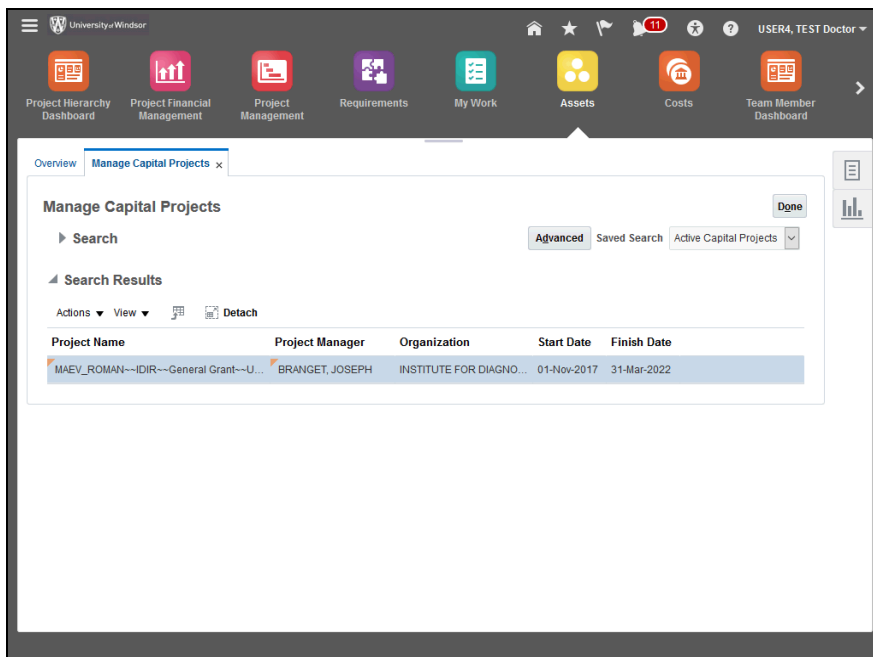
Step	Action
60.	Click the Manage Capital Assets link. Manage Capital Assets




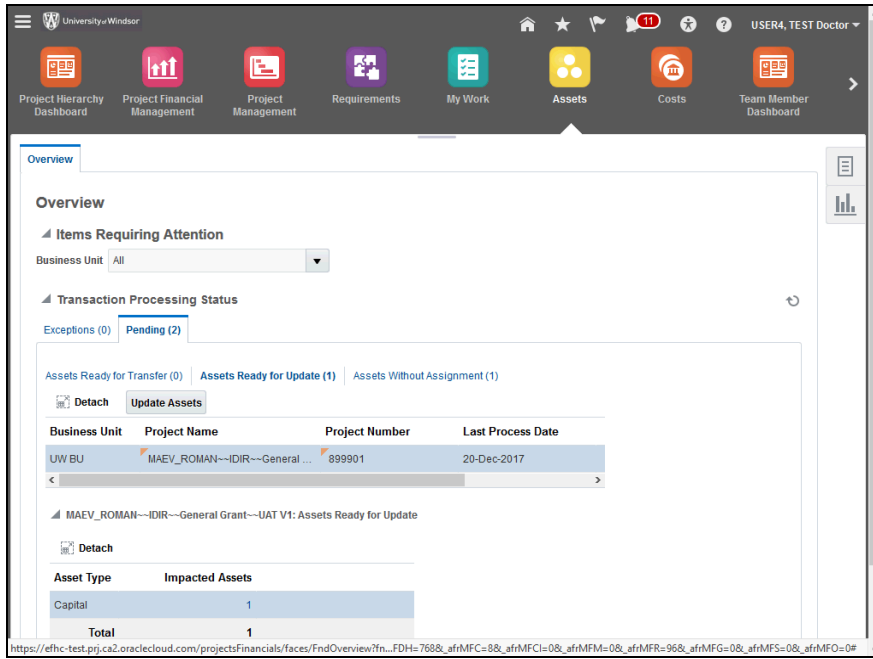
Step	Action
61.	Confirm Asset Number is updated.



Step	Action
62.	Click the Save and Close button. 



Step	Action
63.	Click the Done button. 



Step	Action
64.	End of Procedure.