

## Ignite Work-Study Program & Opportunity Application Guide

## Step 1 – Log into MySuccess and click "IGNITE - WORK STUDY"

OVERVIEW WORK TERM	DETAILS	s co-cui	RRICULAR RECORI	D DOCUMENTS	POSTING	APPLICATIONS	INTERVIEV	VS RANK	KINGS	OUTCOME CAMPUS CONNER	CT		
You are currently logged in as Career Services NoStudentID		Welcome Dashboard Overview	Work Term Details	Co-Curricular Record	Documents	Posting / Applications	Interviews	Rankings	Outcom	e Campus Connect			
DA SHBOARD My Account Academic Advising	~	Welcome to y on-campus ev related events	our gateway to career s vents. Whether you're se s, there are many ways t reer iournew tortav!	uccess! The mySuccess o earching for full-time, part-t to kickstart your career jou	areer portal is yo me, co-op, inten mey.	ur one-stop destination for iship, volunteer opportunit	exploring job o les, or want to r	pportunities and egister for caree	1 (*-	Upcoming Events / Workshops Monday, August 12, 2024			
Black Student Support Career Co-op	* * *	Sairtyour career pointry loog: • Manage your job searches with of campus, on-campus, volunteer, casual and ignte - work study employers. • Participate in on-campus recultiment activities such as employer information sessions and interviews. • Apply to Co-operative Education Program. After acceptance, you will be able to view and apply to co-op and internship opportunities, track your interviews: reader for on-works and multi-						12:00 PM ET - 03:00 PM ET Career Tuesday, August 13, 2024	Career Peer Advising (in-Person Only) Joyce Entrepreneurship Centre (JEC) Room# 100	View			
Engineering Student Support Services Faculty of Education Student Support Ignite - Work Study	~	Apply to have an i     We are h     A Career	our Volunteer Internship impact on their commun ere to support you. See r Advisor (click on Caree	Program - Community Se ity while gaining skills and all the different ways to co or in the left side menu, the	vice-Learning pr experience for tr nnect below: n select appointr	ogram. Students volunteer eir future careers. nents).	with local com	munity partners t	to	Order for the second method administration administratinadministration administration administration administration admin			
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Writing Support Logout	~	View and Services,     Register	I register for Career even International & Exchan and participate in experi	nts and workshops, includi ge, Prevent Resist Suppor iential learning programs.	ng Academic Ad	ising, Bystander Initiative, port workshops.	Engineering St	udent Support		Monday, August 19, 2024 01:00 PM ET - 02:00 PM ET Career	Job Search Strategies - ONLINE Registration Available	View	
		Your Upco	oming Schedule							01:00 PM ET - 02:00 PM ET Career	Job Search Strategies - IN-PERSON Registration Available Joyce Entrepreneurship Centre	View	
										Tuesday, August 20, 2024	Palaitta Virtual Euromae Easeiane: Llaw to Duild		

Step 2 – Ignite Work Study Homepage (view before enrolling in the Ignite program). Click "Find Courses and Programs".

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International and Exchange Kinesiology Academic Advising Prevent Resist Support VIP-CSL	*							
Writing Support	Ť							



## Step 3 – Select IGNITE – current year / term

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Co-op Engineering Student Support Services	ž								
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## Step 4 – Click "Apply" on description pop-up.

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Black Student Support Career	ž	: 2024 -2025	valuable experiences and opportunities for students to gain career-related skills to help them prepare for life post-graduation. Click "Apply" to view opportunities and see next steps!	tps://www.uwindsor.ca/career-development-experiential/ignite
Co-op Engineering Student Support Services	č		Website	
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Step 5 – Confirm "Yes". You will be redirected to a new page.



Step 6 – Search opportunities! This can also be done from the main Ignite page after enrolling.

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Step 7 – View current opportunities (Jobs). All jobs are posted a few weeks before the term starts and close automatically mid-semester. Apply early for the best chance of being hired, as most jobs fill very quickly.

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IGNITE - WORK STUDY NEW International and Exchange Kinesiology Academic Advising Prevent Resist Support VIP-CSL Writing Support Logout	test Work Study ♥ . ☐ Aug 4, 2024	•1									

Step 8 – Select a job to view the complete job description and important information. Click "Apply".





Step 9 – Select the correct application package and apply. Make sure to read any application package requirements included in the job description. Application packages and documents can be uploaded under the "documents" section of MySuccess.



Step 10 – After applying, you can return to the main Ignite dashboard through the side menu. Using this dashboard, you can keep track of current opportunities and active applications.

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