# Add a Link to Brightspace

In Brightspace, you can add a link to a file as a topic (item within a module) in the Content area or as a link in the Brightspace text editor anywhere it appears.
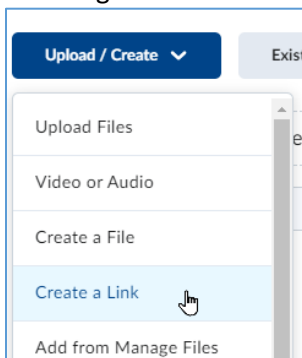
Directly in Content area

To insert a link to a file, including a Teams meeting recording, directly in a module in the Content area:
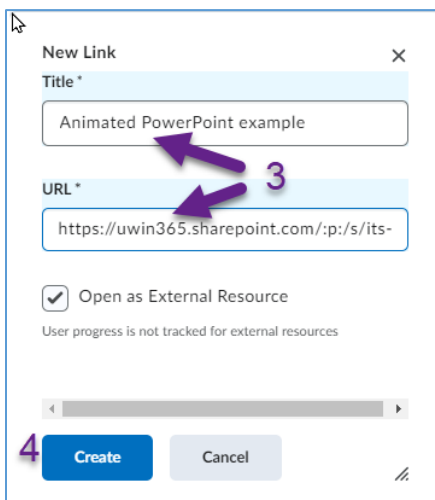
1. In your course, click **Content** and in the left Table of Contents, click to open the module you want to place the link into.
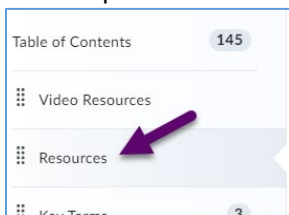
2. In the right-hand side editing panel, click **Upload/Create** and select **Create a Link**.

3. Enter a **Title** (the text that will appear in the module and will be linked) and type or paste the **URL**.
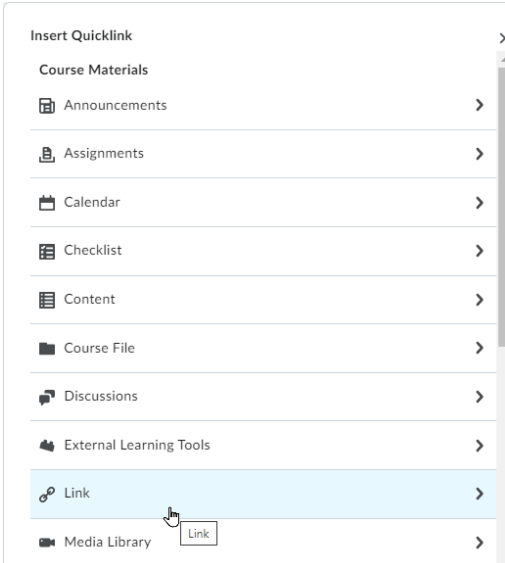
4. Click **Create**.

In the Brightspace Text Editor

To insert a link to a file in the Brightspace text editor anywhere it appears:

1. Click the **Insert Quicklink** icon.

2. Select **Link** from the **Insert Quicklink** dialogue box.

3. Type or paste the link to the file in the **Link** field.
4. Provide the **Text** that will appear and will be linked to the file.
5. Click **Save and Close, Insert** or **Update**, depending on where you are using the Brightspace editor.