



**Projected number of positions per course and number of hours in each position is dependent on final enrolments and number of eligible applicants which may differ from projected positions and hours.**

**All positions are full term (Jan. 6 – Apr. 30) -- (See Winter '25 timetable for dates and times of classes)**

**Note:** \*International students must be registered full-time in the term receiving the Teaching Assistantship, must maintain full time registration throughout and hold a valid study permit.

**Note:** Teaching Assistants cannot be employed for more than **100 hours per semester in total**. If you already hold or have applied for another TA position, the total combined hours for all TA appointments held in all departments **cannot exceed 100 hours**. Must be registered for the term at time of hiring and must remain registered and in good standing. Students cannot commence their **GA/TA duties until email confirmation of the approval of their contract is received from Human Resources (email titled “Authorization to Commence GA/TA Duties”)**.

TA appointments will be offered to qualified applicants in accordance with the criteria specified in Article 12:04 of the Collective Agreement. Preference will be given to applicants in their area of specialization. To be eligible, you must be a Business student and successfully passed the course with an A- (80%) or better; the overall GPA must reflect a grade of 70 or higher; must have good communication skills; and must meet specific requirements of the class (i.e. available to attend online and/or on campus courses/labs/exams as required); must have reliable internet connection with video and audio capabilities, and familiarity with software such as MS Teams, Brightspace, etc.

The University of Windsor health and safety protocols and public health and safety regulations that are in place will be observed. Most classes across the University are held face-to-face on campus or have a face-to-face component. Refer to the University’s current health and safety regulations listed here. <https://www.uwindsor.ca/humanresources/safety>

Student Name: \_\_\_\_\_ I.D.#: \_\_\_\_\_  
 Telephone/Cell #: \_\_\_\_\_ Email: \_\_\_\_\_  
 Have you worked as a TA before? \_\_\_\_\_ Employee Number: \_\_\_\_\_  
 Citizenship: Cdn.\_\_\_\_ Intl.\_\_\_\_ Program/Semester: \_\_\_\_\_ BCOMM \_\_\_\_\_ CO-OP \_\_\_\_\_ Other \_\_\_\_\_

**The following courses usually require TA support:**

Management Science			
Course Code	Grade Achieved	Course Code	Grade Achieved
MSCI 1000		MSCI 3110	
MSCI 2020		MSCI 3120	
MSCI 2130		MSCI 3230	
MSCI 2200		MSCI 3310	
MSCI 2250		MSCI 3410	
Marketing			
Course Code	Grade Achieved	Course Code	Grade Achieved
MKTG 1310		MKTG 3380	
MKTG 2320		MKTG 4320	
MKTG 3320		MKTG 4350	
MKTG 3340		MKTG 4450	

**Office Use Only**

\_\_\_\_ Semester  
 \_\_\_\_ Bus Crs  
 \_\_\_\_ Univ Crs  
 \_\_\_\_ GPA

**ADDITIONAL SPECIFIC REQUIREMENTS:**

**MSCI 2130:** Good working knowledge of Excel and MS Access including the development of macros within these environments. Must be available to attend labs and assist students during class time.

List previous TA experience by course number and hours worked: \_\_\_\_\_

Other areas you also applied this term: Accounting/Finance \_\_\_\_\_ Management/Strategy \_\_\_\_\_

**Submit completed application form by email to: Lena Razwan, razwan1@uwindsor.ca  
by November 29, 2024 at 12:00pm**