



Education

University of Windsor

## Faculty of Education Communications & Marketing Requests

The Communications and Marketing Coordinator supports efforts within the Faculty of Education to share research, events, and news about our faculty that showcases the University of Windsor as an exceptional place to study, teach, research, and work.

### Key things to remember when submitting a request:

- Plan Ahead: the earlier you reach out, the better we can support your needs.
- Quality Takes Time: the priority is delivering a high-quality, creative product.
- Collaboration is Key: we value your input and want to hear your ideas.
- Clarify Your Goals: be clear about what you hope to achieve with your request.

### How to Submit a Request

To submit your request, please email [educomms@uwindsor.ca](mailto:educomms@uwindsor.ca) with details about your project and any relevant files or information. You will be contacted in a timely manner to discuss the best approach for your needs.

*Please note: Requests will be evaluated based on the project's alignment with the Faculty's and University's strategic objectives, as well as available resources.*