

##  School of Social Work

**PhD Program**

**COMPREHENSIVE PAPER**

**ASSESSMENT FORM**

**Name of Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Title of Comprehensive Paper: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Name of Assessors: Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Program Reader: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

In writing the assessment of the Comprehensive Paper, the assessors are asked to comment on the following criteria. The write-up of the assessment can be in email or in word format and it is expected to render a decision within two weeks after receiving the paper. Assessment reports by two readers need to be attached to this form. **This form must be submitted by the Supervisor to the PhD Coordinator. If this form is submitted via email, typing names would be sufficient for the signature section.**

* An identification of a substantive area of interest;
* An identification of the perspective or framework through which the student approaches the topic;
* An analysis and critique of the literature addressing the etiology, scope, relevance, and severity of the issue;
* A description and critical analysis of the theoretical frameworks through which this has been addressed in the literature;
* An analysis and critique of research studies conducted in this area with a focus on the implications of the research and the effectiveness of the methods used to inform practice and/or policy (If it is relevant, provide an analysis and critique of the intervention research, that has been conducted in relation to the substantive area).

***Indicate below one recommendation***

**Approval without revision**

**Approval with minor revision**

**Revise and Resubmit (Resubmission due by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)**

**No Decision**

If the Comprehensive Paper is judged to require substantial revisions, the student is advised to consult with the supervisor once and then to revise the document for resubmission. A deadline for resubmission is **one month** from the date of notification of the decision and feedback consultation on “Revise & Resubmit” for the purpose of resubmission.

In the case the comprehensive paper supervisor and the program reader cannot agree on an outcome, the paper is forwarded to the Ph.D. Program Coordinator for review. In cases where the Ph.D. Program Coordinator is the supervisor, the paper will be forwarded to the Director of the School of Social Work for review. The Ph.D. Program Coordinator or Director of the School of Social Work will then render a final decision.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Supervisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Supervisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Print Name

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Program Reader Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program Reader: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Print Name

**>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>**

***Indicate the Assessment of Resubmitted Paper below:***

**Approved**

**Not Approved**

If the paper is not approved at the second attempt, the student is considered to have failed the comprehensive paper and is not permitted to continue in the program. Students who do not have their comprehensive paper approved are permitted to file a grievance with the Faculty of Graduate Studies.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Supervisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Supervisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Print Name

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Program Reader Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program Reader: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Print Name