

## **Notetaking Shortcuts**

## SYMBOLS

= equals

 $\neq$  not equal

> greater than

< less than

~ about

change

: therefore

x number of times

& and

+ and/addition

minus/remove

plus or minus

% percent

\$ money/dollar

@ at

Ø none

increase

decrease

? question

## ABBREVIATIONS

approximately

e.g. for example

i.e. in other words

w/ with

w/o without

v. very

etc. and so on

vs. against

b/c because

min. minimum

max. maximum

ea. each

pt. point

p. page

pp. page range

s/t something



Student Success and Leadership Centre