



University
of Windsor

Policy Title: Non-Service Animals on Campus

Policy Number: CS-2023-01

Date Established: November 2023

Office with Administrative Responsibility: Vice President, Finance & Operations

Approver: Gillian Heisz

Effective Date: THIS POLICY WILL BE EFFECTIVE ON JANUARY 1, 2025

Revision Date(s):

Introduction

This Policy identifies the conditions under which Non-Service Animals are permitted to be brought onto University of Windsor (hereinafter referred to as “University”) Facilities by individuals for personal use. For the Service Animal on Campus Policy, please see [Service Animals on Campus Policy – Office of Human Rights, Equity & Accessibility \(OHREA\)](#)

Purpose

The purpose of this Policy is to:

1. Manage the presence of animals on University facilities to maintain sanitation and health regulations as well as to reduce the risk of injury and illness to animals, faculty, staff, students, visitors and the public;
2. Create an environment that is accessible and inclusive to all members of the campus community; and
3. Identify circumstances where Non-Service Animals are permitted within University facilities.

Scope of Policy

This Policy applies to All buildings and grounds, owned, leased, or operated by the University of Windsor, including but not limited to outdoor areas, athletic and recreational fields, and residence buildings. Students living in residence may be held to additional requirements as articulated in the Residence Contract and the Residence Community Living Standards.

Exceptions to Policy

Service Animals that are in accordance with the University of Windsor. [Service Animals on Campus Policy](#)

Non-Service Animals in University-owned residential units that are governed by in accordance with the Residential Tenancies Act and local bylaws. <https://www.citywindsor.ca/cityhall/by-laws-online/documents/by-law-8156.pdf>

Animals approved for academic or research purposes at the University.

Non-Service Animals that are under the control of a licensed owner/handler that are brought in for a designated date and time for the purpose of specialized events which have been approved in advance by the Office of Campus Safety & Emergency Planning.

Definitions

The following definitions apply to this Policy:

Appropriate Authority	The University contact for individuals who do not have a direct supervisor, such as a student, visitor, contractor or third party vendor.
Common Areas	Spaces within University buildings and facilities generally open to visitors and which are not identified as food areas or controlled areas.
Controlled Areas	Spaces within University buildings and facilities which are either not normally open to visitors or areas where the University has determined the presence of Animals may constitute a risk to safety or potential disruption. Examples include but are not limited to Student Residences, Learning Centres, and teaching or research laboratories.
Food Eating Areas	Spaces within the University buildings and facilities, such as snack bars and common spaces where meals are eaten but not prepared or served.
Handler	The individual who has charge of the animal. The handler may also be the owner.
Meal Service Areas	Spaces within University building and facilities where meals are prepared or served.
Non-Service Animal	A domestic or tamed animal (pet) that is not a Service Animal.
Owner	The legal owner of the animal. The owner may also be the handler.
Service Animal	An animal for a person with a disability as defined in the University of Windsor Service Animals on Campus Policy ;

Service Animals in Training	An Animal in training with an Accredited Training Organization to become a Service Animal and that does not currently satisfy the documentation requirements of a service animal as defined in the University of Windsor Service Animals on Campus Policy .
University facility/facilities	All buildings and grounds, owned, leased, or operated by the University of Windsor, including but not limited to outdoor areas, athletic and recreational fields, and residence buildings.

Roles and Responsibilities

Every member of the University of Windsor community has a responsibility to foster a healthy and safe environment. Accordingly, everyone will be responsible for complying with this policy and, using a care approach to inform others who may not be aware of this policy.

Responsibilities

Owner/Handler

- The owners/handler is to be respectful of the non-service animal and of other members of the community. Animals should not be permitted to impede normal movements of any person on campus nor be permitted to interfere with the ability of any student, faculty, staff, or other person who work, study, or visit on campus;
- The owner/handler are to take full responsibility for any cost or consequences of damage caused by their non-service animal and to maintain physical control over the animal at all times, and cleaning up after their animal as applicable while at a University facility
- The owner/handler must ensure the animal does not jeopardize the health and safety of any member of the University, including other animals
- The owner/handler must follow the provincial and local municipal laws related to ownership of animals including immunization, licensing, noise, large animals and dangerous animals under the [Dog Owners' Liability Act, R. S. O. 1990, c. D. 16](#)
- The owner/handler must comply with the Health Protection and Promotion Act, R. S. O. 1990, c. H. 7, and the [Ontario Society for the Prevention of Cruelty to Animals Act, R. S. O. 1990, c. O. 36](#) to ensure appropriate animal care.

Supervisors/Appropriate Authority

- Familiarize themselves with this policy.
- Communicate this policy to staff, visitors and guests of their department/office/area.
- Take appropriate action for repeat non-compliance in consultation with Human Resources (Staff) and the Office of the Provost (Faculty).

Office of Campus Safety & Emergency Planning

- Provide guidance to faculty, staff, students and the campus community with respect to this policy.
- Ensure compliance with applicable legislation and/or University policies.

Special Constable Service

- Monitor compliance when patrolling the campus.
- Use a care and educational approach to remind any individual who is found contravening the policy.

Policy Statement

Non-Service Animals are permitted on University outdoor grounds provided they meet local bylaws, are leashed or otherwise properly restrained and do not, in the University's sole discretion, present a risk of harm to persons, other animals, or the operations of the University.

Non-Service Animals are not permitted inside any University building or facility, in controlled areas, food eating areas or meal service areas.

Individuals impacted by the presence of a non-service animal in their work, study or living space should raise their concern with their supervisor or appropriate authority.

Process for Communicating the Policy:

The policy will be posted on the University of Windsor's Central Policy website, within two weeks of the approval of the policy, and Public Affairs and Communications will be asked to disseminate the information to the campus through the Daily News if appropriate. A memo will also be sent to the departments directly affected by the policy. Inquiries regarding the policy should be directed to the Office of Campus Safety & Emergency Planning.

Review By

This policy will be reviewed annually by the Office of Campus Safety & Emergency Planning

Appendices

[Accessibility for Ontarians with Disabilities Act, 2005](#)

[City of Windsor By-Law for prohibiting, regulating and restricting the keeping of animals within the city of Windsor](#)

[Dog Owners' Liability Act, R. S. O. 1990, c. D. 16](#)

[Ontario Society for the Prevention of Cruelty to Animals Act, R. S. O. 1990, c. O. 36](#)

[Provincial Animal Welfare Act, 2019, S.O. 2019, c.13](#)

[Service Animals on Campus Policy](#)

[University of Windsor Animal Care Committee](#)